

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday July 20, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6 pm

Board Members Present: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky, S. Miller – attended via phone

Board Members Absent: None

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: Ben Cadramel, Dick & Marilyn Clothier, Lisa Boatman, Dennis Conklin,
Bill Simmons

2. PUBLIC COMMENTS: None

All items in New Business were elevated in the agenda order, the minutes reflect these changes.

7. NEW BUSINESS:

a. Ben Cadramel

Mr. Cadramel is the owner of Advocacy Chief's Services. He and his staff work with multiple businesses to provide Grants and Technical Writing, Strategic Business Advisory, Partnerships and Business Development (Procurements), Media Relations, Government Relations, amongst other services.

b. Dennis Conklin

Mr. Conklin introduced himself as a licensed handyperson that would like to offer his services to the district to assist with projects and repairs.

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7. NEW BUSINESS: (cont.)

- c. GM update on HSP new playground equipment and pickleball courts.

The GM provided information on the plans to replace one of the current tennis courts with pickleball courts. Bids had already been received and the funds have been placed in the budget for FY 2023/24.

It has been suggested that the pickleball courts might need to be resurfaced every two years at a cost of \$18,000.00 to \$22,000.00 (current pricing). This posed a concern for a few of the Directors.

A local group of pickleball players, that currently use our tennis court (using their nets), offered to create a committee to assist with the maintenance of the courts and oversee and take care of the schedule for future play.

Information regarding the playground is being obtained.

Director S. Miller disconnected attendance of the meeting.

- d. SMUD lighting retrofitting at HSP.

The project has been completed.

- e. Hiring staff update

The GM informed the Board that she was working on the job description for the position and would be posting it to several job sites.

- f. Monthly update on Nature Trail

It was requested that this item be brought back to the August meeting.

3. ANNOUNCEMENTS: None

Consent items moved ahead of item 4.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 6/15/2023
- b. FY 22-23 Period 12 **Financial Reports 339A**
- c. FY 22-23 Period 12 **Financial Reports 339D**
- d. FY 22-23 Period 12 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 12 **Payroll Report**
- f. FY 22-23 Period 12 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to approve consent items as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

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5. CONSENT ITEMS: (cont.)

Absent: S. Miller

Abstained:

Vacant:

4. TASK STARTED, REVISED OR ACCOMPLISHED:

Item received.

6. OLD BUSINESS:

- a. Discussion regarding lease with Oakdale gym and community center.

Staff provided a verbal update and informed the Board that the Districts legal counsel was drafting a new contract to address the changes, rather than amending the prior series of contracts.

- b. Review the District's workflow worksheets for HSP and ACP.

Item received.

8. BOARD DISCUSSION:

Staff to provide an update regarding the pickleball committee meeting.

9. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 7:57 pm.

Approved 8/17/2023