

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

*of*

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on:

**May 16, 2024**

Meeting conducted in the Herzog Community Center Oak (Small) Room

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- 1. Call to Order and Perform Roll Call:** *Chair S. Miller* **Time:** *6:00PM*  
**Board Members Present:** *S. Miller, G. Wilson, and T. Dworetzky*  
**In Attendance Virtually:** *A. Vassar*  
**Board Members Absent:** *M. Hanson*  
**Staff Members Present:** *A. Peterson, and D. Nishihara*  
**Legal Counsel Present:** *D. Ritchie*  
**Auditor Present:** *None*  
**Guests:** *None*  
**Public Attending:** *D. Watson (Resident)*
- 2. PUBLIC COMMENTS:** *Mr. Watson requested information pertaining to the grazing plan for the Nature Trail and the completion of the Arcade Creek Park Restrooms. Staff were able to meet with Mr. Wilson during closed session to provide follow up information.*
- 3. CLOSED SESSION: Public Employee Appointment**  
*Closed Session started at 6:05pm and concluded at 8:31PM.  
No reportable action taken.*
- 4. GUESTS:** *\*Order of items revised. Item 4B followed by Item 4A*  
**4a. Old Business: Anderson Project Management – Update**  
*Mr. Anderson was unable to attend. Project anticipated to be completed by Memorial Day. Additional parts on order and final concrete work pending completion of installation.*  
  
**4b. New Business: Approve Employment Agreement for General Manager**  
*Board Member G. Wilson made a motion to approve the Employment Contract for the new General Manager. Board Member A. Vassar seconded the motion. Chairperson S. Miller called for a vote to approve the agreement.*  
  
*A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.  
M. Hanson was absent.  
Motion passed 4-Yes and 1-Absent.*

**5. ANNOUNCEMENTS:** None

**6. TASKS STARTED / ACCOMPLISHED:**

*Report received by Board. No action taken.*

**7. CONSENT:**

**Items 7a to 7j were presented for approval.**

*Board Member G. Wilson made a motion to approve the consent items. Board Member T. Dworetzky seconded the motion. Chairperson S. Miller called for a vote to approve the agreement.*

*A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes. M. Hanson was absent. Motion passed 4-Yes and 1-Absent.*

**8. OLD BUSINESS:**

**8a. HSP Well Repair Update**

*Staff are in process of researching other vendors for cost comparisons. Non-action item.*

**9. NEW BUSINESS:**

**9a. FY2024-25 Preliminary Budget Review and Discussion**

*Staff presented funding details for FY24/25 pertaining to 339A and 339D. The balanced budget would reflect estimated tax revenue with general fund. Whereas existing fund balance would not be incorporated into general fund, but reallocated and identified for specific reserves.*

*Board outlined priorities for FY24/25 as follows:*

- 1. Hamilton Street Park Maintenance Shop*
- 2. Hiring of New Staff person to backfill for new GM*
- 3. Tree Assessment*
- 4. Deferred Maintenance*
- 5. Erosion Control – Nature Trail*

*Maintenance and project priorities to be established as presented by Project Committee, recommended by Finance Committee and approved by the Board of Directors. In accordance with District policies.*

*\*Director Vasser signed off early virtually from the meeting at approx. 10:10pm due to a previous commitment.*

**9b. Goat usage on Jo Smith Nature Trail**

*Board member T. Dworetzky made a motion to approve goat grazing and G. Wilson seconded the motion.*

*Chairperson S. Miller called for a vote.*

*G. Wilson, T. Dworetzky, and S. Miller voted Yes.*

*A. Vassar and M. Hanson were absent.*

*Motion passed 3-Yes and 2-Absent.*

**10. DISCUSSIONS: Future Board Items Requested**

*None*

**11. ADJOURNMENT: Meeting Ended at 10:45pm**

*Board Member T. Dworetzky motioned to close the meeting.*

*Board Member G. Wilson seconded the motion.*

*Motion passed 4-Yes and 1-Absent.*

*A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.*

*M. Hanson was absent.*

**FINAL**