ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
Thursday, May 21, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street Sacramento, CA 95841
(916) 482-8377 info@arcadecreekrpd.gov arcadecreekrpd.gov

Board of Directors
Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer/Secretary
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) **CALL TO ORDER/ROLL CALL**
2) **PLEDGE OF ALLEGIANCE**
3) **ACRPD MISSION STATEMENT**
4) **PUBLIC COMMENT** *(Non-Agenda Items)*

   Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agendized item, please submit a public comment card, and the Chair will call for comments at the appropriate time.
5) **CONSENT ITEMS** *(Motion & Roll Call Vote)*

   Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.
   - **a.** Minutes of Regular Meeting of the Board of Directors on 3/19/2026
   - **b.** Finance Report - FY 25-26 Period 9
   - **c.** Finance Report - FY 25-26 Period 10
6) **GENERAL ADMINISTRATION INFORMATION** *(Non-Agenda Items & No Action Required)*
   - **a.** General Manager Report
7) **STANDING COMMITTEES**

   In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.
   - **a.** Finance Committee: 5/20/26 – Verbal Report
   - **b.** Policy Committee: No Report
   - **c.** Ad Hoc Committees
     - i. HSP Dog Park: No Report
8) **UNFINISHED BUSINESS**
   - **a.** DISCUSSION AND POSSIBLE ACTION: TO ACCEPT AND IMPLEMENT THE ACRPD BOARD OF DIRECTORS POLICIES
   - **b.** DISCUSSION AND POSSIBLE ACTION: SURVEYOR FOR FENCELINE AT MADISON VILLA ESTATES HOA AND ACP
   - **c.** DISCUSSION: ACRPD BOARD RETREAT
9) **NEW BUSINESS**

a. DISCUSSION AND POSSIBLE ACTION: CALIFORNIA SPECIAL DISTRICT ASSOCIATION SACRAMENTO AREA CHAPTER FORMATION APPROVAL AND APPOINTMENTS
b. DISCUSSION: JO SMITH NATURE TRAIL EROSION AND ARC CONNECTING THE BRIDGE
c. DISCUSSION: NOVEMBER ELECTION TERMS
d. DISCUSSION: TRUSD OAKDALE COMMUNITY CENTER AND GYM MOU
e. DISCUSSION: ACRPD FY 2026-27 PRIORITIES

10) **INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS** *(No Action Required)*
a. ACRPD Contact Us Submissions & General Information

11) **BOARD OF DIRECTORS' COMMENTS** *(Non-Agenda Items & No Action Required)*
General discussion on topics for future meetings or comments on items of interest to the Board

12) **ADJOURNMENT** *(Motion & Roll Call Vote)*

The next regular Board of Directors meeting will be held Thursday, June 18, 2026 @ 6PM

ADA Compliance Statement
The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents
Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.arcadecreekrpd.gov and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.

ARCADE CREEK
RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA
Thursday, March 19, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street Sacramento, CA 95841
(916) 482-8377 info@arcadecreekrpd.gov arcadecreekrpd.gov

Board of Directors
Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer/Secretary
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement
Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) CALL TO ORDER/ROLL CALL

CALLED TO ORDER AT: ***6:02*** ***by*** ***Dworetzky***
DIRECTORS PRESENT: ☒ ***Chair Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☒ ***Treasurer Harris*** ☐ ***Director Miller*** ☒ ***Director Henderson***
STAFF PRESENT: ☒ ***Hosack, General Manager*** ☒ ***Petersen, Park & Facilities***
☒ ***Kessler, Administrative Services Coordinator***
Additional Staff:

2) PLEDGE OF ALLEGIANCE

LED BY: ☒ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
GUEST:

3) ACRPD MISSION STATEMENT

READ BY: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☒ ***Director Henderson***
GUEST:

4) PUBLIC COMMENT *(Non-Agenda Items)*

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agendized item, please submit a public comment card, and the Chair will call for comments at the appropriate time.

GUESTS: *none*

5) CONSENT ITEMS *(Motion & Roll Call Vote)*

Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

a. Minutes of Regular Meeting of the Board of Directors on 2/19/2026
b. Finance Report - FY 25-26 Period 8

c. Minutes of Policy Committee Meeting on 3/5/26

ACTION: ***☒ Approved (As Presented / ~~As Amended~~) ☐ Not Approved ☐ Continued/Tabled***

Motion – "I make a motion to approve consent items."

MOTION: ***☒ Chairperson Dworetzky ☐ Vice Chairperson Gleckler ☐ Treasurer Harris ☐ Director Miller ☐ Director Henderson***
MOTION 2ND: ***☐ Chairperson Dworetzky ☒ Vice Chairperson Gleckler ☐ Treasurer Harris ☐ Director Miller ☒ Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ***☒ Chairperson Dworetzky ☐ Vice Chairperson Gleckler ☒ Treasurer Harris ☐ Director Miller ☒ Director Henderson***

NOTES: *3 ayes, 2 absent*

6) GENERAL ADMINISTRATION INFORMATION *(Non-Agenda Items & No Action Required)*

a. General Manager Report

GENERAL MANAGER COMMENTS:

The General Manager attended the PARMA conference and found it very helpful. At a local coordination meeting, staff received detailed information about AB1572, which introduces changes to regulations governing turf irrigation. Work is ongoing to repair the Community Center bathrooms. The River City Waterways Alliance recently completed a cleanup day along the Jo Smith Trail, and salmon were photographed in Arcade Creek. Unfortunately, vandalism of SMUD utility boxes at ACP resulted in approximately $40,000 in damages. The office's emergency fire escape has now been completed, and both the ACP and OAK playgrounds have been officially certified. Of the 33 items identified by our insurer, CAPRI, as requiring action, 19 have been completed, 10 have been initiated, and the remaining four are currently on hold. The district will also be receiving an award from CAPRI at the CARPD conference in May.

BOARD AND PUBLIC COMMENTS:

Chair Dworetzky commended staff for their continued progress and efforts. Treasurer Harris noted that the playground inspection reports contained some items with multiple conflicting responses and recommended addressing and correcting these discrepancies now to prevent any confusion in the future.

7) STANDING COMMITTEES

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

a. Finance Committee – No Report

b. Policy Committee 3/5/26 – Verbal Report

BOARD AND PUBLIC COMMENTS:
Board policies have been completed and presented to the Board for approval. Work has now begun on developing a staff policies and procedures manual, with plans to use a larger agency as a model—specifically the Cordova Recreation and Park District.

c. Ad Hoc Committees
   i. HSP Dog Park – No Report
   ii. Playground Grand Openings 3/3/26 – Verbal Report

BOARD AND PUBLIC COMMENTS:
Preparations for Oakdale's grand opening event are underway, with the event scheduled to take place on Saturday. Appreciation was expressed to the donors who contributed raffle prizes as well as to the booth participants supporting the event. Arrangements for providing food and water were also discussed to ensure a successful and well-coordinated celebration.

8) UNFINISHED BUSINESS

9) NEW BUSINESS

a. DISCUSSION AND POSSIBLE ACTION: ACKNOWLEDGEMENT AND APPRECIATION OF RIVER CITY WATERWAY ALLIANCE

ACTION: ***☒ Approved (As Presented / ~~As Amended~~) ☐ Not Approved ☐ Continued/Tabled***

Motion – "I make a motion to approve Resolution 2026-01 to RECOGNIZE RIVER CITY WATERWAY ALLIANCE FOR THEIR CONTINUED VOLUNTEER EFFORTS AND CONTRIBUTIONS TO THE JO SMITH NATURE TRAIL AND ARCADE CREEK."

MOTION: ***☒ Chairperson Dworetzky ☐ Vice Chairperson Gleckler ☐ Treasurer Harris ☐ Director Miller ☐ Director Henderson***
MOTION 2ND: ***☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler ☒ Treasurer Harris ☐ Director Miller ☐ Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ***☒ Chairperson Dworetzky ☐ Vice Chairperson Gleckler ☒ Treasurer Harris ☐ Director Miller ☒ Director Henderson***

NOTES: 3 ayes, 2 absent

b. DISCUSSION AND POSSIBLE ACTION: TO ACCEPT AND FILE THE SACRAMENTO COUNTY INVESTMENT POLICY FOR POOLED FUNDS

ACTION: ☒ ***Approved (As Presented / ~~As Amended~~)*** ☐ ***Not Approved***
☐ ***Continued/Tabled***

Motion – "I make a motion to accept and file the Sacramento County Investment Policy for Pooled Funds."

MOTION: ☒ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
MOTION 2ND: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☒ ***Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ ***Chairperson Dworetzky***
☐ ***Vice Chairperson Gleckler*** ☒ ***Treasurer Harris*** ☐ ***Director Miller***
☒ ***Director Henderson***

NOTES: 3 ayes, 2 absent

c. DISCUSSION AND POSSIBLE ACTION: TO ACCEPT AND FILE THE FY 2024 - 2025 AUDIT WITH LARRY BAIN

ACTION: ☒ ***Approved (As Presented / ~~As Amended~~)*** ☐ ***Not Approved***
☐ ***Continued/Tabled***

Motion – "I make a motion to accept and file Larry Bain's ACRPD FY 24-25 audit report."

MOTION: ☒ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
MOTION 2ND: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☒ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ ***Chairperson Dworetzky***
☐ ***Vice Chairperson Gleckler*** ☒ ***Treasurer Harris*** ☐ ***Director Miller***
☒ ***Director Henderson***

NOTES: The district's auditor, Larry Bain, presented his draft audit report on the district's finances, noting that overall the district remains in a strong financial position, with reserves roughly equal to an entire year's budget. He also stated that beginning next year, there will be a requirement to identify and report major discrepancies between the budget and actual expenditures. Bain reported seven findings categorized as significant deficiencies, though none rose to the level of material weaknesses.

Chair Dworetzky thanked Bain for his many years of service as the district's auditor and expressed appreciation for his long-term familiarity with the district. He observed that the first three findings reflect longstanding challenges associated with the district's small size, making them difficult to fully resolve. He attributed the next three findings to staff turnover and noted that current staff are actively addressing those issues, while he chose not to comment on the seventh finding. Treasurer Harris added that she was pleased to hear that the district remains in good standing financially.

3 ayes, 2 absent

d. DISCUSSION AND POSSIBLE ACTION: TO ACCEPT AND IMPLEMENT ACRPD BOARD OF DIRECTORS POLICIES

ACTION: ☐ ***Approved (As Presented / As Amended)*** ☐ ***Not Approved***
☒ ***Continued/Tabled***

Motion – "I make a motion to accept and implement ACRPD Board of Directors Policies."

MOTION: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
MOTION 2ND: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ ***Chairperson Dworetzky***
☐ ***Vice Chairperson Gleckler*** ☐ ***Treasurer Harris*** ☐ ***Director Miller***
☐ ***Director Henderson***

NOTES: Tabled until April to give directors more time to review.

e. DISCUSSION AND POSSIBLE ACTION: SURVEYOR FOR FENCELINE AT MADISON VILLA ESTATES HOA AND ACP

ACTION: ☐ ***Approved (As Presented / As Amended)*** ☐ ***Not Approved***
☒ ***Continued/Tabled***

MOTION: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
MOTION 2ND: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ ***Chairperson Dworetzky***
☐ ***Vice Chairperson Gleckler*** ☐ ***Treasurer Harris*** ☐ ***Director Miller***
☐ ***Director Henderson***

NOTES: Tabled until June so that it can be included in the conversation surrounding budget priorities for fiscal 26/27.

10) INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS *(No Action Required)*

a. ACRPD Contact Us Submissions & General Information

BOARD AND PUBLIC COMMENTS:
The district received notifications from members of the public regarding incidents of graffiti. The Sacramento-Yolo Mosquito & Vector Control District announced that it will be conducting pesticide treatments throughout both counties, including within ACRPD boundaries. LAFCO shared the results of the election for the Special District seat on its board and also provided information about the district's upcoming Municipal Service Review. Additionally, Sacramento County provided an update on preparations for the General Election in November of this year, during which the district will have four seats up for election.

11) BOARD OF DIRECTORS' COMMENTS *(Non-Agenda Items & No Action Required)*

General discussion on topics for future meetings or comments on items of interest to the Board

BOARD AND PUBLIC COMMENTS:
Board Henderson reported that an individual had driven onto the grass at OAK and performed donuts, which caused damage and highlighted the need for some type of barrier to prevent similar incidents in the future. He also drew attention to the condition of the large grate covering the storm drain at ACP, noting that it may require inspection or maintenance.

12) ADJOURNMENT *(Motion & Roll Call Vote)*

ACTION:

Motion – "I make a motion to adjourn the meeting."

MOTION: ☐ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☒ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***
MOTION 2ND: ☒ ***Chairperson Dworetzky*** ☐ ***Vice Chairperson Gleckler***
☐ ***Treasurer Harris*** ☐ ***Director Miller*** ☐ ***Director Henderson***

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ ***Chairperson Dworetzky***
☐ ***Vice Chairperson Gleckler*** ☒ ***Treasurer Harris*** ☐ ***Director Miller***
☒ ***Director Henderson***

ADJOURNED AT: **8:01**

The next regular Board of Directors meeting will be held Thursday, April 16, 2026 @ 6PM

ADA Compliance Statement
The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents
Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.arcadecreekrpd.gov and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 5-06-2026

TO: ACRPD BOARD OF DIRECTORS

FROM: BRANDY HOSACK, GENERAL MANAGER

SUBJECT: 5) b. - FINANCE REPORT - FY 25-26 PERIOD 9

ITEM TYPE: INFORMATIONAL

BACKGROUND

This report is developed in conjunction with ACRPD staff to provide an update on the District's current financial status.

SUMMARY

Fund	Current Balance
Sacramento Park Foundation 501c3 – ACRPD's Account *	$1000.19
339 B – Grant Trust	-
088 H – Park Dedication	$7,587.66
339 C – ADA Funds	$1,928.59
339 I – Park Impact Fees	$131,907.70
339 A – General Fund	$555,303.45
339 D – CIP Development	$92,647.89

** SPF 501c3 funds are held by the non-profit, not ACRPD*

Budget vs. Actual
March 31, 2026 (9/12ths or 75% through the year)

Area	FY 25/26 Budget	Actual Total YTD	Available	% Consumed
10 – Salaries & Benefits	$439,270.00	$345,424.89*	$93,845.11*	78.64*
20 – Services & Supplies	$536,363.00	$323,289.27	$213,073.76	60.27
30 – Other Charges	$38,384.00	$6,359.48	$32,024.52	16.57
42 – Buildings	$210,000.00	$196,238.01	$13,761.99	93.45
79 – Contingencies	$75,000.00	$0.00	$75,000.00	0.00
Total	***$1,299,017.00***	***$871,311.65***	***$427,705.35***	***67.07***

ATTACHMENTS

- XERO Income Statement – Profit/Loss periods 9
- XERO Account Transactions – Detail periods 9

COMMENTS

** Our auditor identified an issue in how we have been processing bills and liabilities for health benefits and retirement. While the correct amounts have been paid, the accounting entries have been recorded in a way that results in double-counting on our books. This means the expenses appear higher than they actually are because the entries are not clearing properly. Staff are actively working on a solution to correct the issue. In the meantime, please be aware that our actual spending on Salaries & Benefits is lower than what is currently reflected in the financial reports.*

339A FY 2025-2026 Transactions

Arcade Creek Recreation and Park District
For the period March 1, 2026 to March 31, 2026

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
- 339A FY 2025-2026						
Opening Balance			**-**	**-**	**656,838.36**	
Mar 2, 2026	SSWD 26158	043739-00	(168.75)	-	168.75	219800 - WATER
Mar 2, 2026	Cintas 56036	4260829597	(122.71)	-	122.71	232200 - CUSTODIAL SUPPLIES
Mar 2, 2026	Orbit Station 33714	FEB2026	(271.92)	-	271.92	223600 - FUEL & LUBRICANTS
Mar 2, 2026	Pape 72520	1900791	(622.21)	-	622.21	221100 - CONSTRUCTION EQUIPMENT MAINTENANCE
Mar 2, 2026	Pape 72520	1900794	(609.56)	-	609.56	221100 - CONSTRUCTION EQUIPMENT MAINTENANCE
Mar 2, 2026	Thomas Kessler 937036	TK-FEB-26	(16.98)	-	16.98	283102 - MILEAGE
Mar 2, 2026	Pape 72520	1900792	(614.86)	-	614.86	221100 - CONSTRUCTION EQUIPMENT MAINTENANCE
Mar 2, 2026	SSWD 26158	000584-00	(898.58)	-	898.58	219800 - WATER
Mar 2, 2026	SSWD 26158	000455-00	(648.59)	-	648.59	219800 - WATER
Mar 4, 2026	Juanita Petersen 910220	JP-REIMB-022726	(54.04)	-	54.04	222600 - EXPENDABLE TOOLS
Mar 4, 2026	Calpers 521	100000018175483	(427.64)	-	427.64	121000 - RETIREMENT - EMPLOYER COST
Mar 4, 2026	Emerald Green Landscape Services 72518	266414	(1,650.00)	-	1,650.00	210300 - AGRICULTURE/HORTICULTURE SERVICE
Mar 4, 2026	Republic Services 57909	0922-010011406	(233.90)	-	233.90	219300 - REFUSE DISPOSAL
Mar 4, 2026	Calpers 521	100000018225139	(850.25)	-	850.25	140000 - COST REDUCTION FACTOR (UAL FUND)
Mar 4, 2026	PG&E 1383	6677668808-8	(353.62)	-	353.62	219200 - NATURAL GAS/LPG/FUEL OIL
Mar 4, 2026	Cintas 56036	8408153562	(162.15)	-	162.15	244400 - MEDICAL SUPPLIES, 203804 - WORKPLACE AMENITIES
Mar 4, 2026	Calpers 521	100000018175526	(1,224.51)	-	1,224.51	121000 - RETIREMENT - EMPLOYER COST
Mar 4, 2026	Calpers 521	100000018225140	(81.50)	-	81.50	140000 - COST REDUCTION FACTOR (UAL FUND)
Mar 11, 2026	Knight Watch 77308	5117	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Mar 11, 2026	Fast Break 37998	4340	(130.00)	-	130.00	298700 - GS TELEPHONE SERVICES
Mar 11, 2026	Fast Break 37998	3982	(240.00)	-	240.00	281265 - APPLICATION SOFTWARE MAINT LICENSE

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
Mar 11, 2026	Southgate Glass 5461	48045	(1,025.00)	-	1,025.00	211200 - BUILDING MAINTENANCE SUPPLIES
Mar 11, 2026	Rauls Tree Care 69419	020726	(900.00)	-	900.00	210300 - AGRICULTURE/HORTICULTURE SERVICE
Mar 11, 2026	Comcast 12322	8155600850078240	(106.12)	-	106.12	298700 - GS TELEPHONE SERVICES
Mar 11, 2026	State of CA DOJ 8186	009892	(64.00)	-	64.00	244300 - MEDICAL SERVICE(Pre Emp/Live Scan Test)
Mar 11, 2026	Pape 72520	1900793	(2,180.31)	-	2,180.31	221100 - CONSTRUCTION EQUIPMENT MAINTENANCE
Mar 11, 2026	29229	EB-003456	(200.36)	-	200.36	123000 - GROUP INS - EMPLOYER COST
Mar 11, 2026	Umpqua CC 71085	6068	(7,847.59)	-	7,847.59	211100 - BUILDING MAINTENANCE SERVICE, 223600 - FUEL & LUBRICANTS and 12 more
Mar 11, 2026	SMUD 4025	7000008089	(972.76)	-	972.76	219100 - ELECTRICITY
Mar 15, 2026	Payroll and Taxes		(13,708.76)	-	13,708.76	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 122000 - OASDHI - EMPLOYER COST and 3 more
Mar 17, 2026	Knight Watch 77308	5148	(1,696.00)	-	1,696.00	257100 - SECURITY SERVICES
Mar 17, 2026	CAPRI 8761	7119	(3,906.00)	-	3,906.00	124000 - WORKERS COMP INS - EMPLOYER COST
Mar 17, 2026	Calpers 521	100000018175511	(414.24)	-	414.24	121000 - RETIREMENT - EMPLOYER COST
Mar 17, 2026	Cintas 56036	4262341224	(122.71)	-	122.71	232200 - CUSTODIAL SUPPLIES
Mar 17, 2026	Calpers 521	100000018175544	(1,224.51)	-	1,224.51	121000 - RETIREMENT - EMPLOYER COST
Mar 17, 2026	Juanita Petersen 910220	JP-REIMB-0317202	(68.14)	-	68.14	222600 - EXPENDABLE TOOLS, 207600 - OFFICE SUPPLIES
Mar 19, 2026	Home Depot 2843	6035322500219138	(386.17)	-	386.17	214200 - LAND IMPROVEMENT MAINTENANCE SUP, 216800 - PLUMBING MAINTENANCE SUPPLIES
Mar 19, 2026	Sacramento County Utilities 666	50001506249	(337.03)	-	337.03	219500 - SEWAGE DISP SVC
Mar 19, 2026	SSWD 26158	043739-00	(170.12)	-	170.12	219800 - WATER
Mar 19, 2026	Sacramento County Utilities 666	50011597838	(138.70)	-	138.70	219500 - SEWAGE DISP SVC
Mar 19, 2026	SSWD 26158	000584-00	(897.21)	-	897.21	219800 - WATER
Mar 19, 2026	SSWD 26158	000455-00	(645.85)	-	645.85	219800 - WATER
Mar 19, 2026	Cole Huber 54641	2004642964	(201.48)	-	201.48	253100 - LEGAL SERVICES
Mar 26, 2026	Calpers Health 12733	100000018245187	(4,888.36)	-	4,888.36	128000 - HEALTH CARE - RETIREES, 123000 -

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
						GROUP INS - EMPLOYER COST
Mar 26, 2026	Cintas 56036	8408087347	(162.15)	-	162.15	244400 - MEDICAL SUPPLIES, 203804 - WORKPLACE AMENITIES
Mar 26, 2026	Juanita Petersen 910220	JP-REIMB-032626	(23.71)	-	23.71	258200 - PUBLIC RELATIONS SERVICES
Mar 26, 2026	Cintas 56036	4263824402	(261.04)	-	261.04	232200 - CUSTODIAL SUPPLIES
Mar 31, 2026	Payroll and Taxes		(14,159.63)	-	14,159.63	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 122000 - OASDHI - EMPLOYER COST and 2 more
Total - 339A FY 2025-2026			**(67,679.72)**	**-**	**67,679.72**	
Closing Balance			**-**	**-**	**724,518.08**	
Total			**(67,679.72)**	**-**	**67,679.72**	

Income Statement (Profit and Loss)

Arcade Creek Recreation and Park District
For the month ended March 31, 2026

	MAR 2026
Gross Profit	-
Operating Expenses	
AGRICULTURE/HORTICULTURE SERVICE	2,550.00
APPLICATION SOFTWARE MAINT LICENSE	2,905.99
AUTOMOTIVE MAINTENANCE SUPPLIES	16.19
BUILDING MAINTENANCE SERVICE	142.00
BUILDING MAINTENANCE SUPPLIES	2,050.00
BUSINESS/CONFERENCE EXPENSE	403.80
CELL PHONES	107.94
CONSTRUCTION EQUIPMENT MAINTENANCE	4,026.94
COST REDUCTION FACTOR (UAL FUND)	931.75
CUSTODIAL SUPPLIES	506.46
DATA PROCESSING SERVICES	1,848.00
ELECTRICITY	972.76
EXPENDABLE TOOLS	118.75
FUEL & LUBRICANTS	351.31
GROUP INS - EMPLOYER COST	4,877.26
GS TELEPHONE SERVICES	236.12
HEALTH CARE - RETIREES	211.46
INTEREST EXPENSE	43.90
LAND IMPROVEMENT MAINTENANCE SUP	205.91
LEGAL SERVICES	201.48
MEDICAL SERVICE(Pre Emp/Live Scan Test)	64.00
MEDICAL SUPPLIES	213.74
MILEAGE	22.98
NATURAL GAS/LPG/FUEL OIL	353.62
OASDHI - EMPLOYER COST	1,979.79
OFFICE SUPPLIES	3.43
OVER-TIME WAGES (if needed)	50.55
PLUMBING MAINTENANCE SUPPLIES	352.16
PUBLIC RELATIONS SERVICES	23.71
REFUSE DISPOSAL	233.90
RETIREMENT - EMPLOYER COST	3,290.90
SALARIES & WAGES - COMMISSION & CO	500.00
SALARIES & WAGES - REGULAR EMPLOYEES	25,329.13
SECURITY SERVICES	3,286.00
SEWAGE DISP SVC	475.73

	MAR 2026
SIGNS	437.48
SUI INS - EMPLOYER COST	8.92
WATER	3,429.10
WORKERS COMP INS - EMPLOYER COST	3,906.00
WORKPLACE AMENITIES	110.56
Total Operating Expenses	**66,779.72**
Operating Income	**(66,779.72)**
Net Income	**(66,779.72)**

March 2026 Credit Card Statement

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Diesel	1.00	79.39	FUEL & LUBRICANTS	Tax Exempt		79.39
	Productive Parks	1.00	1,848.00	DATA PROCESSING SERVICES	Tax Exempt		1,848.00
	App license charges	1.00	2,665.99	APPLICATION SOFTWARE MAINT LICENSE	Tax Exempt		2,665.99
	Mileage/parking	1.00	6.00	MILEAGE	Tax Exempt		6.00
	Cell phones	1.00	107.94	CELL PHONES	Tax Exempt		107.94
	Interest	1.00	43.90	INTEREST EXPENSE	Tax Exempt		43.90
	Playground inspection	1.00	900.00	STRUCTURES (& Improvements)	Tax Exempt		900.00

Subtotal
7,847.59
TOTAL

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Conference expense	1.00	403.80	BUSINESS/CONFERENCE EXPENSE	Tax Exempt		403.80
	Signs	1.00	437.48	SIGNS	Tax Exempt		437.48
	Termite service	1.00	142.00	BUILDING MAINTENANCE SERVICE	Tax Exempt		142.00
	Office door deposit	1.00	1,025.00	BUILDING MAINTENANCE SUPPLIES	Tax Exempt		1,025.00
	Maintenance supplies	1.00	95.19	LAND IMPROVEMENT MAINTENANCE SUP	Tax Exempt		95.19
	Plumbing supplies	1.00	76.71	PLUMBING MAINTENANCE SUPPLIES	Tax Exempt		76.71
	Auto supplies	1.00	16.19	AUTOMOTIVE MAINTENANCE SUPPLIES	Tax Exempt		16.19

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 5-06-2026

TO: ACRPD BOARD OF DIRECTORS

FROM: BRANDY HOSACK, GENERAL MANAGER

SUBJECT: 5) b. - FINANCE REPORT - FY 25-26 PERIOD 10

ITEM TYPE: INFORMATIONAL

BACKGROUND

This report is developed in conjunction with ACRPD staff to provide an update on the District's current financial status.

SUMMARY

Fund	Current Balance
Sacramento Park Foundation 501c3 – ACRPD's Account *	$1000.19
339 B – Grant Trust	-
088 H – Park Dedication	$7,658.66
339 C – ADA Funds	$1,946.59
339 I – Park Impact Fees	$133,085.70
339 A – General Fund	$520,202.05
339 D – CIP Development	$93,520.89

** SPF 501c3 funds are held by the non-profit, not ACRPD*

Budget vs. Actual
February 28, 2026 (10/12ths or 83.33% through the year)

Area	FY 25/26 Budget	Actual Total YTD	Available	% Consumed
10 – Salaries & Benefits	$439,270.00	$382,055.77*	$57,214.23*	86.98*
20 – Services & Supplies	$536,363.00	$346,986.59	$189,376.41	64.69
30 – Other Charges	$38,384.00	$6,501.34	$31,882.66	16.94
42 – Buildings	$210,000.00	$196,238.01	$13,761.99	93.45
79 – Contingencies	$75,000.00	$0.00	$75,000.00	0.00
Total	***$1,299,017.00***	***$931,781.71***	***$367,235.29***	***71.73***

ATTACHMENTS

- XERO Income Statement – Profit/Loss periods 9 & 10
- XERO Account Transactions – Detail periods 9 & 10

COMMENTS

** Our auditor identified an issue in how we have been processing bills and liabilities for health benefits and retirement. While the correct amounts have been paid, the accounting entries have been recorded in a way that results in double-counting on our books. This means the expenses appear higher than they actually are because the entries are not clearing properly. Staff are actively working on a solution to correct the issue. In the meantime, please be aware that our actual spending on Salaries & Benefits is lower than what is currently reflected in the financial reports.*

339A FY 2025-2026 Transactions

Arcade Creek Recreation and Park District
For the period April 1, 2026 to April 30, 2026

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
- 339A FY 2025-2026						
Opening Balance			**-**	**-**	**724,518.08**	
Apr 1, 2026	Knight Watch 77308	5174	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Apr 1, 2026	PG&E 1383	6677668808-8	(100.72)	-	100.72	219200 - NATURAL GAS/LPG/FUEL OIL
Apr 1, 2026	Sacramento Control System 1112	R235928	(253.63)	-	253.63	291700 - GENERAL SERVICES ALARM SERVICES
Apr 1, 2026	Republic Services 57909	0922-010103475	(189.90)	-	189.90	219300 - REFUSE DISPOSAL
Apr 1, 2026	Game Time 1920	INV 00102969	(275.83)	-	275.83	214200 - LAND IMPROVEMENT MAINTENANCE SUP
Apr 1, 2026	Fast Break 37998	4912	(130.00)	-	130.00	298700 - GS TELEPHONE SERVICES
Apr 1, 2026	Orbit Station 33714	04012026	(314.37)	-	314.37	223600 - FUEL & LUBRICANTS
Apr 3, 2026	Calpers 521	100000018207004	(408.50)	-	408.50	121000 - RETIREMENT - EMPLOYER COST
Apr 3, 2026	Calpers 521	100000018207037	(1,247.60)	-	1,247.60	121000 - RETIREMENT - EMPLOYER COST
Apr 10, 2026	Calpers 521	100000018255744	(850.25)	-	850.25	140000 - COST REDUCTION FACTOR (UAL FUND)
Apr 10, 2026	SMUD 4025	7000008089	(816.98)	-	816.98	219100 - ELECTRICITY
Apr 10, 2026	Emerald Green Landscape Services 72518	266501	(1,650.00)	-	1,650.00	210300 - AGRICULTURE/HORTICULTURE SERVICE
Apr 10, 2026	Calpers 521	100000018255745	(81.50)	-	81.50	140000 - COST REDUCTION FACTOR (UAL FUND)
Apr 10, 2026	Comcast 12322	8155600850078240	(106.12)	-	106.12	298700 - GS TELEPHONE SERVICES
Apr 10, 2026	Cintas 56036	8408219445	(486.98)	-	486.98	244400 - MEDICAL SUPPLIES, 203804 - WORKPLACE AMENITIES
Apr 10, 2026	Larry Bain CPA 26727	03242026	(7,500.00)	-	7,500.00	291300 - AUDITOR/CONTROLLER SERVICES
Apr 10, 2026	Central Control System 23278	6650	(495.00)	-	495.00	281265 - APPLICATION SOFTWARE MAINT LICENSE
Apr 10, 2026	GSRMA 29229	EB-003531	(200.36)	-	200.36	123000 - GROUP INS - EMPLOYER COST
Apr 13, 2026	521	100000018207023	(490.20)	-	490.20	121000 - RETIREMENT - EMPLOYER COST
Apr 13, 2026	Calpers 521	100000018207055	(1,267.08)	-	1,267.08	121000 - RETIREMENT - EMPLOYER COST
Apr 13, 2026	Cole Huber 54641	2004643311	(726.03)	-	726.03	253100 - LEGAL SERVICES
Apr 13, 2026	Umpqua CC 71085	6068	(4,572.71)	-	4,572.71	214200 - LAND IMPROVEMENT

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
						MAINTENANCE SUP, 227504 - MISCELLANEOUS and 12 more
Apr 13, 2026	Home Depot 2843	6038322500219138	(641.34)	-	641.34	214200 - LAND IMPROVEMENT MAINTENANCE SUP, 211200 - BUILDING MAINTENANCE SUPPLIES and 1 more
Apr 15, 2026	Payroll and Taxes		(14,121.80)	-	14,121.80	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 122000 - OASDHI - EMPLOYER COST and 2 more
Apr 20, 2026	SSWD 26158	043739-00	(171.49)	-	171.49	219800 - WATER
Apr 20, 2026	SSWD 26158	000584-00	(901.32)	-	901.32	219800 - WATER
Apr 20, 2026	SSWD 26158	000455-00	(695.17)	-	695.17	219800 - WATER
Apr 27, 2026	Knight Watch 77308	5198	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Apr 27, 2026	Cintas 56036	4266860146	(122.71)	-	122.71	232200 - CUSTODIAL SUPPLIES
Apr 27, 2026	Cintas 56036	4265364018	(122.71)	-	122.71	232200 - CUSTODIAL SUPPLIES
Apr 27, 2026	Calpers Health 12733	100000018276528	(4,888.36)	-	4,888.36	128000 - HEALTH CARE - RETIREES, 123000 - GROUP INS - EMPLOYER COST
Apr 28, 2026	Payment: The Office of Supervior Rich Desmond	INV-0001	500.00	500.00	-	1200 - Accounts Receivable
Apr 30, 2026	Payroll and Taxes		(14,520.83)	-	14,520.83	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 122000 - OASDHI - EMPLOYER COST and 1 more
Total - 339A FY 2025-2026			**(61,029.49)**	**500.00**	**61,529.49**	
Closing Balance			**-**	**-**	**785,547.57**	
Total			**(61,029.49)**	**500.00**	**61,529.49**	

Income Statement (Profit and Loss)

Arcade Creek Recreation and Park District
For the month ended April 30, 2026

	APR 2026
Income	
PROP TAX CUR SEC	40.00
PROP TAX CUR UNSEC	70.00
Total Income	**110.00**
Gross Profit	**110.00**
Operating Expenses	
AGRICULTURE/HORTICULTURE SERVICE	1,650.00
APPLICATION SOFTWARE MAINT LICENSE	520.99
AUDITOR/CONTROLLER SERVICES	7,500.00
BUILDING MAINTENANCE SUPPLIES	841.92
BUSINESS/CONFERENCE EXPENSE	832.74
CELL PHONES	107.94
COST REDUCTION FACTOR (UAL FUND)	931.75
CUSTODIAL SUPPLIES	245.42
ELECTRICITY	816.98
FUEL & LUBRICANTS	559.10
GENERAL SERVICES ALARM SERVICES	253.63
GROUP INS - EMPLOYER COST	4,877.26
GS TELEPHONE SERVICES	236.12
HEALTH CARE - RETIREES	211.46
INTEREST EXPENSE	141.86
LAND IMPROVEMENT MAINTENANCE SUP	556.94
LEGAL SERVICES	726.03
MEDICAL SUPPLIES	431.70
MISCELLANEOUS	236.96
NATURAL GAS/LPG/FUEL OIL	100.72
OASDHI - EMPLOYER COST	2,040.04
OFFICE SUPPLIES	40.12
OVER-TIME WAGES (if needed)	242.64
PLUMBING MAINTENANCE SUPPLIES	280.37
RECREATIONAL SERVICES	1,087.50
RECREATIONAL SUPPLIES	655.08
REFUSE DISPOSAL	189.90
RETIREMENT - EMPLOYER COST	3,413.38
SALARIES & WAGES - COMMISSION & CO	500.00
SALARIES & WAGES - REGULAR EMPLOYEES	25,849.59
SECURITY SERVICES	3,180.00

	APR 2026
SIGNS	430.26
STAMPS	7.47
Stripe Fees	4.08
SUI INS - EMPLOYER COST	10.36
WATER	1,767.98
WORKPLACE AMENITIES	55.28
Total Operating Expenses	**61,533.57**
Operating Income	**(61,423.57)**
Net Income	**(61,423.57)**

April 2026 Credit Card Statement

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Fuel	1.00	244.73	FUEL & LUBRICANTS	Tax Exempt		244.73
	Miscellaneous	1.00	236.96	MISCELLANEOUS	Tax Exempt		236.96
	Software	1.00	25.99	APPLICATION SOFTWARE MAINT LICENSE	Tax Exempt		25.99
	Grand opening food	1.00	1,087.50	RECREATIONAL SERVICES	Tax Exempt		1,087.50
	Grand opening supplies	1.00	655.08	RECREATIONAL SUPPLIES	Tax Exempt		655.08
	Cell phone	1.00	107.94	CELL PHONES	Tax Exempt		107.94
	Interest	1.00	141.86	INTEREST EXPENSE	Tax Exempt		141.86

Subtotal
4,572.71
TOTAL

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Conference expenses	1.00	832.74	BUSINESS/CONFERENCE EXPENSE	Tax Exempt		832.74
	Office supplies	1.00	40.12	OFFICE SUPPLIES	Tax Exempt		40.12
	Signs	1.00	430.26	SIGNS	Tax Exempt		430.26
	Postage	1.00	7.47	STAMPS	Tax Exempt		7.47
	Building Maintenance	1.00	247.92	BUILDING MAINTENANCE SUPPLIES	Tax Exempt		247.92
	Land improvement supplies	1.00	266.07	LAND IMPROVEMENT MAINTENANCE SUP	Tax Exempt		266.07
	Plumbing supplies	1.00	248.07	PLUMBING MAINTENANCE SUPPLIES	Tax Exempt		248.07

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-18-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**6) a. – GENERAL MANAGER STAFF REPORT**
ITEM TYPE:	**INFORMATIONAL**

SUMMARY

- **Administrative**
  - Staff attended the CARPD Legislative Call and received updates on statewide parks and recreation legislation and advocacy priorities.
  - Staff and legal counsel are finalizing language related to the Hamilton Street Park (HSP) slide claim with Emerald Green Landscaping. The District anticipates receiving approximately nineteen thousand dollars in reimbursement.
  - Staff and ACRPD legal counsel met with the California Department of Parks and Recreation regarding compliance requirements tied to the grant used for construction of the Oakdale Elementary community center and gymnasium/cafeteria.
  - Staff met with Twin Rivers Unified School District (TRUSD) representatives and ACRPD legal counsel to discuss proposed revisions to the Oakdale Park MOU. These updates may support expanded programming opportunities at the site.
  - Staff met with Sacramento County Supervisor Rich Desmond, his team, and representatives from four special districts to discuss park safety following the recent incident at Howe Park. Topics included gang activity indicators, graffiti trends, large unplanned events, and potential ordinances to enhance park safety.
  - Staff participated in the formation of a CSDA Sacramento Area Chapter alongside 14 special districts. The chapter will support regional collaboration, information sharing, and training opportunities. ACRPD will serve as a founding member.
  - Staff met with CAPRI representatives regarding liability insurance updates. Due to changes at Oakdale Park, preliminary estimates indicate a potential reduction of approximately twenty thousand dollars in insurance costs for FY 2026–27.
  - Staff finalized ACH transfer setup with Umpqua Bank and will complete the first transfer to the County General Fund account before the end of May.
  - Staff conducted internal staff and safety meetings covering timekeeping procedures, communication improvements, rental processes, project updates, park safety roles (Park Rangers vs. Sheriff), heat illness prevention, and use of the Productive Parks platform.
  - Staff coordinated with Supervisor Desmond’s office regarding erosion and safety concerns along the Jo Smith Nature Trail, including identifying responsible parties.
  - Staff attended a SMUD SHINE Grant informational session to explore funding opportunities and eligible project types.

- Staff attended COMPASS and general ledger financial trainings by Sacramento County.
- The District received the final Prop 68 Grant reimbursement from the California Department of Parks and Recreation, as well as the outstanding payment by Crown Castle, for the cell tower lease.
- Crime Alert staff met with ACRPD to adjust and repair park security camera systems.
- Staff participated in CARPD management roundtable discussions addressing insurance trends, e-bike impacts, legislative updates, staffing challenges, and maintenance cost increases.
- Staff attended a CAPRI Board Meeting and CAPRI training sessions focused on workplace violence prevention and claims processes.
- Staff met with Sacramento County regarding the Municipal Service Review (MSR), conducted by LAFCO. The review, required approximately every five years, evaluates district operations and service delivery. Completion is expected by the end of the year at no cost to the District.
- Board Member Travis Dworetzky was awarded a CARPD scholarship for the 2026 CARPD Conference, covering registration and lodging.
- Staff met with Oakdale Elementary Principal Linda Powell to discuss coordination of joint and separate programming, safety considerations, and toured the grant-funded facilities.
- Staff attended a meeting regarding SB 937 and potential changes to impact fee collection and distribution.
- Staff coordinated with Knight Watch Security and North HOT to address and remove encampments at ACP. Staff also clarified with the Sacramento Sheriffs the difference between the Sacramento Park Rangers (service regional parks only) and the North HOT (service our parks).

- **Parks and Facilities**
  - **Hamilton Street Park (HSP – 4855 Hamilton Street)**
    - Herzog Community Center restroom improvements have been temporarily paused due to staffing constraints. Work is anticipated to resume at the end of May, beginning with floor leveling to ensure proper drainage before installation of new flooring.
    - Due to vandalism, the rubber surfacing at the base of the HSP swing set was removed. As a result, the swings have been taken down until necessary repairs can be completed.
    - Maintenance staff completed installation of the office building emergency exit push-bar door, replacing the previous glass slider. Emergency exit lighting has also been installed to improve safety and code compliance.
    - Staff completed trimming of ten trees at HSP, including removal of several dead limbs and one fully dead, approximately 50-foot sycamore tree.
    - Vandalism resulted in the theft of a component from the musical play feature on the newest playground structure.
    - The Department of Transportation replaced vandalized public roadway signage in the vicinity of HSP.
    - Staff coordinated with Crown Castle to investigate a suspected irrigation leak at HSP; it was confirmed that the issue was not related to Crown Castle infrastructure or activities.

- A small fire occurred near the back athletic field at HSP; however, Sacramento Metro Fire responded quickly, and no damage was sustained at the park.

- **Arcade Creek Park (ACP – 5613 Omni Drive)**
  - The Arcade Creek Park (ACP) Playground Grand Opening is scheduled for June 13, 2026, from 11:00 a.m. to 1:00 p.m. This free community event will include games, activities, face painting, raffles, music, participating vendors, and complimentary burgers for the first 100 attendees.
  - A water main leak has been identified at ACP within the roadway. Repairs are expected to be costly, as asphalt removal will be required to access the affected area. Staff has requested that Sacramento Suburban Water investigate to determine responsibility for the repair.
  - Due to ongoing vandalism, including the cutting of chains and locks on the Jo Smith Nature Trail bridge connecting to American River College (ARC), staff will no longer raise and lower the bridge rails. Closure signage will be posted, and Sacramento County Department of Water Resources will be relied upon to address debris and log accumulation during storm events.
  - Weed abatement will be conducted in early June using goat grazing along the Jo Smith Nature Trail from American River College to Garfield Avenue. This collaborative effort with ARC and private partners is expected to save the District approximately $8,000 annually.
  - Sacramento Sewer completed tree trimming and removal activities within the Garfield service area at Arcade Creek Park.
  - Staff received and installed a donor recognition sign at ACP's smaller play structure, acknowledging North State Electrical Contractors, Inc. for funding the project.
- **Oakdale Park (OP – 3708 Myrtle Avenue)**
  - Staff have continued efforts to contact TRUSD Police regarding updates to Oakdale Elementary School's camera system; however, no response or follow-up has been received to date.
  - Staff met with Oakdale Elementary Principal Linda Powell to discuss joint use opportunities for the community center and gymnasium facilities funded through the grant. Principal Powell provided a comprehensive tour of the campus and shared information regarding current programming, potential summer offerings, special events, and planned summer construction. The meeting was highly productive, and there is a strong mutual interest in expanding community programming. Principal Powell also shared that she will be retiring in June.
  - Staff completed permanent installation of new Oakdale Park signage at the playground site.
  - Staff and Board Members successfully hosted the Oakdale Park Playground Grand Opening on March 21, 2026, featuring free burgers for the first 100 attendees, games, raffle prizes, music, face painting, vendor participation, and recreational activities, with participation and support from Sacramento County Supervisor Rich Desmond, SMUD, MOSAC, Aerospace Museum of California, Fairytale Town, Sacramento Metro Fire Department, In-Shape

Fitness, Oakdale Elementary School, Twin Rivers Unified School District Police, and Cyber Java.

ATTACHMENTS

- Authorization of Sacramento Area Sewer District Tree Services at Arcade Creek Park Letter (Parcel # 23000920370000)
- Prop 68 Final Payment Request
- Travis Dvoretzky's CARPD Scholarship Letter

PHOTOS



Erosion on Jo Smith Nature Trail close to Garfield



Vandalized musical amenity on the HSP playground.





HSP swing set rubber mat vandalism.



ACP parking lot water leak, believed to be a mainline.



OP water fountain leak due to vandalism.



Office emergency push door and light completion.



Oakdale Playground Grand Opening Event





Hamilton Street and Arcade Creek Park signage.

ARCADE CREEK
RECREATION & PARK DISTRICT

Board of Directors:
Travis Dworetzky
Trinity Gleckler
Dianna Harris
Ashley Henderson
Scott Miller

Staff:
Brandy Hosack
Thomas Kessler
Juanita Peterson
Doug Payne

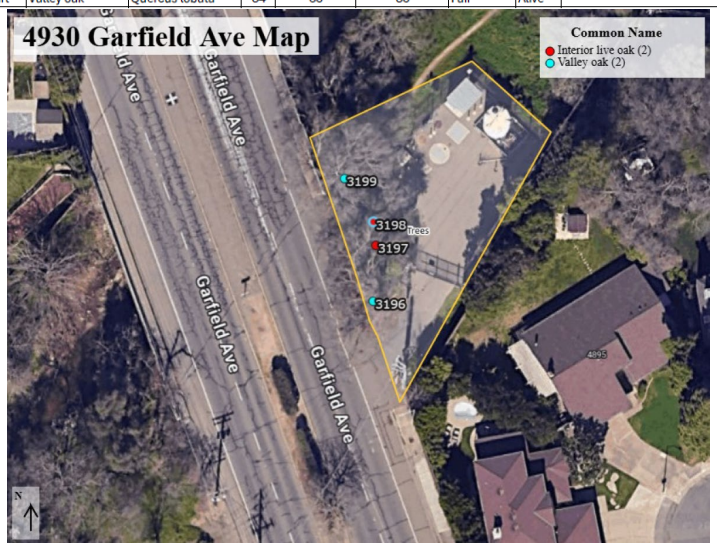
ACRPD Mission Statement:
Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well-maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

To: **Fernando Escalante**
8521 Laguna Station Road,
Elk Grove, CA 95758
916-875-9173
FROM: **Brandy Hosack, ACRPD General Manager**
Subject: **Authorization of Tree Services at Arcade Creek Park (Parcel# 23000920370000)**
DATE: **March 17, 2026**

Dear Mr. Escalante ,

On February 25, 2026, Arcade Creek Recreation & Park District (ACRPD) received a request from the Sacramento Area Sewer District (SASD) EchoWater Resource Recovery Facility (EWF) to trim three (3) oak trees and remove one (1) dead oak from the Park District's property. ACRPD understands that the purpose of the tree service request is to clear the construction work area for safe operation of a crane, scheduled for mid to late summer 2026 at the S149 pump station. ACRPD also understands that the tree service work will be under the responsibility, including costs and associated permit procurements, by SASD EWF. ACRPD confirms that the discussed trees are located within the Park District's property (Assessor Parcel #23000920370000) and are situated west of the adjacent SASD pump station (S149 – Garfield Pump Station), located at 4930 Garfield. Refer to details below. After review, ACRPD grants permission to SASD EWF to proceed with the proposed tree services work.

Tree Id	Address	Common Name	Scientific Name	DBH	Tree Height (Estimated)	Crown Spread	Condition	Status	Tree Work-Pruning	Tree Work-Other
3198	4895 Thousand Oaks Court	Interior live oak	Quercus wislizeni	12	12	0	Dead	Dead	Clearance Prune, Deadwood	Remove
3197	4895 Thousand Oaks Court	Interior live oak	Quercus wislizeni	13	22	12	Fair	Alive	Clearance Prune	
3196	4895 Thousand Oaks Court	Valley oak	Quercus lobata	29	55	15	Fair	Alive	Clearance Prune, Remove Broken Limb	
3199	4895 Thousand Oaks Court	Valley oak	Quercus lobata	34	65	35	Fair	Alive		



Sincerely,

Brandy Hosack

Docusign Envelope ID: E76F8655-17AF-4126-A0E8-17439B7956A0

State of California - Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

GRANT PAYMENT REQUEST FORM

See Instructions for the series of grant forms being used.

1. PROJECT NUMBER	2. CONTRACT NUMBER	OGALS USE ONLY PO#	OGALS USE ONLY INV#	OGALS USE ONLY PO Initials
18-34-028	C9801515	0000034261	1834028-04	VA
		SERVICES RENDERED DATE(S) (Bond Funded Only) 12/13/2024 - 4/03/2025		

3. GRANTEE
Arcade Creek Recreation & Park District

4. PROJECT NAME
Arcade Creek Park Restroom

5. TYPE OF PAYMENT
☐ ADVANCE ☐ REIMBURSEMENT ☑ FINAL

6. PAYMENT INFORMATION:
(Round all figures to the nearest dollar)

a.	Grant Project Amount	$ 177,952
b.	Funds Requested to Date	$ 168,000
c.	Available *(a. minus b.)*	$ 9,952
d.	**AMOUNT OF THIS REQUEST**	$ **9,952**
e.	Remaining After This Payment *(c. minus d)*	$

7. SEND PAYMENT TO:

AGENCY NAME
Arcade Creek Recreation & Park District

STREET ADDRESS
4855 Hamilton Street

CITY/STATE/ZIP
Sacramento, CA 95841

ATTENTION
Brandy Wade

8. CERTIFICATION:

I certify that I have full authority to execute this payment request on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this report and any accompanying documents for the above-mentioned Grant are true and correct to the best of my knowledge.

NAME OF PERSON AUTHORIZED IN RESOLUTION	TITLE
Brandy Wade	General Manager
SIGNATURE OF PERSON AUTHORIZED IN RESOLUTION ▶	**DATE** 4/28/25

FOR CALIFORNIA DEPARTMENT OF PARKS AND RECREATION USE ONLY

PAYMENT APPROVAL SIGNATURE	DATE
▶ DocuSigned by: Maria Amos A95AF99B0D1941C...	3/17/2026

DPR 212 (Rev. 11/2023)(11/22/2023)

Docusign Envelope ID: E76F8655-17AF-4126-A0E8-17439B7956A0

State of California - Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

GRANT EXPENDITURE FORM

PROJECT NAME: Arcade Creek Park restroom
PROJECT NUMBER: 18-34-028

Expenditure Total by Fiscal Year	
Current FY	$ $0 - VA
Prior FY	$ $37,880.70

(1) PAYMENT METHOD Check #, Debit/Electronic Pmt (EP), Credit Card Pmt (CC/EP or CC/Check#)	(2) DATE(S) (In Date Order)	(3) RECIPIENT	(4) SCOPE ITEM DESCRIPTION	(5) PRE-CONSTRUCTION AMOUNT (Planning)	(6) CONSTRUCTION AND/OR ACQUISITION AMOUNT	(8) FISCAL YEAR OF EXPENDITURE (Applicable only to Bond Funded Grants. Current FY or Prior FY)
1907324309	12/13/2024	Staples construction	Engineering/Design	$5,034.82		Prior FY VA
1907342958	1/17/2025	Staples construction	Engineering/Design	$7,473.92		
1907342959	1/17/2025	Staples construction	Engineering/Design	$23,692.01		
1907342960	1/17/2025	Staples construction	Engineering/Design	$1,246.95		
1907384508	4/3/2025	County of Sacramento	Sign off on Project	$433.00		

Subtotal (5)	**$37,880.70**	
Subtotal (6)		**$0.00**
Grand Total (5) + (6)		**$37,880.70**
↓ (7) For Match or Reimbursement Rates, choose appropriate choice from dropdown.		
Reimbursement Rate **26.27195%** ← Enter exact percentage of Match/Reimbursement Rate		**$9,952.00**
Amount of Request		**$9,952.00**

List only eligible costs charged to the Grant and Match, if required. Expenses must be incurred within the project performance period outlined on the grant contract and must align with the Grant Scope Cost Estimate.

(1) If check, enter a check or warrant number. If debit/electronic fund payment or transfer, enter EP. If credit card payment, enter CC and the check number or EP that paid the credit card (e.g., CC/EP or CC/Ck #52963). Prior to reimbursement, credit card statements must show at minimum a payment equal to the charge/expense being requested for reimbursement. If in-house employee services or grantee's own equipment or vehicle was used, no payment method required. Grantee must substantiate these costs with project specific timesheets, equipment use log(s), vehicle mileage log(s) or credit card statements if requested and/or during an audit.
(2) Date payment was made to recipient. If in-house employee services or grantee owned equipment or vehicle mileage expenses are being charged to the grant, a date range may be used in this column.
(3) Name of contractor or other entity providing services and/or materials, in-house employee services, vehicle mileage, grantee equipment.
(4) Scope item related to the expenditure and a brief description, such as "playground design," "permits," "walkway materials," "sports field construction."
(5) If state funded development project, pre-construction costs are eligible for up to 25% of the grant. Not applicable to federal funded projects (LWCF/RTP).
(6) Construction, and/or acquisition costs eligible for up to 100% of grant.
(7) If match is required, use drop down to choose Reimbursement Rate or Match Rate and enter the percentage applicable for your project in the field to the right. If match is not required, leave both percentage field and drop-down blank.
(8) State Fiscal Year (FY) of expenditure has a defined start date of 7/1/XX ends 6/30/XX. Current FY is defined as the FY when Payment Request Form is signed by the Authorized Representative. Prior FY is defined as any past FY other than Current FY. ***Only applies to Bond Funded Grants. Does not apply to General Fund (Specified), OEP, HCF, LWCF, or RTP Grants.***

DPR 212E (Rev. 7/2023)(Excel 1/15/2025)

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Signatures: 1
Certificate Pages: 5
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Maria Olmos Maria.Olmos@parks.ca.gov Grants Supervisor Security Level: Email, Account Authentication (None)	DocuSigned by: Maria Olmos A95AF99B0D1941C... Signature Adoption: Pre-selected Style Using IP Address: 156.47.85.139	Sent: 3/6/2026 10:12:59 AM Viewed: 3/17/2026 8:34:46 AM Signed: 3/17/2026 8:34:51 AM

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Envelope Sent	Hashed/Encrypted	3/6/2026 10:12:59 AM
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ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**8) a. – DISCUSSION AND POSSIBLE ACTION: TO ACCEPT AND IMPLEMENT ACRPD BOARD OF DIRECTORS POLICIES**
ITEM TYPE:	**DISCUSSION/ACTION**

BACKGROUND

As part of ACRPD's CAPRI 18-month review, it was recommended that several outdated District policies be reviewed and updated. In Spring 2025, the Board-appointed Policy Committee began a comprehensive review of the Board of Directors' Policies. The policies presented here have been thoroughly vetted by both the 2025 and 2026 Policy Committees, as well as ACRPD's legal counsel.

RECOMENDATION

Staff recommends adoption of the updated 2026 Board Policies as reviewed and approved by the Policy Committee.

ATTACHMENTS

- 2026 ACRPD Board Policies

ARCADE CREEK
RECREATION & PARK DISTRICT

Board of Director Policies

Updated March 2026

4855 Hamilton Street
Sacramento, CA 95841
(916) 482-8377
www.ArcadeCreekrpd.gov

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1 PURPOSE, GOALS, AND PHILOSOPHY

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1.1 The Purpose of District Board Policies

The purpose of this policy manual is to establish policies, goals, and the philosophy of the Arcade Creek Recreation and Park District and its Board of Directors. This policy manual is intended to serve as a resource to the Board of Directors, staff, and members of the public in determining the way matters of District business and decision-making are to be conducted. This policy manual is predicated upon federal, state, and local laws.

1.2 Adoption/ Amendment of Policies

The policy manual shall be amended from time to time to comply with various laws. Upon the adoption of this policy manual, the Board of Directors shall consider further changes thereto through amendments to be adopted by the full Board hereafter. New policy amendments shall require a resolution by the Board of Directors and be enacted through a majority vote. The resolution and enactment of policy shall be forwarded to all Board members pursuant to the requirements of notification hereinafter established. The General Manager is to ensure policies are maintained and updated, as needed.

1.3 The District

The Arcade Creek Recreation and Park District is a governmental agency formed on August 31, 1959 pursuant to the Public Resources Codes of the State of California. Originally called Del Paso Recreation and Park District, later changed in 1974 to Arcade Creek Recreation and Park District. The District's authority and legislative mandates are generally found within the government, public resources, and streets and highways codes sections of the State of California. The District is governed by a five-member Board of Directors, elected by the populous within prescribed geographical boundaries of the District. The five-square-mile district has approximately 25,000 residents and 50 acres of parks.

NORTHERN BOUNDRY: Madison Avenue
WESTERN BOUNDRY: Roseville Road
SOUTHERN BOUNDRY: Cypress Avenue
EASTERN BOUNDARY: Manzanita Avenue

The District's primary goal and its public charge is to provide recreation and park facilities and programs for the residents within the District's boundaries. In concern thereof, and to that end, the District and its representatives shall be actively concerned with all matters that directly or indirectly affect the achievement of this primary goal. The acquisition, development, preservation, and safety of parks, recreation facilities, and open space is a primary goal. The consideration of locating such public facilities by its nature involves cooperative planning with the community, Cities within the District Boundaries, the County of Sacramento, the State, and other agencies. This cooperation realizes the importance of the District in its planning and location of facilities to assure maximum utility, efficiency, aesthetics, and other concerns to the community and individual neighborhoods.

1.4 County Regional Facilities

Regional parks, open space, and recreation facilities, which are publicly oriented and operated, and which are not within District boundaries, are generally not provided by the District. These types of facilities are typically provided by the County of Sacramento Department of Regional Parks. Although these facilities are not a direct function of the District, they involve the primary goal of the District. These facilities are patronized and supported financially by and through County taxation of residents of

the District and, therefore, are a concern of the District. The District shall exercise whatever powers and means are at its disposal to assure representation of District residents in matters relating to regional facilities where said representation is deemed prudent and advisable under the prevailing circumstances.

1.5 Cooperative Planning

The District's geographic area of service will continue to grow rapidly with the development of new residential and commercial areas. The development of communities, neighborhoods, and commercial areas requires a variety of public services and facilities. In order to achieve the District's primary goal, cooperation with cities, counties, the Sacramento Local Agency Formation Commission, other special districts, and private developers is a primary consideration. The District will directly cooperate with each of these agencies and organizations to assure coordination and efficiencies of service to its communities. The District shall interface with all of these organizations to affect cooperative planning and environmental considerations.

1.6 Statewide Legislation

The District's Board Members may be involved in supporting or opposing legislation that relates directly or indirectly to the functions of the District or through which the District can constructively contribute to the betterment of leisure services, the preservation of open space, and/or the efficiency of governmental services.

2 GOVERNANCE

2.1 Powers and Duties of the Board of Directors

The Board is the governing body of the recreation and park district and shall determine all questions of policy and fiduciary oversight.

2.2 Specific Powers

The Board of Directors of the District shall establish a policy which will allow the District to organize, promote, conduct, and advertise programs of community recreation. The Board shall establish systems of recreation programs, recreation facilities, parks, parkways, open space, and landscape corridors. The District shall acquire, construct, improve, maintain, and operate parks and recreation centers within the territorial limits of the District.

2.3 Joint and Cooperative Action with Governmental Agencies

The Board of Directors will cooperate with cities, counties, special districts, school districts, the state or any subdivision thereof, or federal agencies to carry out the purposes and goals of the District. The District will enter into agreements with other public agencies to establish systems of recreation and service for the purposes of good government and efficiency.

2.4 Necessary Powers

The District Board shall have and exercise all rights and powers expressed or implied, necessary to carry out the purposes and intent of these policies. These powers shall include the rights to sue or be sued, to take or acquire real or personal property, to appoint, employ, and pay persons necessary to carry out

the business of the District, to employ counsel, to enter into and perform necessary contracts, to borrow money and give security therefore, and to contract with any public entity or person for the construction maintenance, provision of services, supplies, equipment or labor necessary to the District's operation and primary goal.

2.5 Methodology of Implementing Powers

The Board of Directors shall cause, through the adoption and amendment of this policy manual, regular meetings of the collective Board of Directors for the purpose of setting District policy, goals, and objectives. The Board, through this policy manual, shall consider the implementation of its necessary powers and cause such decisions to be carried out through a majority decision of the Board of Directors and implemented through the General Manager. The Board shall employ a professional executive officer (General Manager) who shall be responsible for the operation of the District and the carrying out of policies and the intent of the District's budget.

2.6 Board Compensation

The Board of Directors, through a vote of the full Board, shall specify that each of its members may receive an amount of compensation, not to exceed $100, for each monthly attended meeting of the Board. The maximum compensation allowable is pursuant to *Public Resources Code Section 5784.15.*

No Board member shall receive an amount greater than $100 compensation during any one calendar month. The Board of Directors, realizing these statutory limitations, hereby prescribes that the rate of reimbursement shall be $100 per attendance at Regular Board Meetings. Attendance at Special Board Meetings; Standing Committee Meetings; entire trainings and educational seminars or conferences; negotiation sessions; depositions; required meetings with District consultants, or other professionals for the purpose of conducting District business; field trips; ACRPD park or facility groundbreaking ceremonies and, ribbon cutting ceremonies at new ACRPD park openings; public hearings and any other activity the Board requests a member attend in advance of the attendance per Public Resource Code may not be reimbursable unless otherwise decided by the entire Board. The Board of Directors further prescribes that the maximum compensation that any Board member may receive, pursuant to this section, shall not exceed $100 during one calendar month.

2.7 Board Member Elections

The Board is comprised of five Directors, with elections being held in two-year cycles. The terms for each position are four years unless a Director is appointed to fill the balance of a vacated seat. Elections occur in concert with general elections, with two positions in one year and three positions in the alternating election year. Board Members represent and are accountable to the entire population of the District and not just specific areas.

No person shall be a candidate for or be appointed to hold office on the District Board unless that person is a voter within the Arcade Creek Recreation and Park District (Public Resources Code 5784).

2.8 Election of the Board

The supervising authority, that being the County Board of Supervisors, shall initiate proceedings calling for the election of Board members of this District on an even-year general election. The County

Registrar of Voters, the designated department responsible for elections within this county, shall cause such elections to be held and shall invoice the District for the payment of election expenses. The District shall be subject to conformity with the Uniform District Election Law (Elections Code 10500-10556) and other codes of the State of California, prescribing proper elections of this Board of Directors. The Board of Directors does not encourage the holding of uncontested elections, which would needlessly expend taxpayers' funds. The Board of Directors shall combine elections with the State, and the County shall limit candidates' statements to not exceed 200 words and shall require the candidate to pay the expense for the candidate's ballot statements in order to effect cost savings to the District.

2.9 Ordinances and Resolutions

The Board shall make and enforce ordinances and resolutions necessary for the administration, governance, and protection of the property and facilities under its management or belonging to the District. Formal Resolutions, motion resolutions, and ordinances may be read at meetings by the Chairperson, Clerk, or member making a motion to adopt said resolution prior to the recording of the vote.

2.10 Professional Organizations

The Board may encourage the attendance of its members and staff at professional and vocational meetings, conferences, and institutes, and shall authorize reimbursements of all reasonable expenses incurred with preauthorization from the Board. *(See section 3.8 Training, Education, and Conferences)*

2.11 Procedures of the Board of Directors

The Board of Directors, as governed by the Brown Act, is committed to providing excellence in legislative leadership that results in the provision of the highest quality of services to its constituents. The Board of Directors hereby collectively commits itself to conducting the business and decision-making of the District at open and public meetings appropriately published and noticed. The Board of Directors, recognizing the importance of public participation, shall cause to be posted detailed agendas that provide descriptions of meeting matters and opportunities for the public to address the Board.

2.12 Regular Meetings

The regular meetings of the Board of Directors shall be held on the third Thursday of each month at 6 p.m. The Chairperson shall establish the order of business at all Board meetings. All meetings of the Board of Directors shall be open and public, and all persons shall be permitted to attend any meeting of the Board or its prescribed committees. While the public has the right to attend committee and special meetings, the Board of Directors can limit public comment for Special Meetings to the specific meeting topic.

2.13 Agenda Posting

The Board of Directors shall cause to be posted, at least 72 hours in advance, an agenda for any regular meeting of the Board of Directors or committees thereof. The agenda shall include any items to be discussed in closed session, and each item shall contain a general description of an item to be discussed as included on the agenda. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that the Board members may briefly respond to statements or questions posed by persons exercising their public testimony rights. Posting of agenda items shall be accomplished

at the District Headquarters located at 4855 Hamilton Street, Sacramento, CA 95841, in order to facilitate visual inspection by the public.

2.14 Rules of Decorum and Rights of the Public

Persons attending Board or committee meetings shall have the right to record such proceedings with video or audio recorders. The Board of Directors shall prohibit any recordings that cause disruption of the meeting due to noise, illumination, obstruction of view, or other persistent disruption of the proceeding. Upon the establishment of an agenda and supplementary information to be provided to the Board, the public shall have the right to inspect such information at the District Headquarters office during regular working hours. Request for written documents must be made to the Clerk, who shall cause such documents to be copied at a cost established in the fee schedule per page for said copies.

In order to effect adequate transcription and preparation of the meeting minutes, the District may record said meeting. If such meetings are recorded, they shall not be erased or destroyed until the adoption of Minutes by the Board. The Board of Directors welcomes and encourages public testimony during the Public Comment section of the District's agenda. To facilitate meeting length, testimony under Public Comment is limited to no more than three minutes by each member of the public. Members of the public may be requested to complete a prescribed form prior to the time of the hearing of Public Comment in order that the Chairperson may allow for the individual to address the Board. Per applicable law, no person shall be compelled to provide this information as a condition of speaking. The Board of Directors shall, in addition to this section, consider ordinances prescribing rules of decorum and methods of addressing the Board.

2.15 ACRPD Branded Board Members' Attire

District Branded Attire should be worn only during official ACRPD-related business appearances, events, or meetings. Because the ACRPD-branded attire represents the image of the District, Board Members and Committee Members should avoid wearing their ACRPD-branded attire outside of their scheduled ACRPD-related business.

- Board Members are responsible for the upkeep and maintenance of their ACRPD attire.
- Board Members shall not wear ACRPD attire in any location or at any event that may represent or portray the District in a negative light.
- Board Members in no way should modify an accepted uniform standard (e.g., cutting off sleeves).
- The Chairperson has the authority to set additional dress code expectations at meetings.

2.16 Subsequent Actions Not on the Agenda

A new agenda item may be established by a two-thirds vote, or if less than the full Board is present, four members, if the agenda item arose out of the need to take action subsequent to the agenda being posted as specified previously and the need to take action was not known by the District at the time the agenda was posted. The Board may also determine by a majority vote that an emergency situation exists pursuant to certain legal requirements and may establish a new agenda item as defined in government codes.

2.17 Notice

The Board of Directors shall cause to be published/posted notices of meetings of the Board of Directors, Committees, and other committees officially established by the Board of Directors with jurisdictional power. In order to meet the intent of the government code, said notices shall be considered adequate when the meetings are held regularly at the prescribed time and place. Special meetings or continued meetings shall meet the notice requirement of publication/posting 24 hours in advance of the time of the specified meeting notice. In the case of an emergency situation, particularly described by law, such notice requirements and posting requirements may be suspended. These emergency situations may occur as the result of work stoppage or crippling disasters which severely impair public health, safety or both as determined by a majority of the District Board members. A one-hour emergency notice shall be made to local newspapers, radio, website, and/or television stations.

2.18 Closed Sessions/Public Report

The Board of Directors of the Arcade Creek Recreation and Park District may conduct closed sessions pursuant to the prescribed rules contained within the Government Code. At these closed sessions, issues such as the conclusion of a real estate negotiation, a settlement agreement in a lawsuit, certain employee actions, labor negotiations, and other circumstances may be discussed.

For closed sessions titled "Conference with Labor Negotiators" (Government Code Section 54957.6) and pertaining to the General Manager's Employment Agreement, the *Agency Designated Representative* shall be the Chairperson of the Board of Directors that held such position during the majority of the General Manager's associated Performance Evaluation period. The Board may change Agency Designated Representatives at any time by voting in an open session. These representatives differ from the designated agency negotiator(s) in Property Negotiation closed sessions.

The Board of Directors shall cause that section of the government code used in conducting the closed session to be published/posted as part of the agenda, shall report prior to entering into closed session, on the purpose of the closed session and shall report directly after the closure of said closed session, on the considerations made therein. All information in a closed session is deemed confidential and disclosure of information from closed session released by any member in attendance is subject to penalties of the law governing closed session meetings including but not limited to potential censure and fines, per *Government Code section 54963 (c)(1)-(3).* Public comment period before a closed session is required.

2.19 Adjournment

The Board of Directors may adjourn any regular or special meeting pursuant to the published agenda. The next meeting of the Board of Directors or committee shall be pursuant to the published notice of said meetings. By circumstance, if there is less than a quorum (three members), the meeting shall be considered adjourned. If all members are absent from any regular or special meeting, the clerk or the secretary of the Board of Directors may declare the meeting adjourned to a stated time and place and shall cause written notice of the adjournment to be given in the same manner as required for special meetings.

2.20 Continuance

Any hearing of the Board of Directors or committee, being held or noticed or ordered to be held by the Board of Directors, may by order or notice of continuance, be reconstituted at a subsequent meeting of the Board of Directors. In the same manner and to the same extent as set forth in the above paragraph on the adjournment of meetings. If the continuance is not until the next regularly scheduled meeting, then a special meeting shall exist, wherein notice shall be mailed and delivered 24 hours in advance and posting shall occur at the same time, referencing the Notice of Continuance as a special meeting.

2.21 Special Meetings

A special meeting may be called at any time by the Chairperson of the Board of Directors, the General Manager, or by a majority of the members of the Board, by delivering personally or by email written notice to each member of the Board, by posting an agenda in the appropriate manner prescribed by law. Such notice must be delivered personally, publicly posted online, or by mail at least 24 hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted.

2.22 Board Officers The officers of the Board of Directors shall be a Chairperson, Vice-Chairperson, and Treasurer/Secretary. Prior to the election of Directors as Chairperson or Vice-Chairperson, the Board shall consider completion of Special District Governance Training through an appropriately accredited association or resource (CSDA, CARPD, CPRS, etc.) as a factor in Officer eligibility.

2.23 Chairperson

It shall be the duty of the Chairperson to preside at all meetings of the Board of Directors, appoint committees, call special meetings when they may be deemed advisable, execute all documents and papers on behalf of the Board of Directors, and act as Liaison Officer between the public and the Board when the circumstances warrant; when the Chairperson is acting as Liaison Officer for the Board, the Chairperson shall carry out the directives, if any, of the Board.

2.24 Vice Chairperson

In the absence or disability of the Chairperson, the Vice-Chairperson shall have all the Chairperson's powers and perform the duties of the Chairperson.

2.25 Treasurer/Secretary

The Board Treasurer/Secretary attests to actions in conjunction with the Chairperson. The Treasurer also serves on the Finance Committee.

2.26 Annual Election/Rotation of Board Officers

At their first regular meeting of December, the Board of Directors shall consider the offices of the Board of Directors. The Board of Directors may also choose to implement a system of rotation wherein, at the first meeting in December, the Treasurer/Secretary may become the Vice Chairperson and the Vice Chairperson may become the Chairperson. The Board of Directors then may select a Secretary of the Board. (Reference Sections 2.22 and 2.45 regarding Special District Governance Training)

2.27 Vacancies and Resignations

Pursuant to *Government Code Section 1780,* the Board of Directors shall determine whether to fill the vacant position by appointment or special election.

If the Board chooses to fill by appointment, it shall do so within a period of sixty (60) days subsequent to the effective date of such vacancy. The District's Board of Directors shall also make notice of this appointment and vacancy to be posted in the appropriate manner. The Board may also cause to have published notice of vacancy and appointment in a newspaper of general circulation. The Board shall require an application procedure wherein persons to be selected for consideration shall be registered voters within the boundaries of the Arcade Creek Recreation and Park District and reside within the vacant voting district.

The form of this application shall be in a letter addressed to the Board specifying the address, whether the applicant is a registered voter in the vacant voting district, the applicant's phone number, and reasons for consideration of appointment based upon the minimum requirements. The statements within their application shall specify their involvement in community, recreation, or park services. The notice of vacancy needs to be submitted to Sacramento County within 15 days and then posted 15 days before the appointment of a new Board Member.

2.28 Office Vacancy/Board Member Removal *Source: Government Code Section 1770*

An office becomes vacant on the happening of any of the following events before the expiration of the term:

a) The death of the incumbent
b) An adjudication pursuant to a quo warranto proceeding declaring that the incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his or her office for the remainder of his or her term.
c) Their resignation
d) Their removal from office.
e) Their ceasing to be an inhabitant of local residence as required by law, of their representative district, or county.
f) Their ceasing to discharge the duties of their office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law.
g) Their conviction of a felony or of any offense involving a violation of their official duties.
h) Their refusal or neglect to file their required oath within the time prescribed.

2.29 Board Member Censure

The Board of Directors has a strong commitment to ethics. The public expects and must receive the highest standards of ethics from all those in public service. In order to be able to enforce conformance to its ethical policies, the Board must have a procedure by which it can censure its own members for violation of its policies or bylaws.

Purpose

This Policy is intended to provide the mechanism by which the Board of Directors, acting as a whole, can discipline and punish any of its members who violate state or federal laws applicable to the District or for violation of the Board Policies or Bylaws of the Board.

Policy

It is the Policy of the Board of Directors that all of its members shall abide by federal and state laws that are applicable to members of the Board, as well as to Board Policies or Bylaws. Violation of such laws, policies, or bylaws tends to injure the good name of the District and undermine the effectiveness of the Board of Directors as a whole. Such conduct is deemed to be a dereliction of duty. Censure is a formal Resolution of the Board of Directors officially reprimanding one of its members. Censure is an appropriate punitive measure when the violation of law or policy is deemed by the Board to be a serious offense. In order to protect the overriding principle of freedom of speech, the Board of Directors shall not impose "censure" on any of its members for the exercise of his or her First Amendment rights, no matter how distasteful the expression was to the District and Board of Directors. In order to ensure the right to a fair jury trial, the Board of Directors shall not impose "censure" on any of its members for the violation of any law while criminal charges are pending. However, when the criminal proceedings are final, the Board of Directors need not be bound by the conclusions of the Court and may hold a "censure" hearing.

Procedure

1) A request for a "censure" hearing must be submitted to the General Manager in writing by no less than two nor more than three members of the Board of Directors. The request must contain the specific charge(s) on which the proposed censure is based and the written material(s) that are the basis for the charge(s).
2) A copy of the request for censure and the charge(s) shall be sent by the General Manager's office to all the members of the Board of Directors at least five (5) business days prior to the Board of Directors meeting at which it will be considered. The request and charge(s) shall be placed on the agenda in accordance with the Brown Act for the meeting of the Board of Directors.
3) The Board of Directors shall determine that either:
    a) Further investigation of the charges is required; or
    b) The matter is to be set for public hearing; or
    c) No action is required.
4) Further investigation, if required, shall be done by an ad hoc Committee appointed by the Board Chairperson. If the Board Chairperson is the subject of the request, the Committee shall be formed by the Board Vice-Chairperson.
5) If the matter is set for a public hearing, it must be set no sooner than the next regularly scheduled Board meeting following the Board's determination under Section 3 of these procedures in order to give the accused member adequate time to prepare a defense.
6) At the public hearing, the member of the Board of Directors subject to the request shall be given the opportunity to respond to the request and to provide the Board of Directors with information and material(s) relevant to the charge(s). The proponents of the request may also respond to the presentation, and members of the Board of Directors may ask questions

pertaining to the matter at hand. The member subject to the charge(s) may be represented at his or her own personal expense and may have the representative speak on his or her behalf.

7) A decision to censure requires the adoption of a Resolution making findings with regard to the specific charge(s), based on substantial evidence, and approved by a two-thirds vote of the full Board of Directors.

2.30 Standing Committees

For the efficiency and the overall health of the District, each Board Director shall serve on one committee, except the Board Chairperson. These committees do not have a Chairperson as all committees will report to the entire Board. The following standing committees may be nominated by the Chairperson of the Board of Directors each year and approved by the Board's majority vote:

1) Finance: Two members of the Board of Directors are appointed to this standing committee to review fiscal operating budgets, revenue and expenditures, assessment district funding, audits, and revenue ballot measures. One member shall be the current Treasurer/Secretary. Agendas for these meetings are posted for the public in accordance with the requirements of the Ralph M. Brown Act.
2) Policy: Two members of the Board of Directors are appointed to this standing committee to review and make recommendations regarding District policies. Committee members also assist in establishing and communicating Board priorities for policy development and updates. Agendas for these meetings are posted for the public in accordance with the requirements of the Ralph M. Brown Act.

2.31 Ad Hoc Committees

Ad Hoc Committees consist exclusively of fewer than a quorum of the Board to analyze and report to the Board on temporary issues consisting of single or limited purposes, during a set-time frame, and are dissolved when their assigned work has been completed. Ad Hoc Committee meetings are not subject to the agenda posting requirements of the Ralph M. Brown Act. The Chairperson of the Board of Directors may establish Ad Hoc Committees as deemed necessary in carrying out the objectives and goals of the District. The Chairperson may appoint members to Ad Hoc Committees directly, without a majority vote of the Board. Ad Hoc Committee Appointments will be specifically agendized when possible, but the Chairperson has the discretion to make the appointments at the time of the meeting if deemed necessary.

2.32 Functions of Committees

All business requiring further study shall be referred to the proper committee for report and recommendations to the Board as a whole for action. Action recommended by a committee shall not be considered as binding or representing the Board of Directors' position on the matter in question. Under no circumstances is a committee or any member of that committee to take any action or make any statement committing the Board as a whole. Committees should seek authorization from the Board when a lengthy study or in-depth analysis requires significant staff time.

2.33 General Manager

The General Manager shall be the executive officer of the District, carrying out the policies, budget, and decision-making of the Board of Directors. The General Manager, under the direction of the Board of

Directors, will be responsible for the administration of the District and shall organize and direct its total recreation and park program, various facilities, and employees. The General Manager shall employ personnel within established budget limits to carry out the objectives and functions of the District. The General Manager shall have the right to terminate employees if necessary, pursuant to the Personnel Policies and Procedures Manual. The General Manager shall prepare and administer the District budget, maintain a complete financial record for the District including an appropriate set of record books required under the state and county laws, shall be responsible for acquisition and development, shall update the District's Master Plan, shall prepare reports on accomplishments and needs of the District, shall prepare information necessary for Board meetings, and shall carry out any and all ordinances, policies and resolutions of the Board of Directors. The General Manager shall be evaluated by the collective Board of Directors on at least an annual basis and concluded at the last meeting in the month of the General Manager's annual employment anniversary date and not later than the next meeting following the anniversary date, unless otherwise agreed upon. If a new policy is needed to address a topic, the General Manager will request a policy be considered by the Board at the next Regular Board Meeting.

2.34 Board Leadership

The Board of Directors hereby considers the following sections of the Policy Manual in order to establish legislative leadership and interaction amongst Board members, the General Manager, staff, and the public.

2.35 Board Member Conduct

The dignity, style, values, and opinions of each member of the Board of Directors shall be respected individually by all members of the Board. Each Board member shall be responsive and attentive in listening to communication from other Board members, staff, and the public. Members of the Board should commit themselves to emphasizing the positive aspects of decision-making, avoiding unnecessary discussion, and focusing on issues, not personalities. Alternate viewpoints should be respected and considered. Board Members are not to speak on behalf of the entire Board unless authorized by the entire Board; this applies to posts on social media platforms. Board members should distinguish their speech as an individual community member, apart from representing the District.

2.36 Social Media Regulations

In 2026, the Ralph M. Brown Act was amended through AB 992 and SB 707 regarding social media use by members of a legislative body. The updates prohibit a public official from commenting, liking, sharing, re-tweeting, or reacting ("emoji") to another public official's post regarding an agency or district’s subject matter. A conservative approach is for public officials to avoid posting on threads in which another public official of the same agency has posted if the issue relates to public business. Public officials are allowed to answer questions, provide information to the public, or solicit information from the public regarding a matter within the legislative body's subject matter jurisdiction.

2.37 Primary Responsibilities of the Board

The primary responsibilities of the Board of Directors are the formulation and evaluation of policy and fiduciary oversight. Routine matters concerning the operational aspects of the District are to be directed to the General Manager and professional staff of the District. Clarification for policy-related concerns,

especially those involving personnel, legal action, land acquisition, development financing, programming, and other concerns, should be referred to either the collective Board of Directors or the General Manager for proper disposition. Board members should refrain from discussions with personnel other than the General Manager as it relates to inquiries, staff supervision, or District policy. Utilizing the chain of command should be emphasized to any staff members approaching Board members concerning such issues. The use of the chain of command protects not only the employee and their supervisor, but also the Board Members from inappropriate decision-making.

2.38 Complaints, Safety Hazards, and Concerns

Complaints from residents or property owners of the District should be referred to the General Manager for disposition. Complaints directly received at Board Meetings should be referred to staff for study and/or further discussion in order to involve all aspects of consideration. Safety hazards or concerns should be reported to the General Manager or designee at District Headquarters in order to effect appropriate emergency assistance.

2.39 Board Cohesiveness

Policies and decision-making of the Board of Directors need to be appropriately discussed, and collective decision-making needs to occur in order to establish a majority consensus for implementation. Board Members working in relationship with one another and the General Manager can deal with current issues, concerns, and District projects comfortably and openly. Directors should function as a whole, realizing the individual responsibility of each member and the collective power of the group. Issues should be brought to the attention of the Board as a whole through the proper channels of Agenda and communication rather than individual members selectively talking to one another or forming decision-making blocks.

2.40 Ethics Training

All Directors of Arcade Creek Recreation and Park District shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the Board of Directors and at least once every two years thereafter, pursuant to *Government Code Sections 53234 through 53235.2.* This policy shall also apply to all staff members that the Board of Directors designates and other bodies that are subject to the Ralph M. Brown Open Meeting Act.

All ethics training shall be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission. Ethics training may consist of either a training course or a set of self-study materials with tests and may be taken at home, in person, or online. Directors shall obtain proof of participation after completing the ethics training. District staff shall maintain records indicating both the dates that directors completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after the Directors receive the training and are public records subject to disclosure under the California Public Records Act. Any director of Arcade Creek Recreation and Park District who serves on the board of another agency is only required to take the training once every two years.

2.41 Sexual Harassment Prevention Training

The Board of Directors is required to take at least two (2) hours of anti-sexual harassment training every

two years per AB 1825 and AB 1661. This training will include the definition of sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow, the potential consequences of harassment, what constitutes abusive conduct in the workplace in compliance with AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

2.42 Recommended Governance Training - Board Chairperson and Vice-Chairperson

The Arcade Creek Recreation and Park District values continuing educational opportunities for Board Members. The Chairperson and Vice-Chairperson should have special district governance training to succeed in their leadership roles. The purpose of this policy is to ensure consistency in the development of governance foundations. Prior to the election of Directors as Chairperson or Vice-Chairperson, the Board shall consider completion of Special District Governance Training through an appropriately accredited association or resource (CSDA, CARPD, CPRS, etc.) as a factor in Officer eligibility.

2.43 Actions of the Board of Directors

The Board of Directors shall affect decision-making at Board meetings. The Board of Directors shall thoroughly prepare themselves to discuss agenda items at meetings by reviewing the Agenda and the Board memorandum or committee agenda prior to the time of the meeting.

2.44 Meetings

Upon the commencement of a meeting, the members of the Board of Directors shall defer to the Chairperson for the conduct of the meetings and the order of business. The Board shall seek authorization from the Chairperson to conduct questions or discussions on items within the agenda. Comments should be brief and confined to the matter on the agenda being discussed by the Board. The Chairperson of the Board has the authority to end a discussion if it is repetitive or out of turn.

2.45 Information Requests

Information reports and decision-making form the basis for Board policy. Requests by individual Board members for information and/or research from the General Manager shall be channeled through the Chairperson of the Board of Directors. This should provide an opportunity for each member of the Board of Directors to receive such information or research and to assure that the workload of the General Manager and the professional staff are appropriately considered in the development of such reporting. Lengthy reports, studies, or analyses shall be authorized by a majority vote of the Board.

2.46 Emergency Information

The Board of Directors desires that the General Manager or staff designee inform the full board of emergency or critical circumstances that have occurred in the course of District operations. These circumstances may include significant injuries sustained by the public or staff or major destruction of District facilities.

3 BOARD RELATIONSHIPS

3.1 Intra-agency

For all matters of official Board action, the General Manager shall assume the responsibility of

representing staff before the Board.

3.2 General Manager and Staff

The General Manager shall develop procedures relative to the staff's working relationship with the Board and its committees. The Board will refrain from producing work typically assigned to staff or a consultant for consideration from the full board.

3.3 Personnel Actions

The Board shall be apprised of personnel actions that are under the purview of the General Manager. The Board is not an arbitrator in these actions unless the action is directed at the General Manager.

3.4 Private Sector and Individual Relationships

The General Manager shall make all possible attempts to meet with private industry and individuals in the coordination of recreation services and programs and in the planning, design, and construction of sites and facilities where it is deemed in the best common public interest.

3.5 Governmental Relationships

The Board shall make all possible attempts to meet with other governmental agencies, such as, but not limited to cities and the County of Sacramento, School Districts, other park agencies, water agencies, fire districts, etc. in order to advocate for recreation services and programs and in effecting planning, design, and construction of sites and facilities where it is deemed in the best common public interest. These types of meetings are not eligible for Board financial compensation.

3.6 Community Relationships

The Board shall recognize and may be involved with community organizations that are deemed beneficial in fulfilling the goals and purposes of the District. These types of Board activities are not eligible for compensation.

3.7 Memberships, Associations, and Other Entities

The Board of Directors may ordinarily hold membership in and attend meetings of national, state, and local associations as may exist, which have applicability to the functions of the District, and shall look upon such memberships as appropriate for in-service training and education. The Chairperson of the Board may make appointments to sit on certain associations and other entities, as may be required or deemed necessary by the Board of Directors. The Sacramento Parks Foundation, 501c3 is an example of this leadership requirement, where one ACRPD Board Member is required to serve on the SPF Board and attend periodic meetings and events. These types of Board activities are not eligible for compensation.

3.8 Training, Education, and Conferences

The District shall encourage the Board's development in excellence by providing for attendance at various conferences, educational courses, and training sessions. The amount may vary depending on the Board's involvement in other agencies and the requirement to attend training and or conferences based on those roles. The amount allocated for Board Member attendance at conferences will be set at the final Fiscal Year budget.

3.9 Expenditures for Education and Conferences

District administrative staff shall be responsible for arrangements for travel, lodging, and registration for the Board of Directors and staff attending state and national seminars, workshops, and conferences. All expenses shall be reported to the District by directors and staff, together with validated receipts, no later than 30 days after said occurrence or reimbursement is forfeited. Said information shall be audited and available to the public for inspection.

3.10 Seminars, Workshops, and Conferences

Seminars, workshops, and conferences shall be approved by the collective Board of Directors during regular Board meetings, before incurring any reimbursable costs. These Board activities are eligible for compensation up to $100 per occurrence with preapproval from the Board of Directors.

3.11 ACRPD-hosted and non-hosted Community Events

Attending and participating in community events and events hosted by ACRPD are encouraged but not required. These types of Board activities are not eligible for financial compensation.

3.12 Information Learned

Upon returning from seminars, workshops, or conferences where expenditures were reimbursed by the District, directors will report to the Board of Directors during the next scheduled meeting.

4 RECORDS MANAGEMENT

4.1 Legal Requirements

The Board of Directors shall direct the General Manager to maintain all records and reports required by law, including, but not limited to, financial statements, audits, minutes of Board meetings, and all other legal documents deemed necessary in the execution of this policy manual. Refer to ACRPD Records Management Policy

4.2 Roster of Public Agencies

The District shall file with the Secretary of State and the Clerk of the County of Sacramento, a statement of facts which include the full legal name of the District, its mailing address, the name and residences of Board members, and the name and title and address of the Chairperson and Secretary of the Board. The said report shall be filed with the Secretary of State and the County Clerk within ten (10) days after any change in the facts as required and listed above. It is the duty of the Secretary of State and County Clerk of each county to establish and maintain an indexed roster of public agencies pursuant to *Section 53051 of the Government Code* of the State of California.

4.3 Public Records Act

The District shall make available to any interested person, member of the public or agency, copies of any District correspondence, procedural actions, maps, minutes, agenda, reports, or other written information as may be desired. Requests for such information shall be filed at the District Headquarters Office, requesting a scheduled time for inspecting such records or for photocopying of such records. In the event that said records are to be copied for the individual, a cost established in the fee schedule not

less than 25 cents per page shall be charged. Records requiring copying, collation, retrieval, or preparation shall be made available three weeks from request and may require additional charges to the requesting party. Information that is contained on recordings shall be made available to the public when requested. A scheduled time and place for listening to said records shall be made available to the requesting party. Correspondence from the General Manager to legal counsel or from legal counsel to the District may be considered confidential and, therefore, may not be made available to the public upon request.

4.4 Records of the District

Records, as indicated above, are maintained on a chronological basis pursuant to individual Board meetings, committee meetings, and other designated meetings as previously described. Records of the District also include this Policy Manual and the Personnel Policies.

5 CONFLICTS OF INTEREST

5.1 General Requirements

Directors shall abstain from participating in the consideration of any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists, however, Directors should not abstain from the Board's decision-making responsibilities. The Political Reform Act, *Government Code Section 81000,* et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation, *2 Cal. Code of Regs. Section 18730* contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of *2 Cal. Code of Regs. Section 18730* and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference.

Designated employees shall file statements of economic interest with Sacramento County. Designated employees are subject to Full Disclosure. Full Disclosure includes all interests in real property in the boundaries of the district, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments, as defined by FORM 700. It is the policy of the District that members of the Board of Directors and designated employees of the District should at all times avoid conflicts of interest in the performance of their duties on behalf of the District. Members of the Board and designated employees are bound to exercise their powers and perform their duties with disinterested skill and diligence and for the benefit of the public which the District serves.

Members of the Board and designated employees shall avoid any personal interest, whether financial or non-financial, that interferes with that person's ability to perform in accordance with this standard. This conflict of interest policy describes the several different types of conflicts of interest that members of the District Board and employees must avoid in complying with the statutory requirements. These different types of conflicts of interest are as follows: (1) conflicts of interest under the Political Reform Act, which provides that public officials are disqualified from participating in governmental decisions in which they have a financial interest; (2) the requirements of *Government Code Section 1090* that a public official or employee may not participate in the making of a contract of the District in which he or

she has a financial interest; (3) legal restrictions on gifts, honoraria, and travel expenses; (4) legal restrictions on mass mailings; and (5) avoiding incompatible public offices.

5.2 Conflicts of Interest under the Political Reform Act

Under the Political Reform Act (the "Act"), public officials are disqualified from participating in government decisions in which they have a personal, material, or financial interest. To determine whether a conflict of interest exists under the Act, five questions must be addressed, as follows:

1) Is a public official making, participating in the making, or using his or her official position to influence the making of a District governmental decision?
2) Does the public official have a statutorily defined economic interest in the outcome of a District decision?
3) Is it reasonably foreseeable that the District decision could materially affect the public official's economic interest?
4) Are the personal financial effects of a District decision "material" in accordance with the regulations and monitored thresholds specified by the Fair Political Practices Commission ("FPPC")? and
5) Will the effect of the District decision on the public official's economic interest be distinguishable from its effect on the public generally?

If the answer to all five of these questions is yes, a conflict of interest exists, and the public official in question must disqualify himself or herself from participating in the District decision. Conflicts of interest under the Act must be assessed on a case-by-case basis for possible conflicts of interest in light of their individual facts. Members of the Board and employees of the District must examine each transaction from this perspective to determine if a conflict of interest exists that triggers this qualification requirement.

1) Economic Interests Covered
   The Act addresses six kinds of interests: (1) investments in business entities; (2) interest in real property; (3) sources of income; (4) holding positions with business organizations; (5) donors of gifts and their agents or intermediaries; and (6) campaign contributions. The Act specifies the minimum amount of investments, income, or gifts that must exist before an "interest" is created. A District Board member or designated employee with an investment, income, or gift which is more than the minimum specified in the Act creates the potential of a material financial effect on that individual's economic interest, should that individual be required to participate in the making of or influencing a District decision which affects that individual's financial interest.

   All Arcade Creek Recreation and Park District officers shall comply with the provisions of California Government Code Section 84308, requiring that agency officers, prior to rendering any decision in a proceeding involving a license, permit, or other entitlement for use pending before the Board of Directors shall disclose the fact that the officer received a campaign contribution within the preceding twelve (12) months in an amount of more than $250 from a party or participant in the matter before the Board of Directors, and thereafter shall not make,

participate in making, or in any way attempt to use the officer's official position to influence the decision of the Board of Directors. (Ref. CA Senate Bill 1439)

2) Business Positions
A member of the Board or designated employee of the District has an economic interest in any business entity in which he or she is an officer, director, or employee or holds any business position, regardless of whether the individual has an investment or receives income from the business entity.

3) Foreseeability
A member of the Board or designated employee of the District is not required to abstain from participating in a District decision unless the effect of the decision on the individual's personal economic interest is reasonably foreseeable under all the circumstances at the time the decision is made. There must be a reasonable possibility based on the facts available to the Board member or employee at the time of the decision that the effects on that individual's economic interest will occur.

4) Material Financial Effect
To create a conflict of interest, the effect of the decision of the Board member or designated employee on his or her economic interest must be material in light of the specific monetary limits and thresholds set forth in the FPPC regulations.

5) Different Effects on the Public Generally
If a member of the Board or designated employee of the District has an economic interest and the District decision in question will foreseeably have a material effect on that economic interest, the individual would be disqualified from participating in the District decision if the decision will affect the individual's personal financial interest differently than it does the "public generally." If a member of the Board or a designated employee is participating in a District decision that will affect the general public's financial interests in the same manner as it does the individual Board member or employee, then no conflict of interest exists for that individual. For example, participating in a decision with respect to the levying of assessments will affect the financial interests of a member of the Board or designated employee of the District in the same way as it will other members of the public who will be obligated to pay such assessment, so that no private or public conflict of interest will have occurred in such situations.

5.3 Board Members are required to file a Form 700 annually.

Board members must file their Form 700 by the annual deadline to remain in good standing as an elected official.

5.4 Gift Acceptance

Under this policy, a "gift" is defined as any gift of money, property, rebate, discount, ticket, travel expense advance, and/or reimbursement, or any other property of value. Employees of the District are prohibited from accepting any gift, directly or indirectly, from any person, company, firm, corporation, or other business to which any purchase order or contract for property or services is or might be

awarded by the District. Board members are prohibited from accepting any gift, directly or indirectly, from any single source in a calendar year with a value in excess of the maximum prescribed by Government Code Section 89503; the amount is currently $500.00. Board members may not participate in any way in the discussions, negotiations, resolution, or decision that affects an entity or individual that has been a source of gift to that Board member of $500.00 or more in the past twelve (12) months pursuant to Government Code Section 87103. Further, members of the Board of Directors and/or designated employees are prohibited from making, participating in making, or using their official positions to influence the making of any District decision which will affect either the business, organization or individual that makes the gift to that District officer or employee, or which impacts the amount or value of such a gift.

Travel expenses of Board members including costs of transportation, accommodations, and meals provided by any private business or corporation, a private interest group or organization and certain nonprofit organizations are generally considered a gift to that board member and must annually be reported on that Board member's FPPC Statement of Economic Interest Form 700 filed pursuant to the District's Conflict of Interest Code (Appendix 100-A). Under certain circumstances, receipt of travel expenses by a Board member or employee of the District may be considered reportable income, rather than a gift, to the extent the Board member or individual performs work or services benefiting the District in exchange for such travel expenses. Certain types of travel expenses may not lead to a prohibited conflict of interest and may not be reportable on the Form 700, such as travel expenses provided when a public official gives a speech, participates in a panel or seminar, or performs a similar service. Members of the Board and designated employees of the District are directed to the Instruction Manual for the Form 700 each year to become aware of these special rules that apply to the receipt of travel expenses.

5.5 Limits on Honoraria

1) Definition of Honorarium
   An honorarium is a payment made in consideration for any speech given, article published, or attendance at a public or private conference, convention, meeting, social event, meal, or similar gathering.
2) Limits on Honorarium
   The Act prohibits the receipt of an honorarium by any elected member of the Board of the District or by any designated employee of the District.
3) Return of Donation of Honorarium
   The limitations on an honorarium do not apply if, within 30 days of the receipt of the honorarium, the honorarium is returned unused, is donated to the general fund of the District, or is donated to a charity and not claimed as a tax deduction.

5.6 Economic Disclosure Provisions

In addition to the requirements that members of the Board and designated employees of the District disqualify themselves from conflicts of interest situations, these individuals whose participation in District decision-making could affect their economic interests are required under the Act to file economic interest statements (Form 700) annually, which are public records. Disclosure serves a two-fold purpose of making assets and income of members of the Board and designated employees of the

District a matter of public record, and by making the public aware of what constitutes economic interests subject to conflicts of interest. Disclosure enables Board members and employees of the District to be able to identify conflict of interest situations when they arise and disqualify themselves from participating in discussions when appropriate.

1) Conflict of Interest Code

The District's Conflict of Interest Code, lists the Board members and designated employees of the District who are required to file a Statement of Economic Interest (Form 700) and describes the economic interests that are subject to reporting. The Conflict of Interest Code also specifies when Board members and designated employees of the District must file their Form 700s and with whom. All Form 700s are available for public inspection during regular business hours pursuant to the District's public record policy.

5.7 Mass Mailing Restrictions

The Act prohibits incumbent elected directors of the District from authorizing the use of District funds to produce mass mailings to residents and customers of the District which feature the elected Board member and increase the Board member's exposure to the public.

1) Basic Prohibition

The Act prohibits the District from mailing more than 200 substantially similar tangible items in one month, by any means, to recipients of the District if such mass mailing is prepared and mailed at District expense and featured an elected member of the Board, including the name, office, photograph or other reference to an elected Board member.

2) Exceptions

The Act specifies the following exceptions to the general prohibition:

a) Any item in which the elected Board member's name appears only in the letterhead, or a roster listing containing the names of all members of the Board, or a listing of a member of the Board on the envelope of the District;
b) A press release sent to members of the media;
c) Any intra-District communication to staff during the normal course of business;
d) Any item sent by the District in connection with the payment or collection of rates, fees, charges, or assessments;
e) Any District or telephone directory, organizational chart, or similar listing or roster;
f) An announcement sent to an elected Board member's constituent concerning a public meeting which is directly related to the elected Board member's duties on behalf of the District which is held by the elected Board member and which the elected Board member attends.

5.8 Conflicts of Interest in Contracts

A Board member or designated employee of the District may not participate in the making of a contract or influence the negotiation of a contract in which he or she is financially interested. A Board member is conclusively presumed to have participated in the making of any contract executed by the Board or the District, even if the Board member has disqualified himself or herself from any and all participation in the making of the contract. Any Board member or designated employee of the District who participates

in the process by which a contract is developed, negotiated and executed and in which such Board member or employee is financially interested is a violation of Government Code Section 1090. Any contract made in violation of Government Code Section 1090 is void and cannot be enforced.

1) *Persons Covered*
   All Board members are covered because they are conclusively presumed to be involved in the making of all contracts by the District. All employees and consultants of the District also come within the prohibitions of Government Code Section 1090.
2) *Nature of Financial Interest in a Contract*
   The following economic relationships generally constitute a financial interest in a contract prohibited by Government Code Section 1090: (1) employee of a contracting party; (2) attorney, agent or broker of a contracting party; (3) supplier of services or goods to a contracting party; (3) landlord or tenant of a contracting party; (4) officer or employee of a nonprofit corporation which is a contracting party with the District.
3) *Remote Interests*
   Government Code Section 1091 enumerates specific financial interests of Board members and employees of the District in contracts of the District which trigger abstention for Board members, but which do not prevent the Board from making the contract. Members of the Board and the designated employees of the District should consult Government Code Section 1091 for the definition of the specific interests that constitute a remote interest.
4) *Non-Interest*
   Government Code Section 1091.5 enumerates the specific financial interests in contracts of the District which do not prevent a Board member or employee from participating in the making of a contract, and do not require abstention or disqualification, which interests are referred to as " non-interest s." Again, Board members and District staff are urged to consult Government Code Section 1091.5 for the specific types of interests that constitute "non - interest."

5.9 Incompatible Offices

The legal restrictions on incompatible offices deal with the potential clash of two public offices held by a single individual, as opposed to a conflict of interest, which involves a clash between an individual's private interests and his or her public duties. The law prohibits a public official from holding two public offices simultaneously, except as specifically authorized and permitted by law, where there is a potential conflict or overlap in the functions or responsibilities of the two offices.

5.10 Claims Against the District Purpose

The purpose of these policies is to establish uniform procedures for the filing of claims against the District for money or damages in accordance with the requirements of the Government Claims Act *(Gov. Code§ 810-996.6* hereinafter the "Act"). In general, the Act and these policies require that a legal action for money or damages against the District may not be maintained in a court of law unless a written claim has first been timely presented to the Board of Directors of the District and rejected in whole or in part. Compliance with the procedures specified in the Act and these policies is mandatory in order for the claimant to maintain a judicial action against the District for monetary damages. The purpose of these policies is to give the District an opportunity to settle justifiable claims before legal action is

brought.

Board Action on Claims

The General Manager or designee will receive, investigate, and present all claims to the Board of Directors. The Board is authorized, within a period of forty-five (45} days after the claim has been presented to the District, to take any of the following actions: (1) reject the claim entirely; (2) allow the claim in full; (3) allow the claim in part and reject the balance of the claim; (4) compromise the claim or settle the claim if the liability or amount due is disputed; (5) take no action, thus permitting the claim to be denied by operation of law pursuant to *Government Code Section 912.4{c)* and the provisions of the District's claim ordinance.

The District's Joint Power Authority (JPA) recommends that if the Board of Directors of Arcade Creek Recreation and Park District disputes any aspect of alleged District liability for the claim, or disputes in part the amount of money or damages alleged in the claim or the specific District action requested in the claim, that the Board of Directors of Arcade Creek Recreation and Park District reject the claim in its entirety and forward it to the insurance coverage provider for additional investigation and adjustment of the claim. Upon final action by the Board of Directors on any claim, the General Manager or designee will mail a written notice to the claimant per *Government Code 913.*

6 INDEMNIFICATION OF DISTRICT EMPLOYEES AND BOARD MEMBERS BY DISTRICT

6.1 Purpose of Policy

The law requires the District to defend and indemnify either an employee or a Board member in a civil court proceeding arising out of personal injury or property damage caused by a negligent or wrongful act or omission occurring within the employee's or Board member's scope of duties, and to indemnify the employee or Board member for the amount of any settlement or judgment resulting from such claims. The purpose of these statutory indemnification provisions is to eliminate the concern of District employees and Board members that they might be forced to finance their own defense and pay any damages resulting from claims by third parties arising out of the good faith performance of their duties for the District.

6.2 Defense of Employee or Board Member

Generally, the District will provide defense for an employee or Board member against the claim unless the District determines that the act or omission of the employee or Board member is not within the scope of employment or their duties, or if the employee or Board member acted or failed to act because of fraud, corruption or actual malice. In these situations, the District will deny any request of an employee or Board member to have the District defend their interest with respect to the claim.

The District's obligation to provide a defense applies to civil actions only and does not apply to disciplinary proceedings, administrative proceedings, or criminal proceedings.

1) Method of Providing Defense

   The District may provide the employee or Board member with a defense through the District's own counsel, by employing other counsel, or by asking its liability insurance

coverage provider to provide a defense through counsel of the insurance coverage provider's choice. The District shall respond in writing to the request of an employee or Board member that the District provide for their defense to a claim.

6.3 Indemnification of Employee or Board Member by District

In those circumstances in which the District assumes the defense of an employee or Board member, the District is required by law to pay any judgment issued by a court against the employee or Board member or pay any settlement on behalf of the employee or Board member to which the District has agreed.

1) Exceptions

   The District's duty to indemnify an employee or Board member with respect to a claim applies only to civil proceedings arising out of personal injury or property damage caused by an act or omission of the employee or Board member in the scope of their respective duties on behalf of the District. The duty for the District to indemnify does not extend to any damage claim arising out of an act or omission of an employee or Board member in which action is not within the course and scope of the duties of that employee or Board member. In addition, the District has no duty to indemnify an employee or Board member against a claim that arises out of the fraud, corruption, or actual malice of an employee or Board member.

2) Defense and Indemnification Pursuant to Reservation of Rights

   Under certain circumstances, the District may assume the defense of an employee or Board member with respect to a claim and reserve its rights to refuse to pay a judgment or to settle a claim against the employee or Board member on the ground that the injury or alleged damage claimed arose out of an act or omission of the employee or Board member that was not within the scope of their respective duties on behalf of the District. If the District reserves its rights on this ground, and the employee or Board member fails to establish that he or she acted within the course and scope of their duties on behalf of the District, then the District will not be liable to indemnify the employee or to pay damages to the claimant.

6.4 Consultation with Legal Counsel

Due to the complexities in the law regarding the District's duty to defend and indemnify employees and Board members with respect to certain claims, in most circumstances, District staff will consult District legal counsel with respect to the District's duty to defend or indemnify an employee or Board member with respect to any particular alleged claim against the District.

DRAFT

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**8) b. – DISCUSSION AND POSSIBLE ACTION: SURVEYOR FOR FENCELINE AT MADISON VILLA ESTATES HOA AND ACP**
ITEM TYPE:	**DISCUSSION/ACTION**

BACKGROUND

District staff have received ongoing questions and concerns related to the chain-link fence line separating Arcade Creek Park (ACP) and the Madison Villa Estates Homeowners Association (HOA). Over the past several months, issues have arisen regarding maintenance responsibilities, encroachments, and the exact placement of the shared boundary.

At this time, the District does not have a recent professional survey confirming the true property line, fence alignment, or potential discrepancies between the legal boundary and the existing chain-link fence. The Madison Villa Estates HOA has also expressed uncertainty about their side of the boundary and the associated maintenance obligations. After further discussion with their Board, MVE has agreed to split the cost of identifying the property line through a hired surveyor.

To resolve the ambiguity and ensure both parties have accurate information, staff believe it is necessary to hire a licensed land surveyor to identify and document the exact property line between the District and MVE HOA.

ANALYSIS

A formal survey would provide the District with:

- Verified property line measurements using current surveying standards
- Clarification on whether the existing chain link fence matches the legal boundary
- Identification of any encroachments, offsets, or maintenance gaps
- Professional documentation that can be shared with the HOA for joint decision-making

- A defensible record should be maintained in case disputes or safety concerns arise in the future

The lack of clear documentation currently limits the District's ability to:

- Assign maintenance responsibilities
- Evaluate liabilities
- Address future improvements or repairs along the fence line
- Respond to HOA inquiries with certainty

Once a survey is completed, the District will have the information needed to determine next steps, including potential fence relocation, shared maintenance agreements, or formal communication with the MVE.

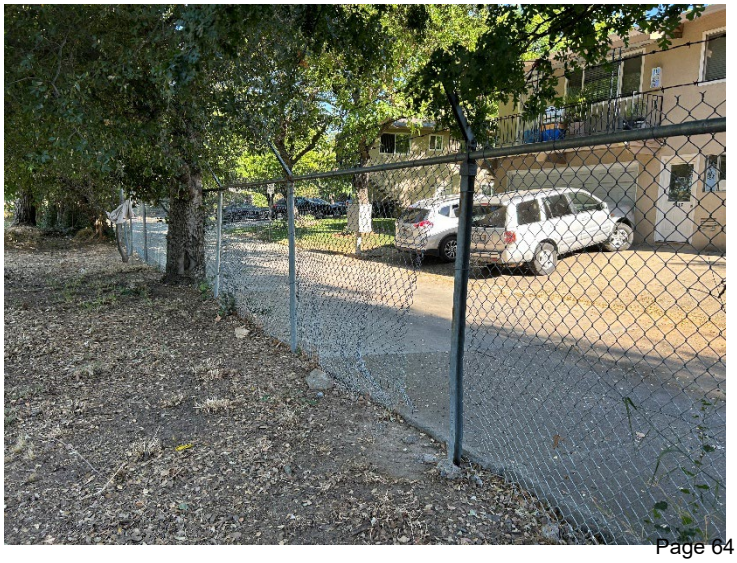
Staff have obtained a couple of informal bids from recommended surveyors.

- Kris Klima
    - $3,350 to $4,750 – HOA Fenceline only
    - $12,000 – entire fenceline around park
- Matt Morrow
    - $4,560 – HOA Fenceline only
    - $9,120 – entire fenceline around park, does not include county fees of $5,000

RECOMMENDATION

Staff recommends that the Board of Directors approve spending up to $2,000 for half of a surveyor to determine the property line between Arcade Creek Park and Madison Villa Estates HOA.

PHOTOS





ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY WADE, GENERAL MANAGER**
SUBJECT:	**8) c. – DISCUSSION: ACRPD BOARD RETREAT**
ITEM TYPE:	**DISCUSSION**

BACKGROUND

The Board has expressed interest in scheduling a retreat to strengthen team dynamics, address new and ongoing fiscal priorities, and meet upcoming training needs. A retreat provides an opportunity for focused discussion outside the constraints of regular meetings, allowing Board members and staff to collaborate in a more informal setting, enhance communication, and reinforce organizational alignment.

In addition, a review of the Brown Act is recommended to ensure continued compliance with California's open meeting laws. This review will support best practices related to transparency, public participation, and the legal requirements governing Board actions.

The retreat was previously scheduled but had to be canceled. Therefore, the Board of Directors must select a new date to move forward with this important initiative.

RECOMMENDED ACTION

Discuss and select a new date for an ACRPD Board retreat to address organizational priorities, including new and ongoing fiscal considerations, review the 2017 Master Plan, and participate in Brown Act training.

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**9) a. – DISCUSSION AND POSSIBLE ACTION: CALIFORNIA SPECIAL DISTRICT ASSOCIATION SACRAMENTO AREA CHAPTER FORMATION APPROVAL AND APPOINTMENTS**
ITEM TYPE:	**DISCUSSION/ACTION**

BACKGROUND

The California Special Districts Association (CSDA) is a nonprofit public benefit corporation representing special districts statewide through education, legislative advocacy, financing, and insurance services. Several local special districts have expressed interest in forming a Sacramento Area CSDA Local Chapter to support regional collaboration and coordination. The proposed chapter would primarily serve special districts in Sacramento County, with participation open to surrounding districts.

Formation of the local chapter requires approval of the attached CSDA Affiliation Agreement, which outlines terms related to intellectual property, indemnification, insurance, and coordination with CSDA. The attached CSDA Chapter Bylaws establish governance, membership, and executive committee structure for chapter operations.

RECOMENDATION

Authorize the District's participation in the CSDA Sacramento Area Chapter, permit ACRPD Board and staff service in leadership roles, and authorize the General Manager to execute the CSDA Affiliation Agreement.

ATTACHMENTS

- CSDA Affiliation Agreement
- CSDA Sacramento Chapter Bylaws

CHAPTER AFFILIATION AGREEMENT

THIS AGREEMENT (the "Agreement") is made this _____ day of _____, 2014, by and between **California Special Districts Association**, a 501(c)(6) California nonprofit corporation, with its principal place of business at 1112 I Street, Suite 200, Sacramento, CA 95814 ("CSDA"), and _____, an unincorporated business association, with its principal place of business at_____, CA (hereinafter "Chapter").

RECITALS

A. CSDA is a California nonprofit public benefit corporation representing different types of special districts which provide a wide variety of public services to California communities. The purposes and objectives of the CSDA are to advance the vital public interest in effective, efficient and responsive local government, specifically by providing educational, legislative advocacy, financing, and insurance services to California special districts;

B. Chapter desires to obtain the right to use CSDA's name, logo, membership mailing list, endorsement, technical assistance and staff support and other CSDA Intellectual Property in connection with Chapter's activities including conducting programs for the continuing education of special district officials and employees, research projects on local special district issues of concern to Chapter's member special districts, legislative outreach on legislative issues of importance to individual chapters and their members, and supporting chapter outreach programs to educate the public about the operations of special districts within the jurisdictional boundaries of the Chapter (hereinafter the "Chapter Program");

C. CSDA is willing to provide its endorsement and technical support services to Chapter and permit Chapter to use its name, logo, membership list and other Intellectual Property in connection with the operation of the Chapter Program, on the terms and conditions specified in this Agreement.

D. The Boards of Directors of CSDA and Chapter hereby reaffirm that the relationship of CSDA and Chapter to each other is that of Licensee and Licensor. This agreement is not intended by the parties to create any association, joint venture, partnership, or agency relationship of any kind between CSDA and Chapter. Neither CSDA nor Chapter is authorized to incur any liability, obligation or expense on behalf of the other, to use the other's monetary credit in conducting any activities under this Agreement, or to represent that CSDA is in the business of providing services comprising the Chapter Program, other than CSDA's endorsement and technical support of the Chapter Program. It is the intent of both CSDA and Chapter that the terms and conditions of this Agreement be interpreted to advance the stated intent of the parties to remain autonomous organizations, each seeking to fulfill its respective stated mission and offer programs that accomplish each party's business goals and objectives.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth herein, the parties hereby agree as follows:

I. License of Intellectual Property.

A. Definition of Intellectual Property.

1. "Intellectual Property" of CSDA includes, but is not limited to use of its name (to include both "California Special Districts Association" and the "CSDA" acronym), logo, and membership mailing and electronic mail list with respect to past, current or prospective members of CSDA located within Chapter's

geographic area; copyrighted, trademarked or proprietary information and materials prepared by CSDA and provided by CSDA to Chapter pursuant to the provisions of this Agreement; and all other Intellectual Property rights including the know-how, licenses, trade secrets, proprietary programs and processes of CSDA.

B. Limited License of Name, Logo, Membership Mailing List and Intellectual Property.

1. CSDA hereby grants a conditional, revocable, nonexclusive license to Chapter to use its name, acronym, logo, membership mailing list, and other Intellectual Property in connection with Chapter's operation of the Chapter Program. In addition, CSDA hereby agrees to provide its public endorsement of the Chapter Program. Chapter hereby accepts the grant of such license and the endorsement of its Chapter Program.

2. Chapter agrees that the license granted hereunder, the promotion and endorsement of the Chapter Program, and the usage of CSDA's name, logo, membership mailing list, and other Intellectual Property shall be restricted to the operation and promotion of the Chapter Program to existing and potential members of the Chapter. Chapter further agrees to protect the name and goodwill of CSDA throughout the term of this agreement.

3. Chapter agrees that it shall not use, or permit any person or entity other than Chapter members to use, CSDA's name, logo, membership mailing list, and other Intellectual Property, for any purpose without the prior written consent of CSDA. Chapter further agrees to keep CSDA's membership mailing list in strict confidence and to not sell or disclose such mailing list or its contents to any third party in any manner, except with the prior written consent of CSDA.

4. Upon termination or expiration of this Agreement, Chapter shall: (i) immediately cease utilization of CSDA's name, logo, membership mailing list, and other Intellectual Property in connection with the Chapter Program or for any other purpose; (ii) immediately return to CSDA all originals and copies of CSDA's name, logo, membership mailing list, and other Intellectual Property (whether in printed, electronic, recorded, or other tangible form); and (iii) discard or destroy all copies thereof.

C. Review and Approval. In order to protect the reputation and goodwill of CSDA, Chapter shall provide CSDA with the right to review and pre-approve all uses of CSDA's name, logo, membership mailing list, and other Intellectual Property or any portion thereof, by chapter and its member districts and agents. Chapter shall submit to CSDA a copy of the intended use of CSDA's name, logo, membership mailing list, and other Intellectual Property or proposed endorsement materials to CSDA. CSDA shall have ten (10) days to approve or disapprove such use by the Chapter of the proposed materials. If CSDA fails to respond within ten (10) days of receipt of such materials, their silence shall be deemed approval of the Chapter's proposed use.

D. Conditions to Limited License of Intellectual Property.

This Limited License of Intellectual Property is granted by CSDA to Chapter subject to satisfaction of each and all of the following conditions.

1. Chapter must provide copies of its bylaws to CSDA for review and approval for consistency with the Articles of Incorporation and bylaws of CSDA. Receipt and approval of the Chapter's bylaws CSDA is confirmed by execution of this Agreement. Chapter agrees to provide copies of all amendments to the bylaws of the Chapter to CSDA during the term of this Agreement.

2. Chapter agrees to comply with those requirements specified in CSDA bylaws regarding Chapters.

3. Chapter shall comply with all federal, state and local laws, regulations and ordinances.

4. Chapter will establish membership requirements that are based on guidelines established by the CSDA bylaws. (Exhibit A)

5. Chapter agrees to appoint a Communications Liaison to facilitate communication between Chapter and CSDA. The Communications Liaison shall be a member district of both the Chapter and CSDA.

II. Description of Services.

CSDA shall provide the following services to Chapter pursuant to the terms and conditions of this Agreement: (1) provide training and assistance in issues regarding governance and operations of the Chapter and its member districts including but not limited to leadership training, district training certification, and legislative updates. In addition, CSDA shall provide the Chapter access to services of its endorsed business affiliates for supplemental services which may be of value to individual special district Chapter members; (2) CSDA agrees to promote Chapter activities in its regular communications to all CSDA members.

Chapter agrees to provide the following services pursuant to the terms and conditions of this Agreement: (1) conduct educational, outreach and other programs and activities the purposes of which do not conflict with the stated purposes of CSDA; (2) agrees to periodically inform its members of CSDA programs, activities, services and legislative alerts: (3) Chapter agrees to maintain regular communication with CSDA and share general information of interest to both parties; and (4) Chapter agrees that it will not, during the term of this Agreement, represent itself as a Chapter of CSDA and publish a legislative position or a position on a valid initiative that is in opposition to one taken by CSDA. This representation does not preclude individual special district members of the Chapter from taking their own respective positions on pending legislation and/or ballot initiatives affecting special districts.

III. Confidential Information.

A. Both CSDA and Chapter may disclose certain confidential information and trade secrets ("Confidential Information") concerning the operations of their respective businesses in connection with entering into this Agreement and performing their obligations herein. Such Confidential Information includes, but is not limited to the manner and terms under which services are provided or will be provided to their respective members. Each party agrees, on behalf of itself and its members, and other persons to whom disclosure of the Confidential Information is permitted hereunder, to keep confidential, and not use, disclose or publish the Confidential Information other than as permitted under the terms of this Agreement.

B. Each party acknowledges and agrees that the Confidential Information of the other parties is confidential and proprietary, and that any and all Confidential Information shall remain strictly confidential among the parties, and shall not be disclosed, used or published except as specifically permitted under the terms of this Agreement

C. The parties' obligations under this Article shall survive the termination of this Agreement. In addition, upon termination or revocation of the license contemplated hereunder, or upon expiration or earlier termination of this Agreement, all Confidential Information transmitted to the receiving party by the disclosing party and any copies thereof made by the receiving party will be destroyed or, at the disclosing party's written request, promptly returned to the disclosing party.

IV Term and Termination. This Agreement shall be effective as of the date and year first above written and shall remain in full force and effect until terminated at any time by either party, without cause, upon giving to the other party not less than sixty (60) working days' prior written notice of an election to terminate this Agreement. Failure by Chapter to comply with the conditions for issuance of the limited license specified in

Sections 1B, 1C and 1D hereof may lead to suspension or revocation of this license by CSDA. Upon termination of this Agreement, the license granted hereby shall be deemed to have been revoked by CSDA.

V. Indemnification and Insurance.

A. Indemnification.

1. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its governing board, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever, asserted against, incurred or suffered by the other party, or its governing board, officers, employees, agents or representatives, by reason of personal injury or property damage resulting in any way from: (a) any negligent or intentional act by it or any of its officers, employees, agents or representatives in the performance of services or obligations hereunder; or (b) any negligent omission or failure to act when under a duty to act on its part or the part of any of its officers, employees, agents or representatives in the performance of services or obligations hereunder.

B. Insurance. In order to assure the indemnity described in this Section both CSDA and Chapter shall, at its sole expense, carry and keep in full force and effect at all times during the Term of this Agreement a liability insurance policy with a single limit of at least 1 million dollars ($1,000,000) to cover potential liability to third parties arising from the operation of the Chapter Program. Each party shall name the other party as an additional insured on such insurance policy, and such insurance policy shall contain a provision by which the insurer agrees that such policy shall not be cancelled except after thirty (30) days written notice to Association. Each party shall provide to the other, within thirty (30) days of the commencement of the initial Term of this Agreement, a copy of the certificate evidencing such insurance policy. The indemnification under this Agreement shall in no way be limited by the extent of insurance coverage. The provisions of this Section shall survive any termination or expiration of this Agreement.

1. As an alternative to providing an insurance policy pursuant to Section V.B., Chapter may assure the indemnity obligations specified in Section V.A. by providing a written certificate from each member district of Chapter certifying that all employees of such Chapter member district participating in Chapter activities as part of the Chapter Program, are acting within the course and scope of their duties for the individual Chapter member, and that the individual Chapter member's insurance policies provide general liability coverage for all such member district employees participating in Chapter activities. (Exhibit B)

VI. MEDIATION.

(a). The Parties agree to mediate any dispute or claim arising between them out of this Agreement, or any resulting transaction, before resorting to arbitration or court action. Mediation fees, if any, shall be divided equally among the parties involved. If, for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to the party in any such action.

VII. Warranties. Each party covenants, warrants and represents that it shall comply with all laws and regulations applicable to this Agreement, and that it shall exercise due care and act in good faith at all times in performance of its obligations under this Agreement. The provisions of this Section shall survive any termination or expiration of this Agreement.

VIII. Waiver. Either party's waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of any further or future right under this Agreement.

IX. Governing Law. All questions with respect to the construction, performance and enforcement of this Agreement, and the rights and liabilities of the parties hereunder, shall be determined in accordance with the laws of the State of California. Any legal action taken or to be taken by either party regarding this Agreement or the rights and liabilities of parties hereunder shall be brought only before a federal, state or local court of competent jurisdiction located within the State of California. Each party hereby consents to, and agrees not to contest, the jurisdiction of the federal, state and local courts located within the State of California.

X. Headings. The headings of the various paragraphs hereof are intended solely for the convenience of reference and are not intended for any purpose whatsoever to explain, modify or place any construction upon any of the provisions of this Agreement.

XI. Assignment. This Agreement may not be assigned, or the rights granted hereunder transferred or sub-licensed, by either party without the express prior written consent of the other party.

XII. Heirs, Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of each party, its subsidiaries, affiliates, related entities, partners, agents, officers, directors, employees, heirs, successors, and assigns, without regard to whether it is expressly acknowledged in any instrument of succession or assignment.

XIII. Counterparts. This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one (1) and the same instrument.

XIV. Entire Agreement. This Agreement: (i) constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; (ii) supersedes and replaces all prior agreements, oral and written, between the parties relating to the subject matter hereof; and (iii) may be amended only by a written instrument clearly setting forth the amendment(s) and executed by both parties.

XV. Independent Agreement. This Agreement is an independent agreement which is not in any way contingent upon or related to any other contractual obligations of the parties. The royalties and price discounts provided by Company herein are solely in consideration for the license of Association's name, logo and membership mailing list.

XVI. Severability. All provisions of this Agreement are severable. If any provision or portion hereof is determined to be unenforceable in arbitration or by a court of competent jurisdiction, then the remaining portion of the Agreement shall remain in full effect.

XVII. Notice. All notices and demands of any kind or nature that either party to this Agreement may be required or may desire to serve upon the other in connection with this Agreement shall be in writing and may be served personally, by certified mail, or by commercial overnight courier (e.g., Federal Express), with constructive receipt deemed to have occurred 3 calendar days after the mailing or sending of such notice, to the following addresses:

If to CSDA: California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Attn.: Neil McCormick, Executive Director

If to Chapter:

* * * * * IN WITNESS WHEREOF, the parties hereto have caused duplicate originals of this Agreement to be executed by their respective duly authorized representatives as of the date and year first above written.

California Special Districts Association
Contact: Neil McCormick, Executive Director
1112 I Street, Suite 200
Sacramento, CA 95814
T – 916.442.7887

By: _____
Neil McCormick
Executive Director
Date: _____

By: _____

Date: _____

Exhibit A

ARTICLE VIII – LOCAL CHAPTERS

Section 1. Purpose:

The purpose of local chapters is to provide a local forum of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The local chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

Section 2. Organization:

The regular voting members of the CSDA are encouraged to create and establish local chapters. Each of the following existing chapters must have at least one (1) CSDA member in their membership at all times: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. These existing chapters are strongly encouraged to have all district members as CSDA members, however the existing local chapter may include members of local organizations, districts and professionals who are not members of the CSDA.

New chapters formed after August 1, 2011 are required to have 100 percent of their district members as CSDA members in order to be a chapter affiliate of CSDA. The existing local chapter may include members of local organizations and professionals who are not members of CSDA.

Local chapters shall be determined to be affiliates of the CSDA upon approval and ratification by the Board of Directors of the CSDA. The chapters shall be required to provide updated membership lists to the CSDA at least annually.

CSDA and its local chapters shall not become or deem to be partners or joint ventures with each other by reason of the provisions of these Bylaws.

Section 3. Rules, Regulations and Meetings:

Each local chapter shall adopt such rules and regulations, meeting place and times as the membership of such local chapter may decide by majority vote. Rules and regulations of the local chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of the CSDA.

Section 4. Financing of Local Chapters:

No part of the CSDA's funds shall be used for the operation of the local chapter affiliates. The CSDA is not responsible for the debts, obligations, acts or omissions of its local chapters.

Section 5. Legislative Program Participation:

Local chapters may function as a forum in regard to federal, state and local legislative issues. The chapters may assist the CSDA in the distribution of information to their members.

Exhibit B

Sample Certificate for Liability Coverage

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Directors of _____ (name of special district) (hereinafter the "District") hereby affirm the following:

1. That the participation by employees and members of the Board of Directors of District in the meetings and activities conducted by the _____ Chapter of the California Special Districts Association have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with or position of director with the District.

Certificate for Liability Coverage

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Directors of **Arcade Creek Recreation and Park District** (hereinafter the "District") hereby affirm the following:

1. That the participation by employees and members of the Board of Directors of District in the meetings and activities conducted by the Sacramento Area Chapter of the California Special Districts Association (an organization affiliated with the California Special Districts Association) have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with or position of director with the District.

Undersigned,

_____
Travis Dworetzky
ACRPD Board Chair
May 21, 2026

Chapter Bylaws*

For The

Sacramento ~~County~~ Area Chapter of the California Special Districts Association

A Chapter of the

California Special Districts Association

Approved: _____
Amended: _____
Amended: _____

These bylaws were written as a basic document to assist in the expansion and development of chapters of the California Special Districts Association (CSDA).* ***The portions that have been bolded are to be considered mandatory by any new chapter wishing to be affiliated with CSDA.*

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Attached: Certificate of Chapter Secretary acknowledging approval of attached Bylaws.

ARTICLE 1: NAME, PURPOSE and OBJECTIVES

Section 1.1 Name

The name of this Chapter shall be the Sacramento Area Chapter of the California Special Districts Association.

This Chapter is a member of the State office of the California Special Districts Association and hereinafter is referred to as the "Sacramento Area ~~County~~ Chapter."

These Chapter bylaws are intended to supplement and be consistent with the California Special Districts Association bylaws, and shall serve to guide the local activities of this Chapter.

Section 1.2 Purpose

It is the purpose of this Chapter to propose and advocate constructive means for the improvement and functioning of Independent Special Districts within the County of Sacramento and to assist such Independent Special Districts and their governing bodies to provide an effective and efficient government that will result in benefits to the public and to cooperate with and support CSDA in fulfilling its mission.

Section 1.3 Objectives

The objectives of the Sacramento Area Chapter shall be:

A. To provide a local forum for member districts to discuss and consider issues of importance to special districts.
B. To establish a communication network among member districts, other chapters, and other local governmental agencies.
C. To carry out workshops, educational seminars and programs of mutual interest and benefits to member districts.
D. To make recommendations regarding policy, programs, services and legislation to the Board of Directors of the California Special Districts Association.
E. To inform the public about the purpose and benefits of local special district government.
F. To carry out joint studies which benefit the special districts in the Chapter.
G. To serve as the forum for LAFCO Special District Selection Committee.

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Section 1.4 Administrative Office

The administrative office for the transaction of the business of the Sacramento Area ~~County~~ Chapter is to be the office of the President of the Chapter. The Chapter Executive Committee is granted full power and authority to change the administrative office from one location to another within Sacramento County and such change shall not require an amendment of these bylaws.

ARTICLE 2: MEMBERSHIP

Section 2.1 Types of Membership

The three ~~two~~ types of memberships available in the Sacramento ~~County~~ Area Chapter are Regular Memberships, Associate Memberships and Partner Memberships. Business Affiliates shall be eligible for Partner Membership.

Section 2.2 Qualifications for Membership

A. Regular Members:

Any independent special district whose boundaries, in whole or in part, are within the County of Sacramento, and adjoining counties may become a regular member of the Chapter upon a majority vote of the regular membership and upon payment of annual Chapter dues. No dues language: "At formation, effective (DATE), the Chapter chose not to establish a dues structure. Annual dues, if any, shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective July of the following year. (Language at the appropriate location in the Bylaws indicating no dues as of the approval of the bylaws however, leadership in the future may approve dues for the Chapter)

Independent special districts are defined to mean districts, exclusive of school districts, which are organized and exist under and by virtue of the laws of the State of California to perform authorized local government services. A special district does not include State, County, City or School District governmental entities.

A regular member may attend and participate in all meetings and activities of the Chapter. Regular members shall have voting rights and shall be eligible to hold office in the Chapter.

B. Associate Members:

Any dependent special district whose boundaries, in whole or in part, are within the County of Sacramento, and adjoining counties may become an associate member upon majority vote of the regular membership and payment of Chapter dues, if dues are implemented at a future date.

C~~B~~. **Partner Members:**

~~**Any dependent special district whose boundaries, in whole or in part, are within the County of Sacramento may become a partner member upon majority vote of the regular membership and payment of Chapter dues, should dues be.**~~

In addition, any person, government agency or organization that has evidenced interest in the purposes and goals of the Chapter, but is not a special district as defined above, may also become a partner member upon approval of membership and payment of Chapter dues.

Partner members shall not have the right to vote, nor shall they serve as officers or members of the Chapter Executive Committee, except when appointed by a majority vote of the Chapter's regular members to serve in that capacity. Partner members may attend and participate in meetings and activities of the Chapter.

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Section 2.3 Application for Membership

Application for membership in the Sacramento Area ~~County~~ Chapter shall be by letter and payment of annual dues (if dues are implemented at a future date) . The letter shall include:

A. Type of membership requested.
B Name, address, telephone number, email, or fax of the applicant.
C. Name of individual who will serve as representative and alternate from the applicant.
D. Special districts must provide its primary functions and its enabling legislation under state law.
E. Special districts must provide names of the current governing board members and manager.
F. Special districts must provide a resolution by the governing board requesting membership.
G. If applicant is from a non-special district, they must submit a statement of interests and purposes in common with the Chapter.

The application for membership and dues (if implemented at a future date) should be sent to the Administrative Office as stated in Article I, Section 4 of these bylaws. The Executive Committee of the Chapter may appoint a Membership Committee to review requests for membership. The Membership Committee may request additional information from the applicant. Upon completion of review, the Membership Committee shall make a recommendation to the general membership. A quorum of the regular membership will approve or disapprove the application upon a majority vote.

Section 2.4 Termination of Membership

If dues are implemented at a future date, a~~A~~ny member owing payment of dues for a period of ~~(number of months)~~ ~~___~~six~~_____~~months after due date shall be notified in writing by the Treasurer of delinquent dues. If such dues continue to be unpaid for an additional ~~(number of months)~~ ~~___~~three~~____~~months, the member shall automatically cease to be a member of the Chapter. The member shall not be restored to Chapter membership without making written application for reinstatement and payment of delinquent dues to the Board of Directors.

A member district may withdraw membership in the Chapter at any time. A written notice should be sent to the Administrative Office. No refund of dues will be made.

Section 2.5 Meetings of Membership

The membership shall meet on an established basis at a time and place to be determined by the membership or the Chapter President, unless specified otherwise by the Executive Committee.

A. **Regular Meetings**

Regular meetings of Chapter members shall be held quarterly ~~quarterly~~ on the first Thursday day ~~(ex. Monday)~~ of February, May, September and November ~~(list months)~~ at a place which has been designated by the members. Written notice of regular meetings providing the time, place and agenda shall be mailed, faxed, or emailed to each member of the Chapter no less than thirty (30) days prior to the meeting.

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B. **Annual Meeting**

The annual meeting of Chapter membership shall be held in November ~~(month)~~ of each year at such place determined by the members for the purpose of electing Officers. Written notice of the annual meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to Chapter members no less than thirty (30) days prior to the date of the meeting.

C. **Special Meetings**

Special meetings of the Chapter membership may be called at any time by the President upon request of (5~~number~~) Chapter members. Written notice of a special meeting, providing the time, place and agenda, shall be mailed, faxed or emailed to each member of the Chapter at least (72 ~~number of days~~ hours) before the time set for the meeting.

Section 2.6 Rules Governing Membership Meetings

A. **Rules of Order**

The Chapter may adopt Rules of Order to govern the meetings of the members insofar as such rules are not inconsistent or in conflict with these Bylaws or the Articles of Incorporation for the State office of the California Special Districts Association.

B. **Agenda Items**

Any active member of the Chapter may place an item on the agenda for future meetings. The item must be submitted in writing to the President at least two weeks prior to the meeting. Emergency items may be added to the agenda with less notice when approved by the President prior to the meeting.

C. **Insurance Liability**

Each member district shall provide proof of insurance that covers the member district's employees while engaged in Chapter business. There shall be no liability assumed by the agency hosting any meetings.

ARTICLE 3: VOTING RIGHTS

Section 3.1 Quorum of Membership

A quorum for all meetings of the membership shall consist of (50) percent plus one (1) of the Chapter's regular membership who are in good standing present at any meeting where a notice and agenda have been mailed, faxed or emailed not less than (number of days) ___14___ days in advance of the meeting date to all member district.

Section 3.2 Regular Membership Voting Rights

A. **One Vote Per Member District**

Each regular member district shall be entitled to one (1) vote on all matters brought before the Chapter membership.

B. **Official Voting Representative**

The governing body of each regular member district shall designate, in writing, to the Chapter Secretary, one representative who shall exercise the district's right to vote, and one alternate who shall have the right to vote in the absence of the assigned voting representative. The vote of the district shall be cast by the designated representative of the district or the alternate member of the district.

If several members of a special district are in attendance, and no designated voting representative has been selected, they shall select one representative for voting purposes which may include a member of a Board of Directors or an administrator from a member district.

C. **Proxy Votes**

Proxy votes shall not be permitted.

D. **Partner Members Votes**

Partner members shall not have the right to vote on any matter before the Sacramento Area ~~County~~ Chapter.

Section 3.3 Member in Good Standing

Any independent special district member that has paid their annual dues to the Chapter (if dues are implemented at a future date) and the statewide CSDA shall be entitled to vote as a regular member in good standing. Likewise, any member

district that has not paid their annual dues shall not be in good standing and shall not be entitled to vote on matters before the Sacramento ~~County~~ Area Chapter.

Partner members that have paid their annual dues to the Chapter are in good standing and, while not allowed to vote on any issues, are able to participate the operations and activities of the Chapter.

Section 3.4 Written Ballots

The Chapter Executive Committee may, in its discretion, authorize the voting upon any item by written ballot. The ballot must be mailed to each regular member (number of 20 days) _____ days in advance of the voting deadline. The ballot must specify the item, the time and the date when such written ballot must be returned to the President of the Chapter.

ARTICLE 4: CHAPTER FINANCES

Section 4.1 Annual Dues

Upon formation (insert DATE), the Chapter chose not to establish a dues structure. The language below was retained in the bylaws to outline a process to establish dues in the event the Chapter elects to establish Chapter dues in the future.

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Annual dues shall be established following a recommendation from the Executive Committee at any regular meeting by a majority vote of eligible regular members present and shall become effective (month) _____ of the following year.

All members shall pay dues established annually by the membership.

The annual dues shall be due and payable on or before the first day of (month) _____ of each calendar year and shall be delinquent (month) _____ of each calendar year. Any member found to be delinquent in payment of dues for more than (number of months) _____ months shall cease to be a member of the Chapter.

New members shall pay their annual dues at the same time they are approved for membership into the Chapter. Membership dues for new members shall be pro-rated for the initial first year only.

Section 4.2 Budget

The Executive Committee shall determine and recommend the annual budget, upon which the annual dues shall be based.

Section 4.3 Additional Funds

Any additional funds required by the Chapter in the conduct of its routine business shall be raised on a vote by a majority of regular members at a regular and properly noticed meeting.

Assessments for specified and approved purposes may be levied on the members, and members shall be subject to or liable for the payment of any assessment or levy, in addition to the payment of regular dues, upon approval of such assessment by 2/3 of the Regular Membership at a regular and properly noticed meeting.

Section 4.4 Chapter Liability

Neither CSDA nor a member of the Sacramento Area ~~County~~ Chapter is not individually or personally liable for the debt, liabilities or obligations of the Sacramento Area ~~County~~ Chapter.

Section 4.5 Annual Financial Report

If Chapter dues are adopted in the future, a~~A~~n annual summary of all receipts and disbursements during the previous year showing the opening and closing balances shall be prepared by the Treasurer or a designee. Copies of the review shall be available to all Chapter members and filed with the Chapter President.

ARTICLE 5: CHAPTER ADMINISTRATION

Section 5.1 Officers

The officers of the Sacramento Area ~~County~~ Chapter shall be a President, Vice-President, Secretary and Treasurer (in the event Chapter dues are established in the future) and Immediate Past President.

The President may appoint additional officers and committee chairs as may be necessary to carry out the business of the Chapter.

For the orderly and efficient conduct of duties, the Chapter, by majority vote of the regular membership, may appoint a specified member district to serve as the Secretary and/or Treasurer. If necessary, the Chapter may choose to designate an associate member to serve as the Secretary and/or Treasurer.

Section 5.2 Term of Office

Each officer shall serve for a term of (2~~number~~) _____ year(s).

Any officer may be re-elected to succeed him or her self.

Each officer can hold only one office at a time but may rotate from office to office if elected by the regular membership.

Each officer shall hold his office until he resigns, is disqualified to serve or until his successor shall be elected or appointed.

Section 5.3 Qualification for Office

Each officer shall, at the time of elections, at the time of office and throughout the term of office, be a representative of a member district.

Each officer must represent a district deemed to be in good standing.

No member district shall have more than one representative from the district serve as an officer of the Chapter at the same time.

Section 5.4 Nomination and Election of Officers

The Chapter President shall activate the Nominating Committee at the (September month) ~~_____~~ meeting.

The Nominating Committee shall present their nominations at the ~~(~~November ~~month)~~ ~~_____~~meeting. The Nominating Committee shall also accept nominations from the floor at that time.

At the ~~(~~November~~month)~~ ~~_____~~membership meeting, any member district through its designated representative may nominate a qualified member from the floor for office to be filled at the election. If such a nominee is elected, the individual shall be eligible to take office only after filing with the Chapter a copy of a motion or resolution adopted by the Board of Directors of the individual's district supporting such an election.

After accepting any further nominations from the floor, the Nominating Committee will conduct the election. The candidates receiving a majority of votes shall be considered elected.

The newly elected officers shall take office on ~~(month/day)~~ January 1st. ~~_____~~.

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Section 5.5 Vacancies

In the event that any officer at the time of taking office, or during the term of office, is no longer qualified to serve as an officer of the Chapter, the office shall become vacant and said vacancy shall be filled in a manner provided in Section 5.4.

In the event of a vacancy in the office of President, the Vice President shall assume all presidential duties.

The assumption of the office of President by the Vice President shall constitute a vacancy in the office of the Vice President. The new vacancy shall in turn be filled by a nomination and vote of the membership present at the next regular Chapter meeting.

The Vice President moving into the office of President or elected to complete an unexpired term of Vice President may be elected by the membership to a subsequent full term.

A vacancy in the office of Secretary or Treasurer shall be filled by nomination and election at the next regular meeting.

Section 5.6 Removal of Officers

Officers of the Sacramento Area ~~County~~ Chapter may be removed, with or without cause, at any meeting of the general membership by the affirmative vote of a majority of the membership.

ARTICLE 6: DUTIES OF CHAPTER OFFICERS

Section 6.1 President

The President shall preside at all Chapter and Executive Committee meetings. The President shall have the power to appoint any Committee and Committee Chairman deemed advisable or authorized by a vote of the Executive Committee or the membership. The President shall provide a meeting agenda to the Secretary or their designee for mailing to the membership and shall perform any other duties as may be required of the office. The President shall be an ex-officio member of all Chapter committees except the Nominating Committee. The President shall be the official spokesperson for the Chapter and the official Chapter representative to all California Special Districts Association meetings.

Section 6.2 Vice President

The Vice President shall perform all the duties of President in the absence of the President. It shall be the Vice President's responsibility to assist the President in every way possible to further the goals of the Chapter. The Vice President shall be elevated to the office of President at the end of their term and shall also be an ex-officio member of all Chapter Committees except the Nominating Committee.

Section 6.3 Secretary

The Secretary shall keep or caused to be kept at the principal office of the Chapter a complete record of all membership and all meetings. The Secretary will prepare or caused to be prepared and mail, email or fax an agenda to the membership prior to the next meeting and the minutes of the previous meetings.

Section 6.4 Treasurer

In the event that Chapter dues are adopted in the future, t~~T~~he Treasurer shall collect and keep an accurate accounting of all Chapter funds and financial transactions. The Treasurer shall disburse funds as directed by the Executive Committee. The Treasurer will prepare a financial report for every Chapter meeting.

Two (2) signatures shall be required from any member of the Executive Committee to disburse Chapter funds. It shall be the responsibility of the Treasurer to obtain and maintain the authorized signatories cards required on the Chapter bank account(s) whenever there is a change in Chapter officers.

Prior to leaving office, all financial records and a complete statement of receipts and disbursements shall be submitted to the President.

Section 6.5 Immediate Past President

The Immediate Past President shall serve as the Parliamentarian of the Chapter and shall make final decision on all matters of parliamentary procedure when called upon to do so by the President.

Section 6.6 Executive Committee

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer and Immediate Past President.

It is the purpose of the Executive Committee to meet and provide leadership to the Chapter on issues requiring policy decisions. The Executive Committee may take positions on behalf of Sacramento County Chapter under certain emergency circumstances such as a request from the State office of the California Special Districts Association or if ~~(3number)~~ Chapter members make a recommendation for a Chapter position and time is of the essence. If the Executive Committee takes a position on behalf of the Chapter, a notice of said position will be distributed to Chapter members within 72 hours and be presented for ratification at the next regularly scheduled Chapter meeting.

Each member of the Executive Committee shall have one vote.

At the annual meeting of each year, the Executive Committee shall present an audit of fund expenditures. The Executive Committee shall also recommend the annual budget and Chapter goals and objectives. The President may convene the Executive Committee as necessary. Minutes of any Executive Committee meeting will be presented to the Chapter membership at the next regular meeting.

ARTICLE 7: CHAPTER COMMITTEES

Section 7.1 Standing Committees

The following committees are established as permanent standing committees of the Sacramento County Chapter. The chairperson and members shall hold office until replaced or changed by the Chapter President.

A. **Nominating Committee**

The Nominating Committee shall consist of three members. Members are appointed by the Chapter President at the September ~~(month)~~ _____ regular meeting and shall present their nominations for officers at the ~~(~~November ~~month)~~ _____ meeting. The Nominating Committee shall conduct and oversee the Chapter elections.

B. **Legislation Committee**
The Legislation Committee shall receive, review and make recommendations on all legislation of interest to the Chapter membership that is presented for enactment during the state legislative sessions.

The Sacramento Area ~~County~~ Chapter shall not publish a legislative position that is in opposition to one taken by the State office of the California Special Districts Association, but may approve such a position at the Chapter level and recommend the position to the Statewide Association.

C. **Local Government Committee**
The Local Government Committee shall maintain liaison with city governments, county government and other organizations by tracking and reporting to the Chapter related issues and activities. This committee shall further be responsible to facilitate the special district selection process for the purpose of LAFCo.

Section 7.2 Other Chapter Committees

The Chapter President shall appoint other committees and committee chairmen as determined necessary to carry out the work of the Chapter.

Committees shall not commit Chapter funds without prior approval from the Executive Committee.

ARTICLE 8: AFFILIATIONS

Section 8.1 State Office of California Special Districts Association

The Sacramento Area ~~County~~ Chapter of the Special Districts Association shall be a separate legal entity in Sacramento County ~~Chapter~~ in support of the purposes and in cooperation with the activities of the State office of the California Special Districts Association.

All Chapter members must be members of the California Special Districts Association.

ARTICLE 9: AMENDMENTS TO CHAPTER BYLAWS

Section 9.1 Notification of Change

The Sacramento ~~County~~ Area Chapter shall have the power at any time to alter, amend or revise these Bylaws.

The requested change must be submitted in writing to the Secretary who shall notify all members of the proposed amendment change not less than 30 days before the next regular membership meeting at which the proposed amendment will be voted upon.

Chapter bylaws and amendments to Chapter bylaws are subject to approval by the board of directors of the State office of the California Special Districts Association.

Section 9.2 Voting Requirements

Voting by the general membership is required for changes to the bylaws.

Any alteration, amendment or revision to the bylaws require a two thirds (2/3) vote of the Chapter membership at a duly noticed meeting to implement any proposed bylaw change.

Unless otherwise stipulated, all amendments to the bylaws shall become effective immediately following approval by the State office of the California Special Districts Association Chapter and the Chapter membership.

Certificate of Chapter Secretary:

I, the undersigned, do hereby certify:

(1) That I am the duly elected Secretary of the Sacramento ~~County~~ Area Chapter of the California Special Districts Association ~~Chapter~~, and

(2) That the foregoing Bylaws, comprising of (number) _____ pages, constitute the Bylaws of said Chapter as duly adopted at a meeting of its membership.

In Witness whereof, I hereunto subscribe my name this (date)_____of (month) _____, (year) _____.

(Signature of Secretary) _____

(Typed Name of Chapter Secretary)

Therefore, any conflict between Chapter bylaws and California Special District Association bylaws shall be resolved in favor of the CSDA bylaws. Any article or

section not expressly cited herein shall be read as the CSDA articles or section without modification.

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ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**9) b. –DISCUSSION: JO SMITH NATURE TRAIL EROSION AND ARC CONNECTING THE BRIDGE**
ITEM TYPE:	**DISCUSSION/ACTION**

BACKGROUND

The Jo Smith Nature Trail, which runs along Arcade Creek and connects Arcade Creek Park to American River College, serves as a heavily utilized corridor for exercise, student access, and family recreation. However, the trail has experienced significant erosion caused by repeated high-intensity rainfall events. This ongoing erosion has progressively encroached upon and compromised portions of the walking path, creating safety concerns for users.

Staff has conducted outreach to several relevant agencies, including Sacramento County Water Resources, the U.S. Army Corps of Engineers, the American River Flood Control District, and the Sacramento Levee Maintenance Section. Each agency has indicated that they are not responsible for maintenance or repairs in this specific area. Furthermore, none have been able to identify which entity originally constructed or maintained the sections of trail that are now failing.

Given the continued deterioration and associated safety risks, staff recommend relocating the affected segment of the trail. The proposed relocation would move the trail alignment closer to the adjacent property line, positioning it on higher ground and at a safer distance from the actively eroding creek bank.

In the interim, staff are also evaluating the installation of additional signage to inform and caution trail users about current hazards and the risks associated with using the trail in its present condition.

RECOMENDATION

Authorize staff to coordinate with the local contractor currently responsible for grading activities within the Arcade Creek Park nature area for fire prevention and weed abatement purposes. This authorization would include extending the contractor's scope of work to grade and establish a new trail alignment that provides a safer route for park patrons, located farther from the active erosion area.

FINANCIAL IMPACT

Staff spoke to the contractor in 2025, when he had quoted the work to be around eight hundred dollars.

PHOTOS









ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**9) c. – NOVEMBER ELECTION TERMS**
ITEM TYPE:	**DISCUSSION/ACTION**

BACKGROUND

In even-numbered years, the Arcade Creek Recreation and Park District (ACRPD) conducts formal elections for its Board of Directors. Traditionally, two board seats are up for election during each cycle. However, due to prior appointments made to fill vacant positions, the 2026 election will include four open seats. Of these four seats, two will be for four-year terms and two will be for two-year terms.

The board members whose seats are up for election are:

- Scott Miller
- Travis Dworetzky
- Trinity Gleckler
- Ashley Henderson

This item has been placed on the agenda to provide an opportunity for current board members to discuss and communicate their interest in pursuing re-election, as well as to indicate their preference for either a two-year or four-year term. When filing candidacy paperwork, candidates will be required to specify which term length they are seeking.

FINANCIAL IMPACT

There may be a financial impact associated with the 2026 Board of Directors election. The cost to conduct a full election typically ranges around $30,000. However, if the number of candidates filing for election is equal to or fewer than the number of available seats (four), the election may be canceled, and associated costs would be significantly reduced to only a few thousand dollars in filing and administrative fees.

If more candidates file than there are available seats, ACRPD will be required to proceed with a full election and incur the full associated cost.

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**9) d. – TRUSD OAKDALE COMMUNITY CENTER AND GYM MOU**
ITEM TYPE:	**DISCUSSION**

BACKGROUND

ACRPD successfully participated in a California Department of Parks and Recreation grant program and was awarded approximately $2.9 million to construct a community center and gymnasium on the Oakdale Elementary School campus. These facilities were intended to support programming and services provided by ACRPD to the surrounding community.

In 2024, ownership of the buildings was transferred to Twin Rivers Unified School District (TRUSD) through a Memorandum of Understanding (MOU). However, this transfer occurred prior to the completion of the grant's required compliance period. As a result, the action was not permitted under the grant guidelines, and ACRPD has since been deemed noncompliant. ACRPD has been directed to correct this issue within a 30-day timeframe. In response, Derek Cole, ACRPD legal counsel, and Ms. Hosack met with TRUSD legal representatives and proposed an amended MOU. The revised agreement states that, while ownership of the buildings will remain with TRUSD, ACRPD will retain the ability to provide programming and facility rentals during after-school hours. These activities would follow TRUSD's established rental procedures, with the exception of applicable fees.

Staff and legal counsel are currently awaiting a response from TRUSD regarding the proposed amendment.

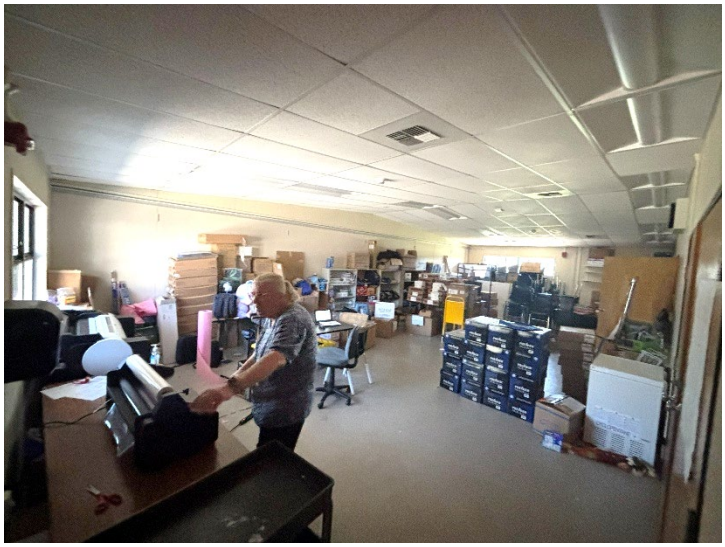
FINANCIAL IMPACT

There will be a financial impact associated with bringing the district back into compliance with grant requirements. ACRPD will be required to provide a certain level of programming as stipulated by the grant conditions. It is anticipated that these costs may be partially offset

through program revenues, grant funding opportunities, and partnerships with local nonprofit organizations and community groups.

PHOTOS









ATTACHMENTS

- 2024 ACRPD & TRUSD MOU
- Oakdale Community Center Noncompliance Letter

SUCCESSOR AGREEMENT REGARDING CONTINUED MAINTENANCE OF FIELD AREAS AND RESCINDING PRIOR AGREEMENT CONCERNING USE OF COMMUNITY CENTER BUILDING

This Successor Agreement Regarding Continued Maintenance of Field Areas and Rescinding Prior Agreement Concerning Use of Community Center Building ("**Successor Agreement**") is made effective this 24th day of April, 2024 ("**Effective Date**") by and between the Twin Rivers Unified School District ("**TRUSD**") and the Arcade Creek Recreation and Park District ("**ACRPD**"), each individually referred to within as a "**Party**," and both collectively referred to as "**Parties.**"

RECITALS

A. On September 8, 1977, the Rio Linda Union School District and ACRPD entered into an agreement for the joint use of property owned by the Rio Linda Union School District, on and around which the Oakdale Elementary School is located, the address for which is 3708 Myrtle Avenue, North Highlands, California ("**1977 Agreement**"). The 1977 Agreement allowed ACRPD to use designated school district-owned property for athletic fields, playgrounds, and other recreational uses. The 1977 Agreement was for a term of one year, but by its terms automatically renews each year unless expressly terminated. As of the date of this Successor Agreement, the 1977 Agreement has never been terminated and remains in effect. Through the 1977 Agreement, ACRPD has historically provided and maintained the park known as Oakdale Park, the boundaries of which are identified as the "**Joint Use Agreement Area**" in the site map attached as Exhibit A.

B. The Rio Linda Union School District and ACRPD entered into a Lease Agreement on January 9, 1978 ("**1978 Agreement**") for the shared use of the school district's property adjacent to the Oakdale Elementary School.

C. The Rio Linda Union School District and ACRPD entered into a successor, 30-year Lease Agreement to the 1978 Agreement for the continued shared use of the property adjacent to the Oakdale Elementary School by a new Lease Agreement dated April 12, 2004 ("**Current Lease Agreement**"). The Current Lease Agreement has an expiration date of April 11, 2034. The area this lease encompasses is depicted in Exhibit A as the "**30-Year Lease Area.**"

D. Prior to the execution of, and in conjunction with, the Current Lease Agreement, the Rio Linda Union School District and ACRPD entered into a Memorandum of Understanding dated April 29, 2002 ("**Memorandum of Understanding**"). The Memorandum of Understanding governs the Parties' relationship and obligations concerning the Oakdale School Park Community Center ("**Community Center**"), through which youth center and park facilities are provided during school and after school hours. The Community Center is located on the same property as the 30-Year Lease Area.

E. TRUSD became the successor to the Rio Linda Union School District effective July 1, 2008. At TRUSD's request, ACRPD executed a Letter of Clarification effective February 7,

2011, recognizing TRUSD as the successor to the Rio Linda Union School District under the 1977 Agreement, Current Lease Agreement, and Memorandum of Understanding.

F. ACRPD has expressed to TRUSD that ACRPD no longer uses, nor has a need to use, the Community Center for the purpose of providing ACRPD-administered programs after school hours.

G. In light of the foregoing, TRUSD has agreed to release ACRPD from its obligations under the Memorandum of Understanding, and the Parties have agreed to a mutual rescission of the same, on the terms and conditions described within.

H. The Parties further desire to supersede and replace the 1977 Agreement and Current Lease Agreement and reaffirm and restate, in a single agreement, the terms and conditions by which ACRPD shall continue to maintain the Joint Use Agreement Area and 30-Year Lease Area.

NOW, THEREFORE, TRUSD and ACRPD agree as follows:

1. The above recitals are incorporated as material terms of this Successor Agreement.

Rescission of and Replacement of Prior Agreements

2. The Memorandum of Understanding shall, as of the Effective Date, be mutually rescinded and shall be of no further force or effect on and after that date. By this mutual rescission, the Parties intend that ACRPD's occupation of the Community Center shall cease, as provided in Paragraphs 5 and 6 of this Successor Agreement.

3. The Parties intend that this Successor Agreement shall supersede and replace in their entireties the 1977 Agreement and Current Lease Agreement and intend that ACRPD's obligations concerning the maintenance of the Joint Use Agreement Area and 30-Year Lease Area shall continue through this Successor Agreement, as stated in Paragraphs 7 through 11. For avoidance of doubt, the 1977 Agreement and Current Lease Agreement shall be null and void in their entirety as of the Effective Date of this Successor Agreement.

4. The initial term of this Successor Agreement shall be from the Effective Date through March 31, 2027 ("Term"), unless earlier terminated as provided herein. The Parties may mutually agree in writing to extend the Term prior to the expiration of the Term.

Vacation of the Community Center Building

5. In light of the mutual rescission of the Memorandum of Understanding provided in Paragraph 2, on and after the Effective Date, ACRPD shall have no right to occupy, nor any responsibility regarding the condition, maintenance, repair, or upkeep of, the Community Center.

6. ACRPD shall remove all of its solely-owned possessions and items of personal property from the Community Center, repair any cosmetic damage resulting therefrom, and deliver the Community Center to TRUSD in a clean and tidy condition by no later than April 30, 2024 ("**Surrender Date**"). ACRPD shall not claim, nor have any right to, any reimbursement from

TRUSD for any funds it spent on or contributed to the construction, maintenance, repair, or upkeep of the Community Center, nor shall ACRPD have any right to possession of any fixtures associated with the Community Center. Before the Surrender Date, ACRPD shall provide to TRUSD any plans, architectural drawings, construction documents, grant applications, and related records in ACRPD's possession regarding the Community Center.

Continued Maintenance of Joint Use Agreement Area and 30-Year Lease Area

7. For the term of this Agreement, ACRPD will use the Joint Use Agreement Area and 30-Year Lease Area for athletic fields and as public park areas.

8. Except as provided in Paragraph 9, ACRPD agrees that it shall continue to maintain, in a neat and attractive appearance, and provide at its sole expense the equipment and staffing necessary to take the following actions concerning, the Joint Use Agreement Area and 30-Year Lease Area:

a. Provide for and maintain in safe and useable conditions playgrounds and playing fields including associated fixtures, fences, walkways, seating, picnic areas, and other structures;

b. Provide for irrigation and application of fertilizers necessary to sustain vegetation;

c. Provide lawn-care services to lawn and turf areas delineated in Exhibit A and to maintain such areas in safe and usable conditions;

d. Prune shrubs, tree plantings, and trees to control extraneous growth;

e. Replace unhealthy or dead plantings when observed or within a reasonable period of time;

f. Expeditiously maintain, replace, repair or remove from service any landscaping system component that has become unsafe or unsightly;

g. Maintain, repair and operate the irrigation systems in a manner that prevents water from flooding or spraying parked and moving automobiles, spraying pedestrians on public sidewalks/bike paths, or leaving surface water that becomes a hazard to vehicular or pedestrian/bicyclist travel; and

h. Control weeds through application of weed sprays (herbicides) that comply with all applicable laws, rules, and regulations, including those established by the California Department of Food and Agriculture.

9. Notwithstanding the requirements of Paragraph 8, ACRPD shall not be responsible for maintaining, repairing, or upkeeping the following portions of the 30-Year Lease Area, the maintenance, repair, and upkeep of which shall be TRUSD responsibilities:

a. The parking lots located immediately to the north and west of the Community Center, including all fixtures, vegetation, trees, and planter areas located within the parking lots; and

b. The paved areas surrounding the Community Center, including all fixtures, vegetation, trees, and planter areas located within the paved areas.

The Parties agree maintenance, repair, and upkeep of the bathroom located to the west of the Community Center and adjacent to the parking lot, including any sewer main or pump owned and controlled by ACRPD, shall continue to be ACRPD responsibilities, except to the extent any damage or need for repair relates to a defect in, malfunction of, or obstruction of a sewer main or pump on the TRUSD property that is owned and controlled by the TRUSD, in which case the responsibility for maintenance, repair, or upkeep shall belong to TRUSD. To the extent access to the Community Center or surrounding area is necessary to address mechanical, plumbing, or water supply issues associated with the bathroom, TRUSD shall, upon reasonable notice, allow ACRPD employees or contractors reasonable access for the purpose of addressing the mechanical, plumbing, or water supply issues.

10. Neither Party shall place semi-permanent or permanent fences, fixtures, structures, or storage units on the Joint Use Agreement Area unless prior written consent is obtained from an authorized representative of the other Party. Neither Party shall unreasonably withhold the granting of such consent.

11. ACRPD at its sole cost and expense shall obtain and maintain at least all of the following minimum insurance requirements. ACRPD must provide an affidavit of self-insurance, or pooled insurance if any.

a. Comprehensive general liability insurance in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregate per coverage year. If ACRPD's use of the Joint Use Agreement Area and 30-Year Lease Area requires ACRPD to work directly with students or requires ACRPD to be in a site when students are present, Sexual Abuse/Molestation Coverage must be included under General Liability or obtained in separate policy in an amount of not less than $1,000,000 per occurrence and $2,000,000 aggregate.

b. Automobile liability insurance in an amount not less than $1,000,000 per occurrence.

c. Workers' Compensation insurance as required under California law with statutory limits and Employers' Liability limits of $1,000,000 per disease or accident. The Workers' compensation policy shall be endorsed with a Waiver of Subrogation in favor of TRUSD for all work performed by ACRPD, its employees, and agents.

d. Special Provisions: The foregoing requirements as to the types and limits of insurance coverage to be maintained by ACRPD, and any approval of said insurance by TRUSD, or its insurance consultant(s) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by ACRPD pursuant to this

Successor Agreement, including but not limited to, the provisions concerning indemnification.

12. To the extent ACRPD interacts with TRUSD students pursuant to the terms of this Successor Agreement, ACRPD agrees to require its employees, contractors and volunteers to comply with the fingerprinting requirements of Education Code section 45125.1 with respect to all individuals who may have contact with TRUSD students in the course of ACRPD's use of the Joint Use Agreement Area and 30-Year Lease Area. The California Department of Justice must determine that none of those employees, contractors or volunteers has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of such cleared individuals who may come in contact with TRUSD students during the term of this Successor Agreement will be maintained by ACRPD and made available to TRUSD upon request.

13. If the work performed under this Successor Agreement is done under contract and falls within the Labor Code section 1720(a)(l) definition of a "public work" in that it is construction, alteration, demolition, installation, repair, or maintenance work under Labor Code section 1771, ACRPD shall conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. ACRPD agrees to include prevailing wage requirements in its contracts for public works.

As applicable, ACRPD shall require its contractors to include prevailing wage requirements in all subcontracts when the work to be performed by the subcontractor under this Successor Agreement is a "public work" as defined in Labor Code Section 1720(a)(l) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in ACRPD's contracts.

Additional Terms and Conditions

14. ACRPD shall indemnify, defend, and hold harmless TRUSD, its officers, employees, contractors, and agents for every type of injury, damage, or claim asserted in any legal or administrative forum related to any action, error, or omission of ACRPD under this Successor Agreement, except when such injury, damage, or claim is alleged to be caused by the sole negligence or intentional acts or omissions of TRUSD or the alleged dangerous condition of TRUSD property not asserted to have been created, in whole or in part, by ACRPD.

TRUSD shall indemnify, defend, and hold harmless ACRPD, its officers, employees, contractors, and agents for every type of injury, damage, or claim asserted in any legal or administrative forum related to any action, error, or omission of TRUSD under this Successor Agreement, except when such injury, damage, or claim is alleged to be caused by the sole negligence or intentional acts or omissions of ACRPD or the alleged dangerous condition of TRUSD property not asserted to have been created, in whole or in part, by TRUSD.

When negligence or responsibility for injury or damages is determined to have been shared, principles of comparative negligence will be followed and each Party shall bear the proportionate cost of any loss, damage, expense, and liability attributable to that Party's negligence.

The provisions of this Paragraph shall survive this Successor Agreement.

15. Nothing within this Successor Agreement is intended to create duties or obligations to or rights in third parties not party to this Successor Agreement or affect the legal liability of either party to this Successor Agreement by imposing any standard of care respecting the maintenance of the 30-Year Lease Area and Joint Use Agreement Area, different from the standard of care imposed by law.

16. This Successor Agreement, including the attached Exhibit A, along with any amendments thereto, is the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written or entered into between the Parties prior to the execution of this Successor Agreement. No statements, representations, or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding.

17. This Successor Agreement shall remain in full force and effect until the expiration of the Term or upon the election of either Party to terminate this Successor Agreement upon six months' written notice to the other Party. Notice of termination shall be delivered by United States Mail to the current business address of the other Party and addressed to the attention of the officer of the other Party signing below.

18. This Successor Agreement has been jointly negotiated and drafted. The language of this Successor Agreement shall be construed as a whole according to its fair meaning, and not strictly for or against any Party.

19. This Successor Agreement may be executed in counterparts.

SO AGREED.

TWIN RIVERS UNIFIED SCHOOL DISTRICT

RL

Ryan DiGiulio
Chief Business Official

4/24/24

Date

ARCADE CREEK RECREATION AND PARK DISTRICT

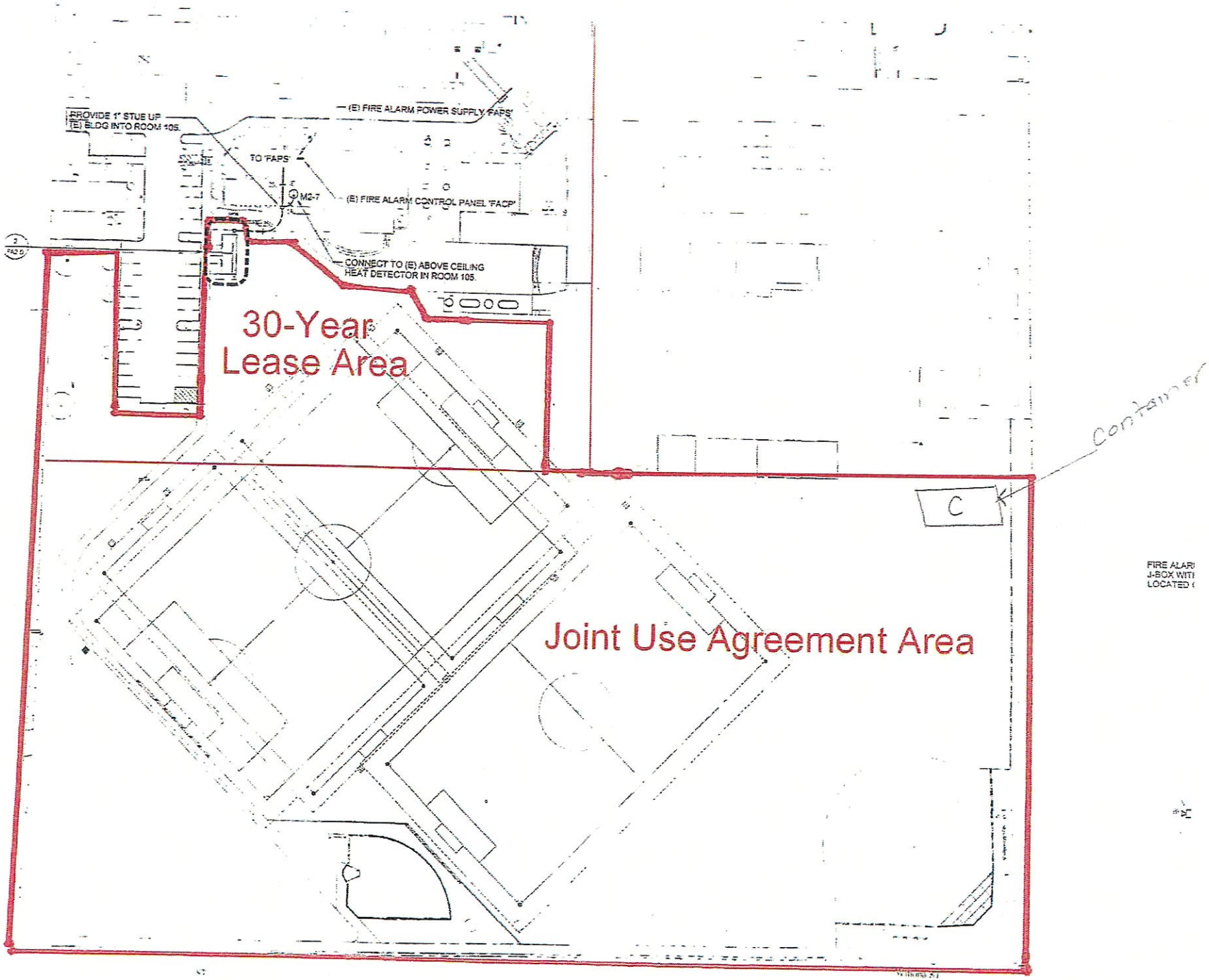
Scott Miller

Scott Miller
Chair, Board of Directors

4-22-24

Date

EXHIBIT A


PROVIDE 1" STUB UP (E) BLDG INTO ROOM 105.
(E) FIRE ALARM POWER SUPPLY 'FAPS'
TO 'FAPS'
M2-7
(E) FIRE ALARM CONTROL PANEL 'FACP'
CONNECT TO (E) ABOVE CEILING HEAT DETECTOR IN ROOM 105.
30-Year Lease Area
Container
C
Joint Use Agreement Area

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State of California ● Natural Resources Agency
Gavin Newsom, *Governor*

DEPARTMENT OF PARKS AND RECREATION
Armando Quintero, *Director*
P.O. Box 942896 ● Sacramento, CA 94296-0001
(916) 653-7423

April 16, 2026

Brandy Hosack
General Manager
Arcade Creek R.P.D.
4855 Hamilton Street
Sacramento, CA 95841

Re: Oakdale Park

Dear Brandy Hosack:

The above referenced site has one project funded using 2002 Resources Bond Act – Urban Park Act 2001 grant funds administered through the Office of Grants and Local Services (OGALS). One of the grant contract requirements for this project is that these developed sites must be properly operated and maintained in return for the public's investment.

The compliance period for this project is February 22, 2008, through February 21, 2028. At this time, the project is considered out of compliance due to grant contract requirements not being met.

On February 25, 2026, you notified our office that Arcade Creek R.P.D. had formally transferred the Oakdale Community Center building to the Twin Rivers Unified School District (TRUSD) under a Memorandum of Understanding (MOU) dated April 24, 2024. This facility had been closed for public recreational use and is now utilized solely for school purposes. The exact date of this closure is unclear, but you stated the closure was initially due to COVID. We are agreeable to Arcade Creek R.P.D. making up for the lost years of public access at this facility. Given that on March 4, 2020, Governor Gavin Newsom declared a state of emergency and on March 12, 2020, announced mass gatherings were banned, OGALS is agreeable to a revised remaining compliance period of seven years. This seven-year period will begin when the facility "re-opens" to the public for community recreational activities, and the new agreement is signed by both Arcade Creek R.P.D. and TRUSD.

While TRUSD has maintained the facility and made improvements, including the installation of a commercial kitchen, the current use does not meet the recreational public access requirements of the grant.

We understand that Arcade Creek R.P.D. recognizes this issue and is taking steps to correct it. You indicated that you are working with TRUSD to amend the MOU and restore use of the facility for after-school and community programming. We appreciate your proactive efforts to bring the project back into compliance.

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Brandy Hosack
General Manager
Arcade Creek R.P.D.

Please proceed with collaborating with TRUSD to define roles and responsibilities and submit the revised agreement to OGALS for legal review once it has been drafted. We request that you provide an update within 30 days of receipt of this letter regarding your progress toward resolving this matter.

We look forward to working with you to ensure the project meets all grant contract requirements. If you have any questions, please contact your project officer, Victoria Artishuk, at (279) 228-9728 or Victoria.Artishuk@parks.ca.gov.

Sincerely,

DocuSigned by:
Richard Rendon
656AC696672A4C6...
Richard Rendón
Chief, Office of Grants and Local Services

cc: Kristine Schilpp, Grant Administration Manager
Maria Olmos, Grant Administration Supervisor
Victoria Artishuk, Grant Administration Project Officer

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY WADE, GENERAL MANAGER**
SUBJECT:	**9) e. – DISCUSSION: ACRPD FY 2026-27 PRIORITIES**
ITEM TYPE:	**DISCUSSION**

BACKGROUND

The Board has expressed interest in revisiting ACRPD's 2017 Master Plan in preparation for establishing priority projects for the upcoming fiscal year. To support this discussion, staff have prepared and attached a prioritized project matrix with associated timeframes outlining projects identified in the 2017 Master Plan.

For additional context, staff has provided a summary of the Board-established priorities for FY 2025–26, along with their current status. Staff has also developed a recommended list of priority projects for FY 2026–27 for the Board's consideration.

FY 2025-26 Established Goals:

Completed

- Removal of expired playground structures
- Oakdale Playground Amenity
- Arcade Creek Playground Amenity
- Repair/Replace Oakdale Water Fountain
- Office emergency exit push door and lighted signage
- Office emergency exit deck

In Progress

- Herzog Community Center bathroom repair

On Hold

- Herzog Community Center siding repair
- HSP dog park

Staff Recommended Priorities for FY 2026-27

- Replace 1996 S10 Chevy truck with a towing-capable vehicle
- Install security cameras at Oakdale (OAK) and Hamilton Street Park (HSP)
- Convert HSP tennis court into a dog park
- Repair and repaint buildings at HSP (office and community center rentals), including dry rot mitigation
- Implement recreation programming at OAK and HSP
- Hire a third full-time parks maintenance employee and part-time recreation staff
- Repair irrigation system at Arcade Creek Park (ACP), backfield area
- Implement improvements to Jo Smith Nature Trail (signage, erosion control, trail realignment, etc.)
- Convert ACP tennis courts for tennis and pickleball use
- Repair/replace picnic tables and repaint GPA, and amenities at HSP
- Improve all trail and park lighting
- Install ADA-compliant handrails for the office ramp
- Develop and implement a comprehensive tree maintenance plan
- Tractor repair and purchase of backhoe attachment

RECOMMENDED ACTION

Review and discuss the 2017 Master Plan project matrix, current fiscal year project status, and staff-recommended priorities to help establish and guide ACRPD's priority projects for FY 2026–27.

ATTACHMENT

- ACRPD 2017 Master Plan Prioritized Project Matrix

Arcade Creek Recreation & Park District (ACRPD)

2017 Master Plan Prioritized Project Matrix with Timeframe Legend

LEGEND (Priority + Expected Timeframe)

Priority Level	Meaning	Timeframe
Critical	Immediate health, safety, ADA, or infrastructure failure risk	1–2 years
High	Necessary upgrade due to aging assets or high community demand	2–5 years
Medium	Enhancement or modernization improving service quality	5–10 years
Long Term	Future opportunity project or major redesign	10+ years

Hamilton Street Park

Project	Priority	Rationale
Playground Replacement & Safety Surfacing	Critical	Aging equipment and safety concerns
Restroom Renovation / ADA Upgrades	Critical	Outdated facilities and ADA deficiencies
Parking Lot Repaving & Lighting	High	Improved safety and circulation
Irrigation Modernization & Turf Rehab	High	Water efficiency and turf quality
Tennis/Basketball Court Resurfacing	Medium	Extend asset life
Picnic Area Redesign	Medium	Community-requested improvements

Arcade Creek Park

Project	Priority	Rationale
Trail Safety & Lighting Improvements	Critical	High-use corridor requiring visibility improvements
Playground Replacement	High	Outdated structures and community priority
Creek Restoration & Erosion Control	High	Environmental health and safety
Multi-Use Field Improvements	Medium	Program demand and turf condition
Wayfinding & Interpretive Signage	Medium	Support nature/trail identity
Parking & Access Reconfiguration	Long Term	Circulation improvements

Oakdale Park

Project	Priority	Rationale
Playground Replacement	Critical	Aging equipment and safety concerns

New Shade Structures	High	Limited shade and community need
Sport Court Upgrades	High	Demand and aging courts
Pathway ADA Improvements	Medium	Accessibility upgrades
Landscaping & Irrigation	Medium	Efficiency and aesthetics

Jo Smith Nature Trail

Project	Priority	Rationale
Bridge & Boardwalk Repairs	Critical	Safety and access reliability
Interpretive Signage	High	Educational and identity value
Habitat Restoration & Invasive Removal	High	Environmental stewardship
Trail Surface Upgrades	Medium	Durability and usability

District-Wide Projects

Project	Priority	Rationale
ADA Transition Plan Implementation	Critical	Regulatory compliance
Security Lighting & Cameras	High	Community-identified safety need
Irrigation System Overhaul	High	Water savings and reliability
Unified Signage & Branding	Medium	Wayfinding and district identity
Maintenance Equipment Modernization	Medium	Operational efficiency

ARCADE CREEK RECREATION & PARK DISTRICT

ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE:	**5-21-2026**
TO:	**ACRPD BOARD OF DIRECTORS**
FROM:	**BRANDY HOSACK, GENERAL MANAGER**
SUBJECT:	**10) a. – ACRPD CONTACT US SUBMISSIONS & GENERAL INFORMATION**
ITEM TYPE:	**INFORMATIONAL**

BACKGROUND

ACRPD offers an easy-to-use online communication system accessible through our official website. Park patrons can connect directly with staff by scanning the QR code displayed on all ACRPD public signage. This system provides a convenient way for community members to share their needs, concerns, suggestions, compliments, or general information with both staff and the Board of Directors. The public may also send written mail, direct emails, or other forms of communication. All such submissions and general correspondence are included in this section of ACRPD's agenda.

- ACRPD received online submissions, which are attached.

- Additional relevant correspondence and information received via postal mail or email are also attached.

Department of Finance
Chad Rinde
Director

Divisions
Auditor-Controller
Consolidated Utilities Billing & Service
Investments
Revenue Recovery
Tax Collection & Licensing
Treasury

County of Sacramento

Inter-Office Memorandum

March 18, 2026

To: Department Directors

From: Poonam Aujla
Assistant Auditor-Controller

Subject: NEW PAYMENT METHOD - US Bank Virtual Card Program

The County of Sacramento is enhancing its payment processing methods with the implementation of a new virtual card (ePayables) program through US Bank, a secure and efficient electronic payment option designed to replace traditional check payments for participating vendors.

This initiative reflects the County's ongoing efforts to modernize financial operations, increase security, reduce manual processing, and improve payment delivery.

Program Overview

Under the US Bank Virtual Card Program, approved vendor payments are issued using a secure virtual credit card. Once an invoice is approved for payment by this method, vendors receive an electronic remittance advice with invoice-level detail and authorization to process the exact payment amount.

Vendor Outreach and Go-Live

We are expected to go-live with the ePayables program at the beginning of April. As the County's partner for this program, US Bank representatives have started conducting outreach to selected vendors to encourage enrollment and answer questions. This approach is used to streamline onboarding and ensure smooth adoption of secure, electronic payment processes. An example of an outreach email from our US Bank partners has been attached to this correspondence. In the event a supplier contacts your department regarding this outreach, you can confirm it is a legitimate County program.

Questions

For additional information about this program or questions regarding vendor outreach, please contact the Department of Finance's Payment Services unit at 916-874-7411 or ePayables@saccounty.gov.

Attachment: US Bank Example Contact Letter

Department of Finance
Chad Rinde
Director

County of Sacramento

Divisions
Auditor-Controller
Consolidated Utilities Billing & Service
Investments
Revenue Recovery
Tax Collection & Licensing
Treasury

Dear County of Sacramento Supplier,

As a valued supplier to County of Sacramento, we are writing to inform you of an important electronic payment processing initiative targeted at our suppliers.

We are partnering with Priority Commercial Payments, Inc., a partner of US Bank, to implement a new Virtual Card Program. This payment technology will allow us to electronically initiate a single-use Virtual Card payment to you once we receive goods or services and process your invoices. The advantages of accepting virtual cards as your form of payment include:

- Receive payment upon final invoice approval
- Increase cash flow and working capital benefits
- Simplify reconciliation, as virtual card transactional data is supplemented with invoice number and payment reference data
- Strengthen your relationship with County of Sacramento
- Greater control over accounts receivable
- No new point-of-sale card processing equipment needed

This is an important initiative for the County of Sacramento Department of Finance and we appreciate the support of our supplier community. We are targeting April 2026 to roll out and launch this program. Given this timeline, representatives will be reaching out to you shortly in the coming weeks to discuss your willingness to accept Virtual Cards as a form of payment.

We look forward to your participation. If you have any further questions regarding this program, please email us at *EPayables@saccounty.gov* or call us at *916-874-7411.*

Best Regards,

Gina Taylor

County of Sacramento Department of Finance
EPayables@saccounty.gov

Department of Finance
Chad Rinde
Director

County of Sacramento

Divisions
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Consolidated Utilities Billing & Service
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Treasury

April 17, 2026

To: All Independent Fire, Park, Cemetery, and Other Special Districts

Subject: **FISCAL YEAR 2026-27 PRELIMINARY BUDGETS**

Enclosed is your FY 2026-27 Preliminary budget preparation packet, which includes a preparation manual and the necessary forms.

The submission deadline to the County for your Preliminary Budget is June 21, 2026. The Preliminary Budget submittal must include completed originals of the following schedules:

- Financing Requirements Summary Schedule
- Long-Term Loan Schedule
- Fixed Asset Schedule
- Expenditure Detail Schedule
- Revenue Detail Schedule

Government Code Section 29009 specifies that budgetary requirements must equal the available financing.

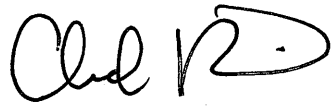
The forms provided for the preparation of your FY 2026-27 Preliminary Budget reflect COMPASS general ledger accounts with your district's COMPASS fund and fund center information.

Please mail your Preliminary Budget with the board approved resolution to the following address and email to inabaa@saccounty.gov.

Attn: Amie Inaba
County of Sacramento
Department of Finance
Auditor-Controller Division
700 H Street, Suite 3650
Sacramento, CA 95814

If you have any questions regarding the preparation of your budget, please contact Amie Inaba at Inabaa@saccounty.gov.

Sincerely,



Chad Rinde
Director of Finance

cc: Olga Bachylo

INDEPENDENT SPECIAL DISTRICT

2026-27 PRELIMINARY BUDGET PREPARATION MANUAL

INTRODUCTION

Independent special districts are governed by various legislative acts. Not all have the same budget requirements. In cases where no specific budgetary requirements are set forth in the statutes that govern a particular district, the same budgetary requirements applicable to the County Budget will be applied to the independent special district. In order to have uniformity in budget preparation and to aid in compiling the budgets of independent special districts, these instructions have been developed by the Department of Finance, Auditor-Controller division.

A standard set of forms is used to present the independent special district budgets. The completed original is to be returned to the Department of Finance, Auditor-Controller. Prior to submitting the original to our office, please make a copy of the completed information for your records. Each of the forms can be signed by a majority of the members of your Board. In lieu of signing each form, you may submit a resolution adopting the budget at object levels, signed by the Chairman and Secretary, with recordation of the Board vote.

The County's practice is for encumbrance appropriations to lapse at the end of the fiscal year. The open encumbrance documents will be rolled into the new fiscal year, but the budget (appropriations) will not carry-forward to the new fiscal year. In other words, Special Districts will need to anticipate and budget in the new fiscal year for the expenditures associated with the encumbrances rolled to the new fiscal year. If your district has open commitments for manual funds reservation or purchase orders at year-end, and you expect to make payments for these in the new fiscal year, you will need to include these amounts in your new year budget.

Districts that have entered into arrangement contracts between a government (transferor) with a governmental or non-governmental (operator) shall follow the GASB 94 Public-Private and Public-Public Partnerships and Availability Payment Arrangements. In addition, Districts that are entered into Lease Arrangements shall follow the GASB 87 Leases and Subscription-Based Information Technology Arrangements shall follow the GASB 96 Subscription-Based Information Technology Arrangements.

Refer to Chapter 15 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements, Chapter 26 – Leases and Chapter 27 – Subscription-Based Information Technology Arrangements in Special District Uniform Accounting and Reporting Procedures (SPD) manual released by the State Controller's Office (SCO) for detail information:

Special District Uniform Accounting and Reporting Procedures Manual - 2025 Edition

When budgeting Fixed Assets, please remember that Land (4100's), Structures and Improvements (4200's), Equipment (4300's), Infrastructure (4500's), Computer Software (4400's), and Intangible (4600's) are in separate objects. Transfers of allocations from one object to another object require a budgetary resolution with a majority vote of the board except fire districts that require a two-thirds majority vote of the board. Also, when budgeting for equipment, put only the equipment you consider a fixed asset in the 4300's. Equipment that does not meet the **capitalization standards,** as set forth in the State Controller's Manual, should not be on your fixed asset list and should be budgeted in the 2000 Services and Supplies accounts.

INFORMATION TO BE PROVIDED BY SPECIAL DISTRICTS

1. Enter descriptions of assets and projects. Structures and Improvements are normally described by project title. Equipment must be described by item or multiples of an item.

2. Enter the amounts required for the purchase of each described item or category. The totals of each column must agree with the amounts included for fixed assets on the expenditure detail form.

3. Be sure to include any lease and SBITA payments in your expenditure appropriations.

a. The principal portion of loan payments is recorded in Account No. 30322000 Bond/Loan Redemption.
b. The principal portion of lease payments is recorded in Account No. 30323000 Lease Oblig Retire.
c. The principal portion of SBITA payments is recorded in Account No. 30324000 SBITA Oblig Retire.
d. The interest portion of the loan, lease, and SBITA payments is recorded in Account No. 30321000 Interest Expense.

FIXED ASSETS AND INTANGIBLES TO BE ACQUIRED

FISCAL YEAR 2026-27

DISTRICT NAME:

LAND	BUILDING or LEASEHOLD	STRUCTURES & IMPROVE-MENT	EQUIPMENT	INFRA-STRUCTURE	INTANGIBLES
41410100	42420100 42420110	42420200	43430300	45450300 46460300 46461300 46462300	44440300

Description

SAMPLE BUDGET ADOPTION RESOLUTION
BEFORE THE GOVERNING BOARD OF

County of Sacramento, State of California

RESOLUTION ADOPTING PROPOSED/FINAL BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the proposed budget for Fiscal Year 2026-27 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with (Appropriate Code Section for your district), the proposed/final budget for the Fiscal Year 2026-27 be and is hereby adopted in accordance with the followings:

(1)	Salaries and employees benefits	$ _____
(2)	Services and Supplies	_____
(3)	Other charges	_____
(4)	Fixed Assets	
	(A) Land	_____
	(B) Structures and improvements	_____
	(C) Equipment	_____
	(D) Infrastructure	_____
	(E) Intangibles	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	TOTAL BUDGET REQUIREMENTS	_____

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the proposed/final budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS:
Financing Requirements Summary Schedule
Long-Term Loan Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

Appropriations Limit Schedule (Final Budget only)

REVENUE AND EXPENDITURE BUDGET INSTRUCTIONS

INFORMATION INCLUDED ON THE REPORT

1. District name and fund number.
2. Fund center number, commitment item (account number) and account title.
3. Actual data for two prior years.
4. Adjusted budget for current year.
5. Estimate for current year.

INFORMATION TO BE PROVIDED BY SPECIAL DISTRICTS

6. Amend the estimate for the current year to your best estimate of what you will actually spend or receive. The amounts printed are your most current budget as shown on your accounting reports.

   The amended figures should be the sum of:

   A. Your actual results to date by line item from your financial reports

   B. Your anticipated revenues and expenditures for the balance of the year. The anticipated results can be determined by any of the following methods:
      a. The use of previous trends;
      b. Actual knowledge of future needs.
      c. A best estimate.

7. The budget as passed by your board must be entered.

   New account codes and titles of the sub-objects should be added between the print lines. Avoid crowding and insure legibility of account names and amounts. It is not necessary to maintain the numerical order of account numbers. However, care should be taken to include the new accounts in the respective object totals.

   Sub-objects must sum up to object totals; object totals must sum up to fund totals. Extreme care should be exercised during this preparation since the computer program also computes object and fund totals and they should agree.

FINANCING REQUIREMENTS SUMMARY SCHEDULE INSTRUCTIONS

On the expenditure side, take the totals from each object on the Expenditure Detail Schedule. The reserve increases are taken from General, Encumbrances, and other under the Reserves Increases on the Fund Equity Schedule on this report.

On the means of financing side from the Revenue Detail Schedule, estimated revenue will be all revenue less long-term loan proceeds (Account Number 98987000) which will go on the estimated long term loan proceeds line. Reserve decreases are taken from the same reserve decreases on the Fund Equity Schedule.

On the Fund Equity Schedule, you can find the balance of your reserves on the "Trial Balance of the General Ledger by Business Area" report then fill in the schedule according to your plans for the next budget year.

COUNTY OF SACRAMENTO – GASB 94 PPP AND APA

Public-Private and Public-Public Partnerships and Availability Payment Arrangements. The Governmental Accounting Standards Board (GASB) issued Statement No. 94—Public-Private and Public-Public Partnerships (PPP) and Availability Payment Arrangements (APA), which establishes accounting and financial reporting standards on an arrangement in which a government (transferor) contracts with a governmental or nongovernmental (operator) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset, for a period of time in an exchange or exchange like transaction.

Some PPPs could be Service Concession Arrangement (SCA), if all of these are met: (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.
Some PPPs could be Leases and should follow GASB 87, if all of these are met: (1) existing assets of the transferor are the only underlying PPP asset; (2) improvements are not required to be made by the operator to those existing assets as part of the PPP arrangement; and (3) the PPP does not meet the definition of an SCA.

Availability Payment Arrangements (APAs). APA is an arrangement in which a government compensates an operator for activities that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

An APA may be similar to a PPP that includes a variable payment provision; however, in contrast to a PPP, the other party to an APA is receiving compensation from the government based entirely on availability to perform and not the actual performance of a public service.

PPPs/APAs Accounting. A transferor is required to recognize a PPP receivable, deferred inflow of resources – PPP and PPP revenue, and an operator is required to recognize an intangible right-to-use asset – PPP, PPP liability or deferred outflow of Resources – PPP.

The following General Ledgers Accounts should be used to adhere to this new standard:

- 02770000 – PPP Receivable
- 03900040 – Intangible right-to-use asset - PPP
- 03950040 – Accumulated Amortization – Intangible right-to-use asset - PPP
- 02850008 – Deferred Outflow of Resources - PPP
- 05600008 – Deferred Inflows of Resources - PPP
- 05751000 – PPP Liability
- 05752000 – APA Liability
- 30336000 – Amortization SBITA (ROU)
- 94944000 – PPP Revenue

Authoritative Guidance. Authoritative guidance for PPPs/APAs accounting and reporting is found in Governmental Accounting Standards Board (GASB) Statement No. 94.

COUNTY OF SACRAMENTO – GASB 96 SBITA

Subscription-Based Infrastructure-Technology Arrangements. The Governmental Accounting Standards Board (GASB) issued Statement No. 96—Subscription-Based Information Technology Arrangements (SBITA), which establishes accounting and financial reporting standards on subscription-based technology arrangements as contracts that convey control of the right to use a vendor's software, as specified in the contract for a period in an exchange or exchange-like transaction. GASB 96 is similar in nature and substance to GASB 87, which is the standard for Leases. GASB Statement 96 is based on the principle that a SBITA finances the right to use an underlying subscription asset. The sum of all future SBITA payments will now be presented as a liability on the balance sheet. An intangible capital asset will account for our right to use the SBITA asset.

If a particular contract meets all the following criteria, it should be classified as a SBITA:
a. The contract conveys control of the right to use another party's software, alone, or in combination with tangible capital assets.
b. The contract conveys control of the right to use the information technology (IT) asset.
c. The contract contains an exchange or exchange-like transaction.
d. The contract term is more than 12 months.

SBITA Accounting. Entities are required to recognize a subscription liability and an intangible right-to-use subscription asset.

The following General Ledgers Accounts should be used to adhere to this new standard:

- 03900030 – Intangible right-to-use asset – SBITA
- 03950030 – Accumulated Amortization – Intangible right-to-use asset – SBITA
- 05760030 – SBITA Liability – Current
- 06300030 – SBITA Liability – Noncurrent
- 07800032 – Investment in General Fixed Assets – SBITA (SD)

Authoritative Guidance. Authoritative guidance for SBITA accounting and reporting is found in Governmental Accounting Standards Board (GASB) Statement No. 96.

COUNTY OF SACRAMENTO – GASB 87 LEASES

Leases. Governmental Accounting Standards Board Statement No. 87 (GASB 87) revises existing standards on lease accounting and financial reporting (primarily Statement No. 62). GASB 87 eliminates the distinction between Capital and Operating Leases. Under GASB 87, a lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Some exclusions from scope of leases are intangible assets (mineral rights, patents, copyrights, and computer software), biological assets (including timber, living animals, and living plants), inventory, supply contracts (such as typical power purchase agreements, which do not convey control of the rights to use the underlying power generating facility), contract for services (except those contracts that contain *both* a lease component and a service component), leases that transfer ownership and do not contain termination option, and $1 leases.

Lease Criteria. If a particular contract meets all the following criteria, it should be classified as a lease:
a. The contract has nonfinancial tangible underlying asset (building, land, vehicle, or equipment).
b. The lessee controls the right to exclusively use another entity's non-financial asset.
c. The contract contains an exchange or exchange-like transaction ($1 leases should be excluded as they do not fall under the lease definition).
d. The contract term is more than 12 months.

Lease Accounting. A lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources.

The following General Ledgers Accounts should be used to adhere to this new standard:

- 03900020 – Intangible right-to-use asset – Buildings (SD)
- 03900021 – Intangible right-to-use asset – Equipment (SD)
- 03950020 – Accumulated Amortization – Intangible right-to-use asset – Buildings (SD)
- 03950021 – Accumulated Amortization – Intangible right-to-use asset – Equipment (SD)
- 05750020 – Lease Liability – Buildings, short-term
- 05750021 – Lease Liability – Equipment, short-term
- 06300020 – Lease Liability – Buildings, long-term
- 06300021 – Lease Liability – Equipment, long-term
- 07800031 – Investment in General Fixed Assets – Leases (SD)

For lessor positions, please use the following General Ledger Accounts:

- 01350000 – Interest Receivable – Lease
- 02760000 – Lease Receivable, short-term
- 02760010 – Lease Receivable, long-term
- 02765000 – Allowance for Uncollectible – Lease, short-term
- 02765010 – Allowance for Uncollectible – Lease, long-term
- 05600007 – Deferred Inflows of Resources – Lessor
- 94943000 – Lease Revenue

- 94943010 – Interest Revenue – Lease
- 98943000 – Proceeds from ROU Lease

Authoritative Guidance. Authoritative guidance for lease accounting and reporting is found in Governmental Accounting Standards Board (GASB) Statement No. 87.

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Department of Finance
Chad Rinde, Director

Office of Budget and Debt Management
Amanda Thomas, Chief Fiscal Officer

County of Sacramento

April 2, 2026

To: Department Fiscal Officers

From: Department of Finance and Office of Budget and Debt Management

Subject: **YEAR-END FISCAL PROCEDURES FOR FY 2025-26**

This memorandum provides instructions and timetables to close out the current fiscal year. The following is covered:

1) Year-end Calendar
2) General Services — Year-end Closing Procedures
3) Encumbrance Rollover — Purchase Orders, Contracts, Internal Orders, Special District Procedures
4) Accounts Receivable, Accounts Payable Review, and Accrual Guidelines and Procedures
5) Revenue Accruals
6) Expenditure Accruals
7) Payroll Time Entry and Labor Distribution Year-end Procedures
8) Accounting Periods
9) Special Contacts
10) Reminders
11) Exceeded Cash and Appropriation Conditions

Note: Period 12 will end on June 30, 2026, and will close when period 12 month-end processing is complete (July 2). Period 13 will end and close on July 24, 2026. However, the final week, July 20 through 24, is reserved for Department of Finance postings only. Departments/Districts Period 13 month-end processing must be completed by July 17th.

Please forward any questions regarding year-end procedures to the following email address:

DOF-SystemControl@saccounty.gov

It is essential that these procedures be followed by all County personnel. These guidelines should be distributed promptly to your staff involved in any phase of accounting or payroll activities. Any questions should be directed to the responsible department noted on page 12.

Chad Rinde

Chad Rinde
Director of Finance

Amanda Thomas

Amanda Thomas
Chief Fiscal Officer

cc: Deputy County Executives, Department Heads, and Special District Administrators
(Via SAPMail and Outlook)

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1) YEAR-END CALENDAR

The following actions are required to close Fiscal Year (FY) 2025-26 accounts. It is essential that this schedule be strictly followed. Department of Finance, Auditor-Controller Division will ensure that documents received timely will be posted to the proper accounting period. **Please do not hold documents until the deadline; submit documents as soon as possible.** If any organization is unable to meet a scheduled date, they should immediately communicate with the Department of Finance, Auditor-Controller Division and the Office of Budget and Debt Management.

FISCAL YEAR 2025-2026

Date	Day	Time	Description
April 15	Wed	9:00 a.m.	Year-End FI/MM User Group Virtual Zoom Meeting.
April 17	Fri	5:00 p.m.	Cut-off for FY 2025-26 requisitions for Fixed Assets (and Long Lead-Time Items). See Section 2.
May 15	Fri	5:00 p.m.	Cut-off for FY 2025-26 requisitions for Services and Supplies (other than foodstuffs, pharmaceuticals, emergency repairs, etc.). See Section 2. Department of Finance must be notified of any major accounting structure changes to COMPASS (funds, fund centers, and/or cost centers) for FY 2026-27. If notification is not received timely, data may not be input before July 1, 2026.
May 21	Thur	5:00 p.m.	Last day to submit appropriation adjustments requiring Board approval to Office of Budget and Debt Management Analysts for inclusion in the year-end consolidated AAR for the July 14 Board meeting.
June 5	Fri	5:00 p.m.	Last day for County Departments to submit internal order requests for period 12. Last day to submit invoices for Fixed Asset purchases for FY 2025-26.
June 8	Mon	5:00 p.m.	Last day to submit requests for GR/IR clearing in FY 2025-26.
June 9	Tue	3:00 p.m.	Departments initiate workflow (WF) master data requests directly in COMPASS for FY 2026-27. WF will be routed to System Control Unit, Department of Finance, Auditor - Controller Division for final review and approval. This includes additions, closes, and changes to funds, fund centers, and / or cost centers.

Date	Day	Time	Description
June 10	Wed	5:00 p.m.	Last day to submit claim and invoice transmittals for period 12. For postings for grants and cash basis claiming, be sure to indicate "PAYMENT ISSUED BY 06/30" in red at the top of the claim or invoice transmittal. If the claim is processed through electronic workflow please indicate in all capitals "PAYMENT ISSUED BY 6/30" on the invoice that is attached to the document in COMPASS. Last day for Special Districts to submit invoices and journal vouchers (JVs) for period 12. Last day to submit invoices for non-valuated purchase orders. See Section 4.
June 12	Fri	3:00 p.m.	CMS contracts must be entered into CMS, including any changes to existing contracts. See Section 3. Review all departmental policies to ensure they are up to date. Keep internal tracking log, initial and date when policies were reviewed. See Section 10F for additional information.
June 22	Mon	5:00 p.m.	Cut-off for FY 2025-26 automotive motor-pool charges. See Section 2.
June 23	Tue	3:00 p.m.	All time entry transactions for departments using labor distribution must be entered and approved for pay period 14 workdays (June 14 to June 27). See Section 7 for detailed information regarding payroll and labor distribution processing. Run labor distribution for workdays June 14 - June 27.
June 23	Tue	3:00 p.m.	Split time entry for departments using labor distribution for pay period 15 (June 28 through June 30) must be entered and approved. See Section 7 for detailed information regarding payroll and labor distribution processing. Run labor distribution for workdays June 28 – June 30.
June 29	Mon	3:00 p.m.	Last day to submit Deposit Permits (DPs) for FY 2025-26 cash posting. See Section 10A for detailed instructions regarding cash deposits for FY 2025-26 revenues submitted after 3:00 p.m.
June 30	Tue	4:00 p.m.	Run final labor distribution for FY 2025-26. All labor distribution errors must be cleared. See Section 7 for detailed information regarding payroll and labor distribution processing. Run add-on process for indirect and overhead costs for period12 (final run for FY 2025-26).

Date	Day	Time	Description
June 30	Tue	5:00 p.m.	Last day to open or cancel purchase orders (CSOs, DPOs, and POs) for FY 2025-26. Last day to receipt purchase orders for FY 2025-26. It is the departments' responsibility to process their FY 2025-26 receipts for valuated purchase orders into COMPASS by June 30, thus creating the expenditure and accrual postings. See Sections 3 and 4 for detailed instructions regarding encumbrances and accounts payable.
June 30	Tue		Run final depreciation for FY 2025-26. Open period 13 FY 2025-26. See Section 10E for instructions to post transactions to proper periods and fiscal years. Roll general ledger balances forward to FY 2026-27. Roll purchase orders and related encumbrances/commitments forward to FY 2026-27. End period 12.
June 30-July 2	Tue-Thur		Period 1 open for FY 2026-27. First day to post FY 2026-27 transactions. See Section 10E for instructions to post transactions to proper periods and fiscal years. July 1 - Run period 12 close processes: Project billing(s) for period 12. Run cost allocation processes for period 12: ▪ Distributions ▪ Assessments July 2 - Close period 12. Department of Finance will send out instructions for identifying manual funds reservations.
July 6	Mon	5:00 p.m.	Last day to submit parked invoices (claims) to be processed for period 13. (Note: Does not include invoices related to Fixed Assets; this has an earlier deadline of June 5). See Section 10E for instructions to post transactions to proper periods and fiscal years. After this date a "Rush" document will be required. Last day for Special Districts to submit invoices and journal vouchers to be processed for period 13. See Section 10E for instructions to post transactions to proper periods and fiscal years. After this date a "Rush" document will be required.

Date	Day	Time	Description
July 15	Wed	5:00 p.m.	Last day to submit approved appropriation adjustment requests (AARs) for FY 2025-26. See Section 11. Last day to return manual funds reservation report identifying internal order roll requests. Last day for County Departments to submit internal order requests for period 13.
July 17	Fri	5:00 p.m.	Last day to post JVs on-line for FY 2025-26.
July 20-July 24	Mon - Fri		**DOF SYSTEM CONTROL UNIT ONLY** Run project billing for period 13. Run cost allocation processes for period 13: ▪ Distributions ▪ Assessments Run project billing (2) for period 13. Roll forward manual funds reservations identified. See Section 3 for instructions to identify internal order encumbrance roll forward. Close period 13 and FY 2025-26.
July 24	Fri	5:00 p.m.	Last day to submit Financial Activities Questionnaire to DOF. See section 4. Last day to submit Lease Inventory and SBITA Inventory Declarations to DOF.
Aug 21	Fri	5:00 p.m.	Last day to submit Year-End Inventory Declarations of Fixed Assets to DOF.
Aug 27	Thur	5:00 p.m.	Last day to submit Cash Questionnaires to DOF
Aug 28	Fri	5:00 p.m.	Last day to submit Single Audit Questionnaire to DOF.

2) GENERAL SERVICES — YEAR-END CLOSING PROCEDURES

To allow General Services ample time to process all documents and enable the Department of Finance, Auditor-Controller Division to close the books promptly at the end of the fiscal year, it is necessary to establish closing dates earlier than June 30 for various services that they provide. The following dates apply to purchases:

April 17, 2026 Fixed Assets (and Long Lead-Time Items)

May 15, 2026 Services and Supplies

Please submit requisitions by the above dates for orders to be charged to FY 2025-26. If your request involves Board approval (e.g., contract term length longer than five years,

exceeding $200,000 in labor and or service charges or is covered by Sacramento County Charter, section 71-J), please submit your requisitions immediately. The later the contracts are submitted for Board approval, the less likely it will be processed for the current fiscal year.

Any requisitions submitted after the above dates and chargeable to the current fiscal year will be handled only if fully justified as an emergency or specifically approved by General Services – Purchasing. If you have any questions regarding requisitions, please contact Purchasing team at sacpurchasing@saccounty.gov.

The following closing dates will apply to other activities administered by General Services:

June 20, 2026 Printing jobs that must be completed in FY 2025-26

June 20, 2026 Last day of Mail/Messenger services for FY 2025-26

June 22, 2026 Automotive motor-pool charges

Transactions processed after the above cut-off dates will be charged to your FY 2026-27 budget. Expenditures incurred (goods/services received) in FY 2025-26 are to be accrued, see Section 6. These cut-off dates only determine which appropriation year will be charged. It does not mean that these services will be stopped for the remainder of FY 2025-26.

3) ENCUMBRANCE ROLLOVER — PURCHASE ORDERS, CONTRACTS, INTERNAL ORDERS, SPECIAL DISTRICT PROCEDURES

ENCUMBRANCE APPROPRIATIONS

Encumbrance appropriations lapse at the end of the fiscal year. The open encumbrance documents will be rolled into the new fiscal year, but the budget (appropriations) will not carry-forward to the new fiscal year. In other words, Departments and Special Districts will need to anticipate and budget in the new fiscal year for the expenditures associated with the encumbrances rolled to the new fiscal year. Expenditures incurred (goods/services received) in FY 2025-26 are to be accrued, see Section 6.

A list of all commitments from FY 2025-26 that were carried forward to FY 2026-27 and remain outstanding will be sent via email to respective departments. Departments are responsible for reviewing this list to verify and budget appropriations in the new fiscal year. Within COMPASS, the encumbrances are identified as commitments (purchase order and manual fund reservation value types) in the funds management module. The following are the processes established for encumbrance rollover at year-end:

A. PURCHASE ORDERS

Encumbrances associated with purchase orders will automatically be rolled into the new fiscal year on June 30. In COMPASS, encumbrances are created for purchase orders at the time the purchase order is entered. Each department is responsible for reviewing their purchase orders to determine if they are valid, and the amounts are accurate. If a purchase order is not valid, the department is responsible for canceling the purchase order in COMPASS by June 30.

B. CONTRACTS

Encumbrances associated with contracts will automatically be rolled into the new fiscal year. Each department is responsible for reviewing their contracts to determine if the associated encumbrances are accurate. If a contract encumbrance is not correct, it is the department's responsibility to make the necessary corrections by June 30 for the contract. All encumbrances associated with contracts will be rolled into the new fiscal year on June 30.

Contract Management System (CMS) Contracts

Please note that the following conditions must exist for a CMS Contract encumbrance to ***be rolled over to FY 2026-27***.

1. A firm commitment or contract must be fully executed and on file with the Department of Finance, Auditor-Controller Division by June 30, 2026; and
2. CMS Contracts must be entered into CMS by 3:00 p.m. on June 12, 2026. Any changes to CMS contracts must be communicated to your DGS Contract Service Section Contract Services Officer and the Contract Desk by June 8, 2026. To reach the Contract Desk, please call (916) 874-7959 or email to DGS-CMSPayments@saccounty.gov.

C. INTERNAL ORDERS

All internal order encumbrances (commitments) will automatically drop at the end of the FY 2025-26. Any internal order encumbrances to be rolled to the new fiscal year will require the submission of the order rollover form, approved by both the receiving and servicing departments. Please note that the amount carried forward will be the outstanding encumbrance after the final fiscal year internal order billing is completed.

July 15 is the last day to submit internal order requests for period 13. A copy of the report will be available July 2 with instructions to identify those items that are to be rolled to the new fiscal year.

D. SPECIAL DISTRICTS

Since encumbrance appropriations lapse at the end of the fiscal year, manual fund reservations for Special Districts are no longer necessary.

4) ACCOUNTS RECEIVABLE, ACCOUNTS PAYABLE REVIEW AND ACCRUAL GUIDELINES AND PROCEDURES

In order to properly account and reflect all necessary transactions and note disclosures on the County's Annual Comprehensive Financial Report (ACFR), the Department of Finance (DOF) is requesting the department Fiscal Staff and the Department Head to complete and sign off the Annual Financial Activities Questionnaire for financial activities as of June 30 of the fiscal year. Annually, the completed questionnaire is required to be submitted to DOF by July 24, 2026.

A thorough analysis of your department's accounts receivable and accounts payable should be made. Care should be taken that prior year's amounts are examined and accurate current year accrual estimates are made. In addition, it is the department's responsibility to maintain their COMPASS open item managed account transactions reflecting outstanding receivable and payable balances. Questions regarding accounts

receivable should be directed to Olga Bachylo at (916) 874-7573 and questions regarding accounts payable to Linda Moua at (916) 874-6055.

COMPASS automatically creates and posts expenditure and accrual transactions (GR/IR clearing account posting) for valuated purchase orders (i.e., only one account assignment) at the time goods are receipted. It is the departments' responsibility to process their FY 2025-26 purchase order receipts into COMPASS by June 30, thus creating the expenditure and accrual postings. For non-valuated purchase orders (i.e., multiple account assignments), the invoice must be received in Department of Finance by June 10 and posted by June 30 to record the expenditure in FY 2025-26.

In addition, any outstanding receipts posted to the GR/IR clearing account that have not been invoiced or have invoices posted with a quantity variance from the receipt should be reviewed. In order to clear transactions from the GR/IR clearing accounts, the respective invoice(s) need to be processed or the receipt(s) need to be reversed. There are numerous purchase order receipts in COMPASS that do not have invoices processed against them or a variance exists between the receipt and invoice quantities posted. When the amount on an invoice differs from the purchase order and the valuated line items are not fully received or non-valuated line items are not marked final invoice, an outstanding commitment remains. This outstanding commitment is resolved by marking the valuated line as "delivery complete" or marking the non-valuated line as "final invoice." If you do not have the authorization for ME22N or ME22, you should coordinate this with the appropriate personnel. It is the departments' responsibility to review these transactions and to reverse any invalid receipts or to submit a list of purchase orders to clear to the Department of Finance, Auditor-Controller Division to the attention of Linda Moua. The final date to submit items for GR/IR clearing for FY 2025-26 is June 8, but please start reviewing for GR/IR clearing immediately.

5) REVENUE ACCRUALS

A. All deposit permits processed on or after June 30 are to be posted to FY 2026-27 and a journal voucher will need to be processed by the department for FY 2025-26 to post any revenue accruals on or after June 30. The accrual criteria are:

1. The revenue must have been earned by June 30;
2. The revenue must be measurable; and
3. The revenue must be available and received within the first 120 days of FY 2026-27.

B. Departments are responsible for maintaining the documentation to support their revenue accruals. Supporting information must contain the following information:

1. Fund name and number;
2. Fund center name and number;
3. Revenue account;
4. Source of revenue (please provide a brief description on COMPASS journal voucher text field);
5. General ledger account number and titles of the accrued receivable and document number;
6. Amount;

7. Document number; and
8. Date and/or schedule of revenue receipt.

C. From July 1 to July 17, if your department receives revenues that meet the accrual criteria defined in section A above which relate to FY 2025-26, then a revenue accrual journal voucher needs to be processed by your department in COMPASS. In addition, after July 17 (last day to process JVs) through November 30, 2026, if revenues are received related to FY 2025-26 that are measurable and available and were not accrued in COMPASS, please contact Olga Bachylo in the Department of Finance, Auditor-Controller Division. It is our intention that a special adjustment to our financial reporting system will be made to accrue these items, if deemed material to the County-wide financial statements.

D. If department accrued the revenue for FY 2025-26 in COMPASS but related cash was not received within the first 120 days of FY 2026-27, please contact Olga Bachylo in the Department of Finance, Auditor-Controller Division. It is our intention that a special adjustment to our financial reporting system will be made to defer these items, if deemed material to the County-wide financial statements.

E. When accruing revenue, use Year-End Accrual - Receivable account 01890000 or Year-End Accrual – Intergovernmental account 01899000 .The Department of Finance will automatically reverse the accrual beginning of FY 2026-27 (See Section 10 – Reminders for example).

6) EXPENDITURE ACCRUALS

A. Journal vouchers will need to be processed for FY 2025-26 to post any expenditure accruals after June 30. The liability must have been incurred by June 30; services and/or supplies received must have been received by June 30. When processing invoices after June 30, mark “Accrual” on applicable invoices and enter the journal voucher number in the reference field.

B. Departments are responsible for maintaining the documentation to support their expenditure accruals. Supporting information must contain the following information:

1. Fund name and number;
2. Fund center name and number;
3. Expenditure account;
4. General ledger account number and titles of the accrued payable and document number;
5. Amount; and
6. Document number.

C. From July 1 to July 17, if your department has expenditures that meet the accrual criteria defined in subsection A above which relates to FY 2025-26, then an expenditure accrual journal voucher needs to be processed by the department in COMPASS. In addition, after July 17 (last day to process JVs) through November 30, 2026, if expenditures related to FY 2025-26 were not accrued in COMPASS, please contact Olga Bachylo in the Department of Finance, Auditor-Controller Division. It is our intention that a special adjustment to our financial reporting system will be made to accrue these items, if deemed material to the County-wide financial statements.

D. When accruing expenditures, use Year-End Accrual - Payable account 05290000. The Department of Finance will automatically reverse the accrual beginning of FY 2026-27 (See Section 10 – Reminders for example).

7) PAYROLL TIME ENTRY AND LABOR DISTRIBUTION YEAR-END PROCEDURES

A. TIME ENTRY

Pay Period 14 Early Deadline:

Departments using labor distribution (ESS and other) must have time entered and approved for pay period **14** (June 14 through June 27) by **3:00 p.m. June 23, 2026.** (Note: since Pay Period 14 begins and ends in FY 2025-26, there will be no split timesheet for PP14).

Pay period 15 Early Deadline:

Due to FY 2025-26 ending in pay period 15, departments using labor distribution (ESS and other) will have a split time entry for pay period 15 (June 28 through July 11). Time must be entered and approved for partial pay period 15 (**June 28 through June 30**) by **3:00 p.m. June 23, 2026.** The remainder of the pay period 15 (July 1 through 11) follows the regular time entry deadlines set for pay period 15 (3:00 p.m. July 10, 2026).

Departments not using labor distribution will follow the normal time entry and approval deadlines for pay periods 14 and 15.

B. PAYROLL

Department of Finance will process a payroll accrual for June 30. The payroll and labor distribution transactions for pay period 15 (June 28 through July 11) will be split between fiscal years as follows:

June 28 – 30, 2026	FY 2025-26
July 1 – July 11, 2026	FY 2026-27

All payroll expenditures will be posted to the cost centers as reflected on the employee's master data as of pay period 14.

C. LABOR DISTRIBUTION

Labor distribution will run at 5:00 p.m. on June 23 for the period June 14 to June 30. Departments have until 3:00 p.m. June 30 to correct labor distribution errors for FY 2025-26. However, payroll processes for pay period 14 are scheduled to start at 3:00 p.m. June 26, and end at 10:00 a.m. June 30. During this time, the system may not be available for departments to clear labor distribution errors. Please note that all labor distribution corrections must be input by 3:00 p.m. June 30, so plan your time accordingly. Any labor distribution errors that remain after 3:00 p.m. June 30 will be posted to the sending cost center. Labor distribution transactions entered or adjusted after June 30 will not be processed.

For those departments on labor distribution, it is critical that all labor distribution transactions are cleared from the labor distribution error file. Departments are responsible for clearing FY 2025-26 labor distribution errors by 3:00 p.m. June 30.

Year-end is rapidly approaching, and the importance of these corrections needs to be emphasized. For assistance, please contact Olga Bachylo at (916) 874-7573.

8) ACCOUNTING PERIODS

Fiscal Year 2025-26 Accounting Periods

Period	Start	End	Close *
12	06/01/2026	06/30/2026	07/02/2026
13	07/01/2026	07/17/2026**	07/24/2026

Fiscal Year 2026-27 Accounting Periods

Period	Start	End	Close *
01	07/01/2026	07/31/2027	08/04/2027
02	08/01/2026	08/31/2027	09/02/2027
03	09/01/2026	09/30/2027	10/02/2027
04	10/01/2026	10/31/2027	11/03/2027
05	11/01/2026	11/30/2027	12/02/2027
06	12/01/2026	12/31/2027	01/05/2028
07	01/01/2027	01/31/2028	02/02/2028
08	02/01/2027	02/28/2028	03/02/2028
09	03/01/2027	03/31/2028	04/02/2028
10	04/01/2027	04/30/2028	05/04/2028
11	05/01/2027	05/31/2028	06/02/2028
12	06/01/2027	06/30/2028	07/02/2028
Period 13	07/01/2027	07/16/2028**	07/23/2028

* The window period between “End” and “Close” dates may change based on the time required by Department of Finance to complete month close processes. Transactions that are for the period closing that are posted on and/or after the end date risk not being allocated by the month close processes.

** Last day to post on-line transactions to the fiscal year ending.

Electronic copies of the Special District period reports will be sent by Department of Finance, Administration directly via email to Special District contact within five (5) workdays after the close of the period.

9) SPECIAL CONTACTS

Specialty	Contact	Telephone
Automotive Charges	Dean Chandra	(916) 875-5202
Claims – Travel	Finance-PaymentServices	(916) 874-7411
COMPASS System Security	DOF-System Control	(916) 874-6977
Encumbrance Rollover	Olga Bachylo	(916) 874-7573
GR/IR Clearing	Finance-PaymentServices	(916) 874-7411
Invoice Processing	Finance-PaymentServices	(916) 874-7411
Labor Distribution	Olga Bachylo	(916) 874-7573
Mail/Messenger	Kathleen Scherer	(916) 876-6181
Master Data Maintenance	DOF-System Control	(916) 874-6977
Payroll	Larysa Kokhanets	(916) 874-6017
Printing	Kevin Phillips	(916) 876-1437
Purchasing	Sarah Lee	(916) 876-6287
Revenue & Expenditure Accruals	Olga Bachylo	(916) 874-7573
Special District Payments	Finance-PaymentServices	(916) 874-7411
Year-End Calendar	Olga Bachylo	(916) 874-7573

10) REMINDERS

A. No cash postings to FY 2025-26 will be accepted by the Department of Finance, Treasurer Division, after 3 p.m. on June 29, 2026, for deposit permits. Cash deposits related to FY 2025-26 revenues that are submitted to the Department of Finance, Treasury Division, after the cutoff will be posted to FY 2026-27 by debiting cash (101000) and crediting the corresponding account. If your deposit permit is being posted to a revenue account, you will have to post an accrual entry in period 12 or 13 of FY 2025-26 by debiting a receivable (account 1899000 for intergovernmental receivable activities or account 1890000 for other receivable activities) and crediting the revenue account. In addition, after the deposit permit has been posted, the Department of Finance will automatically reverse the accrual journal voucher in FY 2025-26.

		FY 2025-26	FY 2026-27
Department	DR	1890000 or 1899000	101000
	CR	Revenue	Revenue
Dept. of Finance	DR		Revenue
	CR		1890000 or 1899000

B. Invoice claims for FY 2025-26 expense transactions must be submitted to the Department of Finance, Payment Services by 5:00 p.m. June 10 for period 12 transactions and 5:00 p.m. July 6 for period 13 transactions. Claim invoices that are submitted to the Department of Finance, Payment Services, after the cutoff must be

posted to FY 2025-26 by creating the invoice in FY 2026-27, debiting the expense and crediting the vendor account. Post the accrual transaction in FY 2025-26, debiting the expense account and crediting a liability (account 05290000). In addition, after the invoice has been posted, the Department of Finance will automatically reverse the accrual journal voucher in FY 2026-27.

		FY 2025-26	FY 2026-27
Department	DR	Expense	Expense
	CR	05290000	Vendor#
Dept. of Finance	DR		05290000
	CR		Expense

C. Documents (invoice transmittals, order encumbrances, etc.) received by the Department of Finance, Auditor-Controller Division on or after July 1 for processing in FY 2025-26 or FY 2026-27 must clearly be identified. **Any claims submitted after July 1 that need to be posted in FY 2025-26 have to be parked in period 13 with a posting date of June 30, 2026. Any claims that need to be posted in FY 2026-27 need to be parked in period 1 and leave the posting date as is. It is the departments' and districts' responsibility to ensure the dates and periods are correct. Remember that MMs and CBs are not able to be posted in FY 2025-26 after June 30.**

D. Documents that must be in the Department of Finance by a **specific due date should not be held and submitted all at once**. Document verification and processing will be more expedient if documents are submitted when they are completed. When submitting invoices close to the cutoff for FY 2025-26, accrue them and process in FY 2026-27 to avoid the last-minute rush. For information on how to submit a "Rush" payment, refer to Payment Services intranet site at https://insidefinance.saccounty.net/Auditor-Controller/Pages/PaymentServices.aspx.

E. From July 1 to July 17, there will be two posting periods open in COMPASS - period 13 FY 2025-26 and period 1 FY 2026-27. It is critical that close attention is paid to the document header information to ensure the posting date and posting period is correct. Below is the document header information required to post to each of the open periods:

Period		Posting Date	Period Indicator
Period 13	FY 2025-26	06/30/26	13
Period 1	FY 2026-27	07/01/26 – 07/31/26	01

F. The Sacramento County Administrative Policy Manual is the source for approved County policies. These policies need to be reviewed according to the language of the policy. If the Policy states to be reviewed annually and updated if need be, please ensure that is occurring.

Please keep an internal yearly log that provides the policy number, date of review, name of the reviewer, and status of the policy. If auditors ask about the status of the policy we will have logs to illustrate necessary reviews have occurred. County-wide Administrative Policies and Procedures for respective functional area/departments can be found at: https://insideadminmanual.saccounty.net/Pages/default.aspx.

11) EXCEEDED CASH AND APPROPRIATION CONDITIONS

Departments and Districts may already be experiencing exceeded cash and/or appropriations. In order to correct these two conditions, the Department of Finance, Auditor-Controller Division suggests the following:

Cash - Be sure to submit deposit permits and post journal vouchers that increase cash, one day prior to submitting a claim for payment that depends on the cash entry.

Appropriations - Appropriations are controlled at the budget unit and object level. It is the departments' and districts' responsibility to ensure expenditures do not exceed budget unit appropriations at the object levels. The budget, less year-to-date expenditures, less pending (parked documents) equals the net balance of appropriations available.

Be sure to closely monitor your department's expenditures and encumbrances as year-end approaches. Some suggestions to alleviate the exceeded appropriation error are:

1. Review expenditure postings for any incorrectly posted expenditure that will require a journal voucher to correct them.
2. Delete any parked documents that will not be posted.
3. Review your purchase orders for any releases or receipts that need to be reversed.
4. Consider an appropriation adjustment request (AAR) prior to the exceeded appropriation condition rather than waiting until an item hits the error file.
5. Submit needed appropriation adjustments requiring Board approval to Office of Budget and Debt Management Analysts no later than May 21 (Period 10 FSR) for inclusion in the year-end consolidated AAR for the July 14 Board meeting. Keep in mind that the cutoff date to submit FY 2025-26 **approved** appropriation adjustment requests to DOF is July 15, 2026.

The Department of Finance, Auditor-Controller Division will not override any exceeded cash or exceeded appropriation errors.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

PRESS RELEASE

The Sacramento Local Agency Formation Commission is considering the appointment of the Public Member on LAFCo
(Application Deadline: **July 3, 2026**)

The Sacramento Local Agency Formation Commission (LAFCo) will be considering the appointment of a Public Member to LAFCO who will serve a new four-year term, which will run from January 2027 through December 2030.

The Public Member represents the interests of the citizens and residents of Sacramento County.

Applicants must be a resident and a registered voter in Sacramento County and cannot be an elected or appointed official from the County of Sacramento or any city, or special district within Sacramento County. Those seated on LAFCo are subject to the Fair Political Practices Commission and must file an annual conflict of interest statement.

Under state law, LAFCo is mandated to ensure the logical formation and determination of the local government agency boundaries, which affect growth and development patterns, delivery of urban services, and agricultural and open space lands within Sacramento County. The Commission typically meets the first Wednesday of every month at 5:30 p.m., with the exception of the months of January and July and occasionally September.

If you wish to be considered for the Public Member position on LAFCo, the application form is posted on the web at www.saclafco.org. If you have any questions, please call the LAFCo office at (916) 874-6458.

**** TO BE CONSIDERED, APPLICANTS MUST BE AVAILABLE TO ATTEND AND INTERVIEW IN FRONT OF THE COMMISSION ****

Please submit applications at commissionclerk@saclafco.org. The deadline for completed applications is July 3, 2026.

Commissioners
Rich Desmond, Patrick Hume County Members ■ Rosario Rodriguez, Alternate
Lisa Kaplan, Mat Pratton City Members ■ Phil Pluckebaum, MariJane Lopez-Taff, Alternate
Chris Little, Public Member ■ Timothy Murphy, Alternate
Gay Jones, Robert Wichert Special District Members ■ Charlea Moore, Alternate
Staff
José C. Henríquez, Executive Officer ■ Desirae Fox, Kristi Grabow, Policy Analysts
Josh Nelson, Commission Counsel



Sacramento LAFCo Seeks Public Member to Help Shape the Region's Growth

Application Deadline: July 3, 2026 - No political experience required

Sacramento County residents who want a real voice in how their communities grow, where urban boundaries are drawn, and how local government services are delivered now have a rare opportunity to serve at the regional level. The Sacramento Local Agency Formation Commission (LAFCo) is accepting applications for its Public Member seat, a four-year appointment running from January 2027 through December 2030.

The Public Member position represents the interests of everyday citizens and residents of Sacramento County. Applicants must be a resident and registered voter in Sacramento County, and cannot currently hold an elected or appointed office within the County, any city, or any special district in the region. Those appointed to LAFCo are subject to the Fair Political Practices Commission and must file an annual conflict of interest statement.



About LAFCo

Created by the California Legislature in 1963 to bring order to the state's explosive postwar suburban growth, Local Agency Formation Commissions exist in every California county. Under state law, Sacramento LAFCo is mandated to ensure the logical formation and determination of local government agency boundaries, decisions that directly affect growth and development patterns, the delivery of urban services, and the protection of agricultural and open space lands throughout Sacramento County.

LAFCo has authority over annexations that bring new land into city limits, the creation or consolidation of special districts, and a range of structural changes to local government. The Commission meets on the first Wednesday of every month at 5:30 p.m., with the exception of January, July, and occasionally September.

About the Public Member Role

This is a meaningful, substantive appointment with real authority over the shape of the region for years to come.

Those appointed are subject to the Fair Political Practices Commission and file an annual conflict of interest statement.

Commission meetings are held on the first Wednesday of each month at 5:30 p.m., with the exception of January, July, and occasionally September. All applicants must be available to attend and interview in person before the full Commission.

Eligibility / Who Can Apply?

- Resident and registered voter in Sacramento County
- Not currently holding elected or appointed office within the County, any city, or any special district
- No political experience required

Term of Service

Four-year appointment: January 2027 through December 2030

How to Apply

- Download the application at www.saclafco.org
- Email your completed application to commissionclerk@saclafco.org
- Submit no later than July 3, 2026

Questions? Contact the LAFCo Office

(916) 874-6458
commissionclerk@saclafco.org

Sacramento Local Agency Formation Commission

No political experience required. All Sacramento County residents encouraged to apply.



Application for Appointment
Public Member

(Attach separate sheet(s), if needed)

POSITION FOR WHICH YOU ARE APPLYING	☐ Regular (voting), 4-year term ☐ Alternate (non-voting), 4-year term		
NAME			
	First	*Middle*	*Last*
ADDRESS	*Residence*		
	Business		
TELEPHONE			
	Residence Number	*Business Number* *Fax Number*	
E-MAIL ADDRESS			
EDUCATION BACKGROUND			
EMPLOYMENT *(A resume may be attached, if desired)*			
List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service			

Please list community interests/activities	
Please summarize the qualifications you feel are related to service on the LAFCO Commission	
What is your understanding of the roles and responsibilities of the Commission?	
Why do you wish to serve on the Commission?	
Have you attended any meetings of the LAFCO Commission?	

I hereby certify that I am a registered voter in the State of California, County of Sacramento, a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Sacramento LAFCo may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331).

I understand that if appointed to Sacramento LAFCo I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

I acknowledge that the information provided in this application may become part of the public record and/or subject to the Public Records Act.

Signature: _____ **Date:** _____

Return To

Sacramento LAFCo
commissionclerk@saclafco.org

DEADLINE: Submit no later than 5 pm on July 3, 2026

Applications will be kept on file for one year.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

MEMO

DATE: May 12, 2026

TO: Funding Agencies

FROM: José C. Henríquez, Executive Officer
Sacramento Local Agency Formation Commission

SUBJECT: LAFCo Budget for Fiscal Year 2026-27

On March 4, 2026, the Commission approved the Final LAFCo Budget for Fiscal Year 2026-27, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated in accordance with the provisions of Government Code §56381(b). With the exception to the County's share, each agency's contribution is calculated using the most recent revenue report from the State Controller's Office. Once calculated, they are cross-checked by the County Department of Finance for accuracy. A notice will go out after July 1, 2026 with the verified contribution amount specific to your agency.

While a final amount for your agency has not yet been determined, to assist you with your budget estimates, the overall agency contributions increased by 6% from the current year.

Please contact me at 916-874-2937 or at henriquezj@saclafco.org if you have any questions or concerns.

Thank you.

Enclosures: LAFCo Resolution LAFC 2026-06
Final LAFCo Budget FY2026-27

Commissioners
Rich Desmond, Patrick Hume County Members ■ *Rosario Rodriguez, Alternate*
Lisa Kaplan, Mat Pratton City Members ■ *MariJane Lopez-Taff, Alternate*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Gay Jones, Robert Wichert Special District Members ■ *Charlea Moore, Alternate*
Staff
José C. Henríquez, Executive Officer ■ *Desirae Fox, Kristi Grabow, Policy Analysts*
Joshua Miller, Commission Counsel

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RESOLUTION NO. LAFC 2026-06

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ADOPTION OF FINAL BUDGET FISCAL YEAR 2026-27

WHEREAS, Government Code §56381 specifies that, following a noticed public hearing, the Sacramento Local Agency Formation Commission shall adopt annually a proposed budget by May 1, 2025 and a final budget by June 15, 2025; and

WHEREAS, on February 4, 2026, following a noticed public hearing, the Commission considered its budget priorities, a work plan and a draft proposed budget to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act of 2000, commencing with Government Code §56000 et seq.; and

WHEREAS, the proposed budget was adopted on February 4, 2026, and transmitted to all parties specified in Government Code §56381(a); and

WHEREAS, a hearing was set for March 4, 2026 for the Commission to receive comment from the agencies and the public on the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified in law for the adoption of the final budget; and

WHEREAS, on March 4, 2026, at the time and place specified in the Notice, the Commission heard, discussed and considered all oral and written testimony submitted on the budget, including but not limited to, the approved budget priorities and work plan for Fiscal Year 2026-27, the Executive Officer's report and recommendation and any proposed additions and deletions amending the Final Budget; and

WHEREAS, the FY 2026-27 Budget is subject to any salary and benefit changes made by the County Board of Supervisors during its budget deliberations affecting LAFCo contracts with County staff. These positions are subject to salary and benefits which are approved by the respective agencies; and

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of $1,209,751; and

WHEREAS, in accordance with Government Code Section 56381, the Final Budget for Fiscal Year 2026-27 is hereby adopted in accordance to the following:

(1)	Salary and Employee Benefits (Employee Expense)	$5,000
(2)	Services and Supplies (Operating Costs)	$1,157,962[1]
(3)	Other Charges	$0
(4)	Fixed Assets	
	(A) Land	$0
	(B) Structures and Improvements	$0
	(C) Equipment	$0
(5)	Expenditure Transfers	$0
(6)	Contingency	$46,789
(7)	Provision for Reserve Increases	$0
	Total Budget Requirements	**$1,209,751**
	Total Funding	**$1,209,751**

NOW THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Sacramento Local Agency Formation Commission that the Final Budget for Fiscal Year 2026-27 as shown in Exhibit A, attached hereto and incorporated herein, be and is hereby adopted.

[1] Includes reimbursement to the County of Sacramento for Salary and Benefits for the Executive Officer and two Policy Analysts

BE IT FURTHER RESOLVED that Resolution No. ***LAFC 2026-06*** was adopted by the ***SACRAMENTO LOCAL AGENCY FORMATION COMMISSION***, on the ***4th day of March 2026***, by the following vote, to wit:

	Motion	2nd								
Rich Desmond		X	Aye	X	No		Absent		Abstain	
Pat Hume			Aye	X	No		Absent		Abstain	
Gay Jones			Aye	X	No		Absent		Abstain	
Lisa Kaplan	X		Aye	X	No		Absent		Abstain	
Chris Little			Aye	X	No		Absent		Abstain	
Mathew Pratton			Aye	X	No		Absent		Abstain	
Robert Wichert			Aye	X	No		Absent		Abstain	
Commission Vote Tally			Aye	7	No	0	Absent	0	Abstain	0
Passed			Yes	X	No	0				

By: Chris Little
Chris Little, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST: Lorice Washington
Lorice Washington, Commission Clerk
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

FILED
BOARD OF DIRECTORS
MAR 04 2026
BY _____
Clerk of the Board

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chairman on

By: Lorice Washington
Deputy Clerk, Board of Directors

Category	Fund	2025-26	2026-27
Regular employee	10111000	675,754	690,071
Committee member	10112400	8,000	4,000
OASDHI	10122000	1,000	1,000
10 - Salaries and employee		**684,754**	**695,071**
Advertising	20200500	2,600	1,200
Books/Subscriptions	20202200	500	500
Bus/Conferences	20202900	15,000	9,000
Education/Training	20203500	-	
Employee transportation	20203900	900	900
Insurance Premium	20205200	9,000	9,000
Membership dues	20206100	25,000	25,000
Office supplies	20207600	10,000	8,000
Postal services	20208100	600	600
Cellphone/Pager	20222700	900	600
Rent/Lease equipment	20227500	9,000	8,000
Accounting services	20250500	-	
Legal services	20253100	108,000	115,000
Other professional services	20259100	160,000	182,826
Dtech labor	20271100	18,000	18,000
WAN charges	20271600	7,000	8,000
CW IT services	20281000	1,500	1,500
DTECH Fee	20281100	800	1,000
Software	20281202	1,200	1,200
Printing services	20292100	500	500
Messenger svs	20292300	5,938	3,500
GS Store chgs	20292600	-	-
GS equipment rental	20292800	-	-
Public works svcs	20293400	-	-
Lease prop - ACP	20294300	66,000	70,000
GS Parking Charges	20296200	158	158
Telecom - ACP	20298700	-	
Tele svc cell	20298701	355	355
Circuit charges	20298702	400	400
Land line charges	20298703	2,500	2,500
GS other department svcs	20299000	152	152
Transportation funds	20299500	-	
20 - Services and supplies		**446,003**	**467,891**
Contingency	79790100	44,600	46,789
79 - Appropriation for con		**44,600**	**46,789**
Expenditure accounts		**1,175,357**	**1,209,751**

Interest income	94941000	(5,000)	(5,000)
Contributions	94941100	(848,547)	(899,546)
94 - Revenue from use of m		**(853,547)**	**(904,546)**
SVC fees other	96969900		
96 - Charges for services			
Misc other	97979000	(195,000)	(195,000)
Settlement agreement	97979032		
97 - misc revenue		**(195,000)**	**(195,000)**
revenue accounts		**(1,048,547)**	**(1,099,546)**
Total		**126,810**	**110,205**

David Villanueva
County Executive

Dave Defanti
Deputy County Executive
Community Services Agency

County of Sacramento

Troy Givans, Director
Community Development Department

Claudia Wade, Chief of County Engineering Division
Community Development Department

EXHIBIT A

Residential Development Impact Fee Deferral Program Guidelines

Implementing Senate Bill 937

1. These Residential Development Impact Fee Deferral Program Implementation Guidelines (Guidelines) shall apply to all residential development projects for which the County of Sacramento (County) imposes development impact fees pursuant to various plan area fee programs set forth in Title 16 of the Sacramento County Code (SCC). These Guidelines shall also apply to mixed use projects with a residential component and for which a fee deferral application has been received.

2. Except as otherwise provided in these Guidelines, a development impact fee deferral agreement in substantially the form attached hereto and incorporated herein as Exhibit A shall be required to defer any County-imposed development impact fees described in SCC Title 16. A maximum of 25 units shall be permitted per application.

3. The County must have received a written application for deferral as described in SCC chapters 16.120 or 16.95, as applicable, in order to process a development impact fee deferral under these Guidelines.

4. Consistent with Government Code Section 66007(c)(1)(A)(iii), the deferral shall not apply if construction of the residential development does not begin within 5 years of the date of building permit issuance.

5. For qualified residential projects, as such term is defined in SCC section 16.100.040, the following shall apply:
    a. Development impact fees shall be paid prior to issuance of a Certificate of Occupancy (CO) or temporary Certificate of Occupancy (TCO), whichever occurs first. For a building or structure that does not receive a CO or TCO, development impact fees must be paid at the time the property owner or their authorized representative schedules a final inspection and before the County's Building Permits and Inspection (BPI) staff signs the relevant building permit after the building or structure passes final inspection. No CO or TCO shall be issued, and no such building permits shall be signed, until all applicable development impact fees are paid.
    b. The amount of development impact fees to be paid shall be calculated in accordance with applicable plan area Fee Program Ordinances contained in SCC Title 16 (Fee Program Ordinances) and fee schedules approved by the County Board of

Supervisors (County Board), and shall be no greater than the amount that would have been paid had the development impact fees been paid at building permit issuance

6. For all other residential development projects that do not meet the definition of a qualified residential project described in section 5 above, the following shall apply:
    a. Development impact fees shall be paid prior to the issuance of the CO or TCO, whichever occurs first. For a building or structure that does not receive a CO or a TCO, development impact fees must be paid at the time the property owner or their authorized representative schedules a final inspection and before the County's BPI staff signs the relevant building permit after the building or structure passes final inspection. No CO or TCO shall be issued, and no such building permits shall be signed, until all applicable development impact fees are paid.
    b. The amount of development impact fees to be paid shall be calculated in accordance with applicable Fee Program Ordinances contained in SCC Title 16 (Fee Program Ordinances), fee schedules approved by the County Board, and any applicable index adjustments authorized by the Fee Program Ordinances at the time of ~~building permit issuance~~payment of impact fees.
    c. The property owner shall execute a fee deferral agreement with the County prior to building permit issuance.

7. For mixed use developments, as such term is defined in SCC section 16.95.030, the following shall apply:
    a. The development impact fees associated with the non-residential components of the mixed use development may be paid at the same time the development impact fees associated with the residential components of said development are paid pursuant to section 5 or 6 above, as applicable.
    b. The amount of development impact fees to be paid shall be calculated in accordance with the applicable Fee Program Ordinances, fee schedules adopted by the County Board, and any applicable index adjustments authorized by the Fee Program Ordinances at the time of building permit issuance.
    c. The property owner shall execute a fee deferral agreement with the County prior to building permit issuance.

8. These Guidelines shall not preclude the Deputy County Executive for Community Services or their designees from further extending the timelines by which development impact fees are paid consistent with any other programs, policies, guidelines, or procedures adopted by the County Board.

9. Nothing herein shall preclude a property owner from paying any applicable development impact fee prior to the times set forth in these Guidelines.

10. The County shall not accept any partial payments of deferred fees, or payments for only a portion of development impact fees due for the subject building permit. The County requires full payment of all applicable development impact fees for the unit(s) covered under the subject building permit.

Attachment A

AGREEMENT TO DEFER THE PAYMENT OF DEVELOPMENT IMPACT FEES

AGREEMENT TO DEFER THE PAYMENT OF DEVELOPMENT IMPACT FEES

Instructions:

1) *Please reach out to County staff to ensure a proper and accurate fee calculation before completing this form. Questions may be addressed to the Fee Deferral Program Administrator, (916) 874-7037 or feedeferraladmin@saccounty.gov*
2) *Attach a copy of the real property's legal description.*
3) *The property owner must execute this Agreement and have their signature notarized. If there are multiple owners, all owners must sign.*
4) *Take the completed, signed, and notarized form to the Technical Resources Division (Technical Resources), 827 7th Street, First Floor for submittal and processing. Technical Resources will verify that the form is complete, accept associated payments, issue relevant permits, and retain the original form*
5) *A copy of the form will be forwarded to the address provided by you on page 2 below following execution by the County..*

AGREEMENT

With regard to the development impact fees listed below ("Fees") for residential projects (and/or mixed use projects that have residential components and for which a deferral of the payment of development impact fees has been applied for and approved, as applicable) that are otherwise due at building permit issuance , the County of Sacramento ("County") hereby defers such fees and the undersigned PROPERTY OWNER does hereby agree to pay the outstanding Fee balance listed below in accordance with the terms of this Agreement.

AFFECTED PROPERTY

PROPERTY OWNER holds fee title to the following real property located in the unincorporated area of the County of Sacramento and consisting of one or more parcels for which development impact fees are to be deferred.

Subdivision Name / Recorded Map Book and Page: _____

Subdivision Lot(s): _____

Assessor's Parcel Number: _____

Legal Description: _____

(if attached as an exhibit, the legal description is attached hereto and incorporated herein by reference)

Permit or Record Number(s): _____

Street Address: _____

FEES PAID AND AMOUNT DEFERRED

The below-listed Fees, excluding administrative components, shall be deferred as authorized by this Agreement:

☐	County – Antelope Public Facilities Financing Plan Area Fees (SCC 16.80)	$_____
☐	County – North Vineyard Station Specific Plan Area Fees (SCC 16.81)	$_____
☐	County – Vineyard Public Facilities Plan Area Fees(SCC 16.83)	$_____
☐	County – Florin Vineyard Community Plan Area Fees(SCC 16.85)	$_____
☐	County – Fire Facilities Fees (SCC 16.150)	$_____
☐	County – Park Facilities (SCC 16.155)	$_____
☐	County – Library Facilities (SCC 16.160)	$_____
☐	County – Transportation and Transit Development Fees (SCC 16.87)	$_____
Total Fees Due:		$_____

TERMS AND TIMING OF PAYMENT

The Fees set forth above are due and payable to the County prior to the issuance of the Certificate of Occupancy ("CO") or temporary Certificate of Occupancy ("TCO"), whichever occurs first. For buildings or structures that do not receive a CO or TCO, the Fees must be paid at the time the property owner or their authorized representative schedules a final inspection and before the County's Building Permits and Inspection staff signs the relevant building permit after the buildings or structures pass final inspection. .

Failure to pay the Fees as required above may result in an administrative hold on subsequent building permits requested by the property owner on the property subject to this Agreement AND ANY OTHER PROPERTY for which the property owner is seeking a building permit. Sale by the property owner of the property without fulfillment of payment under this Agreement shall not relieve the below-named property owner of the obligation to pay.

Accela Case Number(s):

_____

NOTICES

Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail or e-mail, addressed as follows:

Property Owner(s): _____

_____

_____

_____

County: Fee Deferral Program Administrator
County of Sacramento, County Engineering, Site Improvement Permit Section
827 7th Street, Room 101
Sacramento, CA 95814
dssgeneralinfovm@saccounty.gov

Either party may change the address or e-mail address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

EXECUTION BY GOVERNMENT AGENCY:

County of Sacramento,
a political subdivision of the State of California

By_____

Dave Defanti, Deputy County
Executive County of Sacramento

Template has been approved as to
form by County Counsel.

EXECUTION BY PROPERTY OWNER(S):
Mailing Address for Notices to Legal Owner(s):

Owner(s) Name(s): _____

Street or P.O. Box: _____

City, State, Zip Code: _____

The undersigned is/are the legal owner(s) of the property indicated above and acknowledge(s) responsibility to pay to the outstanding fee balance indicated above according to the terms for payment noted herein.

Legal Owner Signature(s) – ***Each property owner signature MUST be notarized.***

_____	_____	_____
(Signature)	(Printed name/Title)	(Date)
_____	_____	_____
(Signature)	(Printed name/Title)	(Date)
_____	_____	_____
(Signature)	(Printed name/Title)	(Date)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

CALIFORNIA PUBLIC POLICY GROUP

Municipal Funding Outlook

April 2026

Prepared By:

Jake Whitaker
Director of Grant Services
jwhitaker@publicpolicygroup.com
Phone: (530) 681-9731

&
The CPPG Grant Services Team



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EXECUTIVE SUMMARY

With uncertainty surrounding federal assistance programs, combined with the state's budget challenges over the past two years, the importance of understanding a chaotic grant funding landscape has never been greater. This report includes a complete list of all municipal grant funding opportunities being tracked by CPPG and an overview of the status of major state and federal grant funding sources.

- **California FY 26-27 Budget:** In January 2026, Governor Newsom released his proposed FY 26–27 budget totaling $348.9 billion, which the Administration has characterized as a "workload" budget focused on maintaining existing programs while addressing a projected $2.9 billion deficit. The proposal includes few new spending initiatives, with major fiscal and policy decisions deferred to the May Revision. While state revenues have exceeded earlier projections, driven largely by continued stock market gains, the Legislative Analyst's Office has cautioned that this growth is volatile and has warned of persistent multi-year structural deficits estimated at $20 to $35 billion annually. The budget reflects heightened uncertainty stemming from federal policy shifts, rising baseline program costs, and constitutional spending obligations, all of which are expected to constrain discretionary funding for local governments in the near term.
- **Proposition 4:** The state has begun planning and early implementation steps for Proposition 4's "Climate Bond" programs following adoption of the FY 25-26 Budget. $3.3 billion of the total $10 billion has been appropriated. Listening sessions continue, with initial solicitations for select programs expected to begin rolling out later this calendar year and into 2026. Another $2.1 billion is proposed to be allocated in Governor Newsom's January budget proposal. CPPG has prepared a comprehensive overview of the Climate Bond rollout for FY 25-26 and beyond, available here.
- **Federal FY 27 Budget:** On July 4, 2025, Congress passed the One Big Beautiful Bill Act (OBBBA), permanently extending key 2017 tax cuts and mandating deep spending cuts across safety-net programs and non-defense discretionary spending caps for FY26 and beyond. With the FY 26 appropriations process largely completed, Congress is now shifting its attention to FY 27 appropriations.
- **Infrastructure Investment and Jobs Act (IIJA):** Discretionary grant programs funded through the IIJA, also known as the Bipartisan Infrastructure Law, will continue to announce and obligate appropriated funds as required under the Impoundment Control Act of 1974 through Federal FY 26. Programs funded through the IIJA are at varying stages when it comes to obligating the appropriated funding. CPPG has included information on the remaining IIJA funding in the list of upcoming funding opportunities below. While IIJA funding has maintained consistent bipartisan support in the Senate, Congress could still rescind unobligated funds as part of a future budget, reconciliation, or recissions package.

Funding Opportunity Highlights: April 2026

Please note: CPPG's team is actively monitoring for updates regarding the availability of future federal grant programs. The current statuses of impacted federal grant programs are documented in the "Upcoming Funding Opportunities" section.

Transportation

- **(NEW!)** Cycle 8 of the California Transportation Commission (CTC)'s *Active Transportation Program* has been released. The goals of the program are to increase biking and walking trips, increase the safety and mobility of non-motorized users, advance efforts of regional agencies, and enhance public health. Applications are due 6/22/2026.
- **(NEW!)** USDOT has released the next round of funding for the *Safe Streets and Roads for All (SS4A)* program. Applications are due 5/26/2026. The FY 26 funding is the final round of funding authorized under the Infrastructure Investment and Jobs Act (IIJA).
- **(NEW!)** California State Transportation Agency has released another round of the *Transit and Intercity Rail Capital* Program. Funding is provided for proposals that demonstrate transformative capital improvements that modernize rail, bus, and ferry systems. Applications must demonstrate reduction in Greenhouse Gas emissions. Applications are due 5/18/2026.
- **(NEW!)** The USDOT has announced another round of funding for the *Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program*. This program invests in projects that improve railroad safety and efficiency and mitigate congestion for intercity rail and freight rail checkpoints. Applications are due 6/22/2026.
- The CTC has announced that another round of the *Trade Corridor Enhancement Program (TCEP)* will be accepting proposals later this year. This grant program provides funding for infrastructure improvements on federally designated trade corridors of national and regional significance. Guideline development workshops are currently underway.
- The *Solutions for Congested Corridors Program (SCCP)* will be released later this year by the CTC. The CTC intends to program two years of funding in the 2026 program. Funding will be used for projects included in a Comprehensive Multimodal Corridor Plan or a regional transportation plan.
- The CTC has announced the *Local Partnership Program* will accept applications for another round of funding. This program provides funding to projects where voters have approved fees or taxes dedicated solely to transportation improvements or that have imposed fees. Eligible activities include projects that address aging infrastructure, road conditions, active transportation, transit, and rail. The State has appropriated $202 million for this program. Applications are anticipated to be released Summer 2026.

- The USDOT is currently reviewing the *Bridge Investment Program (BIP)*, which has one remaining fiscal year of funding appropriated by the IIJA. BIP focuses on projects that address existing bridges that are either in poor condition or at-risk of falling into poor condition. The timeline for the re-release of the BIP solicitation is currently unclear.
- The Federal Railroad Administration (FRA) is anticipated to hold a competition for the *Railroad Crossing Elimination (RCE)* program in 2026. This program is a popular opportunity for jurisdictions pursuing grade separation projects. The timeline for this competition is unclear. Currently, funding for FY 25 and FY 26 appropriated by the IIJA has not been obligated for projects.

Parks and Recreation

- The State has appropriated $190 million through the Climate Bond (Prop 4) for the *Statewide Park Development and Community Revitalization Program*. The program's intent is to create or expand parks and recreation opportunities in critically underserved communities across California. Draft guidelines will be released soon for public comment. The upcoming Round 5 competition, which will be held in Summer/Fall 2026, will be the only Climate Bond-funded round of grants.
- The federally funded *Outdoor Recreation Legacy Partnership (ORLP)* is anticipated to have an upcoming cycle in 2026. ORLP provides matching grants to local governments for outdoor recreation projects. Grant competitions are typically held annually.
- The California State Parks Office of Grants and Local Services (OGALS) had a public comment period for the *Recreational Trails Program (RTP) Non-Motorized* this summer and are working on revisions of the guidelines. The next application cycle is anticipated to be released in 2026 or 2027.
- OGALS held a public comment period for the *Habitat Conservation Fund* this past spring to revise program guidelines for an upcoming funding competition, which is anticipated to be held in 2026 or 2027. This program funds projects for nature interpretation programs to bring urban residents into park and wildlife areas, protection of various plant and animal species, and acquisition and development of wildlife corridors and trails.
- Another round of the *Youth Community Access* grant is anticipated in Summer 2026. This program funds projects that advance California's Outdoor for All initiative to expand parks and outdoor spaces in communities that need them most.

Water Quality and Conservation

- **(UPCOMING!)** DWR has filed a Proposed Emergency Rulemaking Action to expedite the rollout of Proposition 4 *Sustainable Groundwater Management Program (SGMP)*. Draft

guidelines are anticipated to be released for public review after the emergency action is approved. Multiple rounds of funding are anticipated.

- The Bureau of Reclamation has released the *WaterSMART Small-Scale Efficiency Projects*. BoR will provide funding for small-scale on-the-ground water efficiency projects identified in an applicant's water planning efforts. Applications are due 6/2/2026.
- The *WaterSMART Large-Scale Water Recycling Projects* through the Bureau of Reclamation has been released. Funds can be used for planning, design, engineering, and construction work on projects that reclaim and reuse municipal, industrial, domestic, or agricultural wastewater or groundwater. Projects must have a total project cost greater than or equal to $500 million. Applications are due 5/13/2026.
- The *WaterSMART Drought Response* Program has been released by the Bureau of Reclamation. Funds can be used for two different projects "tasks": Task A: Infrastructure Projects or Task B: Water Management and Planning Projects. Applications are due 7/28/2026.
- The State Water Resources Control Board accepts applications for the *Clean Water State Revolving Fund* and *Drinking Water State Revolving Fund* on a rolling basis. The annual Intended Use Plan drafts are published in November/December of each year. The RLF programs are funded through a combination of annual state and federal investments. Available funding is expected to tighten in the coming years with the expiration of IIJA supplemental federal funding.
- The State Water Resources Control Board is currently accepting applications for the *Water Recycling Planning Grant*. Applications are accepted on an ongoing basis until 6/30/2027. Projects can include recycled water treatment, recycled water storage, distribution, and pumping, and groundwater recharge.

Economic Development

- The Economic Development Administration has received additional funding for the *Public Works* and *Economic Adjustment Assistance* programs in the FY 26 federal budget. Applications will be accepted on an ongoing basis.
- The Economic Development Administration has announced the *Disaster Supplemental Grant Program* for areas that received major disaster declarations because of hurricanes, wildfires, severe storms and flooding, tornadoes, or other natural disasters in 2023-2024. The program provides funding to support economic recovery in these affected areas. Applications are accepted on a rolling basis for Readiness and Implementation projects until funds are exhausted.

Housing Development and Preservation

- **(NEW!)** Round 5 of the *Encampment Resolution Fund (ERF) Program* has been released and is accepting applications. The ERF Program will fund actionable, person-centered proposals that provide stable housing and address immediate health and safety needs of individuals residing in specific encampments. Applications are due 6/30/2026.
- The *Affordable Housing and Sustainable Communities (AHSC)* Program has been released for another round of funding. Funds can be used for Affordable Housing Development (AHD) projects, Housing Related Infrastructure (HRI) projects, Sustainable Transportation Infrastructure (STI) projects, or Community Education and Other Program Costs (PGM) projects. Applications are due 5/4/2026.
- The Strategic Growth Council has released Round 3 of its *Factory-Built Housing Regional Pilot Program*. Funding can be used to support regional strategies that use factory-built housing to expand affordable housing across California. There are two types of grant applications: Catalyst Grants and Planning Grants. Applications are due 5/5/2026.
- The *Choice Neighborhoods Planning Grants* from U.S. Department of Housing and Urban Development are anticipated to be released soon. Webinars will be announced soon.
- The FY 26 federal budget includes funding for the following programs from the U.S. Department of Housing and Urban Development: *PRO Housing Grant Program* and *PRICE Grant Program*.
- The California Department of Housing and Community Development (CalHCD) has appropriated $120 million for FY 25-26 for the *Multifamily Housing Program*. The program funds projects for new construction or rehabilitation of existing housing development, as well as the conversion of nonresidential structures into residential structures. Funding is anticipated to be released in 2026.

Sustainability and Climate Action

- **(UPCOMING!)** The Climate Bond appropriated $47 million for the *Urban Greening Program* in FY 25-26. This program funds projects that result in the conversion of existing built environments into green space and green infrastructure. The program is anticipated to be released early May 2026.
- **(UPCOMING!)** The *Extreme Heat and Community Resilience Program* has announced a second round of funding. The Climate Bond appropriated $22 million for FY 25-26. Funding will be used for planning projects that combine community services and physical improvements to protect communities from extreme heat. The RFP and Pre-Application Interest Form are anticipated to be released early 2026.

- **(UPCOMING!)** The Strategic Growth Council has released the draft guidelines for Round 6 of the *Transformative Climate Communities Program*. This program provides funds for community-led development and infrastructure projects that achieve major environmental, health, and economic benefits. The State has appropriated $100 million from the Climate Bond for this program.
- **(UPCOMING!)** The Strategic Growth Council has released the draft guidelines for Round 2 of the *Community Resilience Center Program*. This program provides funds for development and implementation of community resilience centers that mitigate the public health impacts of extreme heat and other emergency situations. The State has appropriated $55 million from the Climate Bond for this program.
- The Coastal Conservancy has received Climate Bond funding appropriations of $62 million in FY 25-26 for coastal resilience projects and $32.5 million in FY 25-26 for sea level rise adaptation projects. Proposals are being accepted through the *Coastal Conservancy Grants* rolling application process.

Electrification and Zero-Emission Vehicles

- The California Energy Commission has released multiple solicitations under the *National Electric Vehicle Infrastructure (NEVI) Program*. These solicitations include deploying direct current fast chargers (DCFCs) for the public and medium- and heavy-duty (MDHD) vehicles along major corridors across California. The solicitations are broken up based on location and fleet use. Applications are due 4/22/2026 for MDHD in Northern/Central California and 5/7/2026 for MDHD projects in Southern California.
- The *Clean Truck and Bus Voucher Incentive Program (HVIP)* has reopened and is accepting applications on a first-come, first-served basis. Funds can be used to purchase zero-emission heavy-duty trucks and buses for California fleets.
- The Southern California Association of Governments (SCAG) Mobile Source Reduction Committee (MSRC) has announced the release of the *Electric Vehicle Charging Infrastructure Resiliency Program*. Funding can be used to design, construct, and/or retrofit electric vehicle charging facilities to incorporate resiliency features capable of maintaining essential functions during electrical service disruptions. Applications are due 6/2/2026.

Fire and Emergency Response

- **(UPCOMING!)** FEMA has released the state and tribal competition for the *Building Resilient Infrastructure and Communities (BRIC) Program*. CalOES will be reaching out directly to applicants that have applied before and are in their system, instead of their usual subapplication.

- CALFIRE has opened the *Forest Health Program* for another round of funding. Funds can be used for landscape-scale land management projects that restore forest health and disaster resilience, protect upper watersheds, and promote long-term carbon storage. Concept proposals are due 3/30/2026 and full applications are due 6/8/2026.
- FEMA's *Assistance to Firefighters Grant (AFG)* is anticipated to be released upon appropriation of funds in the FY 25 federal budget Homeland Security appropriations bill. This program funds equipment, protective gear, emergency vehicles, training, and other necessary resources for protecting the public and emergency personnel.
- The *Staffing for Adequate Fire and Emergency Response (SAFER)* Grant is anticipated to be released upon appropriation of funds in the FY 25 federal budget Homeland Security appropriations bill. The SAFER Grant is designed to directly fund fire departments or volunteer firefighter organizations to help increase or maintain the number of trained firefighters.
- The *Fire Prevention and Safety (FP&S)* is anticipated to be released upon appropriation of funds in the FY 25 federal budget Homeland Security appropriations bill. The goal of this program is to reduce injury and prevent death through fire prevention programs and firefighter health and safety research and development.
- The *Community Microgrid Enablement Program* through PG&E is anticipated to announce a Third Round in 2026. This program provides funding to enable a community microgrid through studies and equipment for a safe transition.

Public Safety

- **(NEW!)** The Bureau of Justice Assistance has released the *Rural Law Enforcement Violent Crime Reduction Initiative*. Funding can be used for local law enforcement agencies in rural communities to respond to and prevent violent crime. Applications are due to Grants.gov on 5/27/2026 and JustGrants on 6/3/2026.
- **(NEW!)** The Bureau of Justice Assistance has released the *De-escalation and Crisis Response Training Program*. This program has two funding categories: one for training programs for Law Enforcement Agencies and another for training programs for Jails, Prisons, and Correctional Agencies. Funds will be provided to develop, implement, or expand de-escalation and crisis response training programs. Applications are due to Grants.gov on 5/27/2026 and JustGrants on 6/3/2026.

Federal Action Update: April 2026

EPA Inspector General Finds Community Change Grants Were Properly Awarded: The EPA's Office of Inspector General (OIG) released a report in March 2026 finding that the agency's review and selection process for the $1.5 billion Community Change Grants (CCG) Program was fair, transparent, and fully compliant with applicable agency policies, competition requirements, and the Inflation Reduction Act. The OIG reviewed approximately 1,200 scoresheets across five selection rounds, assessed 45 criteria, and identified no issues warranting recommendations. The finding is notable because the Trump administration terminated all 80 Track I grants in May 2025 and subsequently used the One Big Beautiful Bill Act to rescind the program's remaining unobligated funds, citing the need to prevent waste and misuse of taxpayer dollars. The OIG report directly contradicts that justification, confirming that grants were selected through a rigorous, multi-layered process with independent review panels and documented conflict of interest protections. Local agencies and community organizations that received CCG awards and are seeking to recover terminated funds may find the OIG report useful in ongoing litigation, including through the Court of Federal Claims Clinic operated jointly by the Environmental Protection Network and Lawyers for Good Government.

CDFI Fund Releases FY25 Awards with New Compliance Conditions: In mid-April 2026, the U.S. Department of the Treasury's Community Development Financial Institutions (CDFI) Fund released approximately $289 million in FY25 Financial Assistance awards following sustained bipartisan pressure from Congress and the CDFI industry. OMB had withheld the funds for months, citing concerns that CDFI programs supported diversity, equity, and inclusion initiatives inconsistent with the administration's executive orders. While the release of funds is welcome news for community lenders, Treasury simultaneously announced two new conditions attached to all award agreements that carry significant compliance implications. The first condition requires all certified CDFIs to adopt, implement, and maintain written policies ensuring that their programs do not provide preferences based on race, ethnicity, or sex, with annual certification required and policies available to Treasury upon request. The second is a forthcoming proposed rule that would classify CDFI Fund awards as federal public benefits under the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, effectively making undocumented borrowers ineligible for any program funded with CDFI award dollars. FY25 award funds expire September 30, 2026, leaving a compressed window to accept, deploy, and document expenditures while navigating evolving compliance requirements.

Navigating Uncertainty: Federal Policy Impacts on Funding

Information current as of 4/22/2026.

The first year of the second Trump administration has been marked by sweeping administrative actions led by the Office of Management and Budget (OMB) and the newly established Department of Government Efficiency (DOGE), aimed at freezing federal assistance programs, canceling grant agreements, and rolling back funding commitments across numerous agencies.

Executive Orders: Since taking office, President Trump has issued a steady stream of Executive Orders reshaping the executive branch's policy directives across a wide range of issues. Most significantly for grant funding, the administration moved quickly to rescind Executive Orders from the prior administration that had integrated DEI principles and climate action into discretionary federal assistance programs. Relevant Executive Orders that continue to govern federal grant eligibility and administration include:

- Executive Order 14148, Initial Rescissions of Harmful Executive Orders and Actions
- Executive Order 14151, Ending Radical and Wasteful Government DEI Programs and Preferencing
- Executive Order 14154, Unleashing American Energy
- Executive Order 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- Executive Order 14174, Ending Illegal Discrimination and Restoring Merit-Based Opportunity
- Executive Order 14238, Continuing the Reduction of the Federal Bureaucracy
- Executive Order 14287, Protecting American Communities from Criminal Aliens
- Executive Order 14315, Ending Market Distorting Subsidies for Unreliable, Foreign Controlled Energy Sources
- Executive Order 14332, Improving Oversight of Federal Grantmaking

President Trump Issues Executive Order on Federal Grant Oversight: On August 7, 2025, President Trump signed Executive Order 14332, *Improving Oversight of Federal Grantmaking*. The order imposes new requirements that discretionary grants must advance presidential policy priorities in addition to statutory objectives, establishes political appointee review of funding announcements and awards, and directs agencies to add "termination for convenience" clauses to both new and, where legally permissible, existing agreements. Agencies must also require written justification for drawdowns and prioritize applicants with lower indirect cost rates. These provisions mark a fundamental shift in the grantmaking process, creating heightened administrative burdens for recipients and greater risk of mid-stream termination for awarded projects. CPPG's memo breaking down E.O. 14332 is available here.

Federal Programs Targeted for Termination or Cancellation: The following federal programs have been terminated, canceled, or targeted for termination by the Trump administration. CPPG will continue to monitor litigation and agency actions that may restore access to these programs:

- Building Resilient Infrastructure and Communities (BRIC): Terminated April 2025; reinstated by federal court order March 2026. FY2024 NOFO expected imminently.
- IRA Greenhouse Gas Reduction Fund (GGRF): $20 billion in awards terminated by EPA March 2025. Multiple lawsuits filed; partially stayed pending appeals.
- EPA Thriving Communities / Community Change Grants — Terminated by EPA; termination ruled unlawful July 2025. EPA is appealing.
- DOE Regional Clean Hydrogen Hubs and Clean Manufacturing Awards: Approximately $24 billion in IIJA and IRA awards flagged for termination or suspension October 2025.
- Digital Equity Act Programs (NTIA): Administration announced intent to claw back unobligated funds and terminate remaining competitions. California's $70 million subgrant program halted. Multi-state lawsuit filed.
- Library Services and Technology Act (LSTA) / State Library Grants: Termination noticed April 2025. Preliminary injunction in force; appeal pending in the First Circuit.
- AmeriCorps: Eliminated April 2025. Future funding and volunteer opportunities not anticipated.
- Corporation for Public Broadcasting / Next Generation Warning System (NGWS): CPB funding eliminated in July 2025 rescissions package. CPB announced wind-down of operations; $21.6 million NGWS grant program terminated.
- DOJ-Administered Community Programs: Over two dozen programs flagged by OMB for likely termination under E.O. 14151, including reentry, behavioral health, community violence reduction, and youth justice programs. DOJ has resumed issuing NOFO's for several of these programs in 2026.

President Trump Signs the One Big Beautiful Bill Act (OBBBA): On July 4, 2025, President Trump signed the One Big Beautiful Bill Act (OBBBA) into law after narrow, party-line votes in both chambers of Congress. The legislation makes permanent key tax cuts from the 2017 Tax Cuts and Jobs Act, adds new tax benefits, and directs new spending on border security and agriculture. To offset these new costs, a requirement of the Senate's budget reconciliation process, OBBBA imposes deep cuts to Medicaid, SNAP, and other safety-net programs, rescinds unobligated balances of funding appropriated by the Inflation Reduction Act (IRA), and significantly reduces non-defense discretionary spending caps for FY26 and beyond.

Amendments to Federal Grant Award Conditions: The administration has pursued a multi-front strategy to embed new policy requirements directly into federal grant agreements, creating compliance risks for agencies with both pending and active awards. Local governments should be aware of the following developments and carefully review any new or amended federal grant agreement with legal counsel:

- Special Award Conditions (SACs): As the administration has resumed executing grant agreements for projects awarded under the prior administration, new Special Award Conditions have been inserted into agreement language requiring recipients to comply with federal immigration enforcement efforts and to certify the elimination of DEI programs and initiatives. A preliminary injunction issued in June 2025 prohibits USDOT from imposing immigration enforcement conditions as a condition of receiving federal transportation funding, though this injunction remains subject to further litigation and applies only to named parties.
- Updates to Agency General Terms and Conditions: In March 2025, the EPA updated its general grant terms and conditions to allow termination of any award that "no longer effectuates the program goals or agency priorities." These terms are incorporated into any future amendment of an existing EPA grant agreement or any new grant agreement issued by the EPA. The administration has further attempted to apply these terms retroactively, an issue which is being litigated as a potential violation of the APA.
- Termination for Convenience Clauses: Executive Order 14332, signed August 7, 2025, directs federal agencies to add "termination for convenience" clauses to new grant agreements and, where legally permissible, to existing ones. These clauses give agencies broad authority to terminate an award mid-stream if it is deemed inconsistent with current administration priorities, a significant departure from prior grantmaking practice and a material risk for multi-year capital projects.

SAM.gov Certification Requirement Changes: On January 28, 2026, the General Services Administration (GSA) published a Federal Register notice (OMB Control No. 3090-0290) proposing revisions to the System for Award Management (SAM.gov) registration requirements for all recipients of federal financial assistance. The proposed rule would embed new government-wide policy certifications into the SAM.gov registration process, requiring entities to affirm compliance with statements related to anti-discrimination law broadly targeting DEI programs, immigration enforcement, and anti-terrorism designations, effectively making these certifications a universal eligibility condition for federal grants, cooperative agreements, loans, and other forms of federal financial assistance. Because SAM registration is a government-wide prerequisite, these certifications would apply across all federal programs simultaneously. Cities and counties with active multi-year awards face particular risk: agencies renewing their SAM registration before those awards close may be required to accept new representations that did not exist when their grants were originally awarded, creating retroactive compliance exposure and potential liability under the False Claims Act. CPPG recommends that agencies review their SAM.gov registration renewal dates, inventory active federal awards, and consult legal counsel regarding False Claims Act exposure. A detailed memo prepared by CPPG on this issue is available here.

Shifting Legal Landscape Limits on Judicial Relief for Funding Disputes: On June 27, 2025, the Supreme Court issued a 6-3 ruling in *Trump v. CASA*, significantly limiting the power of

federal district courts to issue nationwide injunctions. Going forward, injunctions must apply only to the named plaintiffs in a case, rather than blocking federal policy nationwide. The ruling had immediate and profound legal implications: meaningfully narrowing the protective scope of existing injunctions shielding sanctuary jurisdictions and grant recipients from punitive federal actions. Then, on August 13, 2025, the D.C. Circuit Court of Appeals issued a ruling that further constrained legal recourse by holding that disputes over executive compliance with appropriations statutes must be directed to the Government Accountability Office (GAO) rather than the judiciary, effectively barring broad lawsuits seeking to compel release of appropriated funds. The GAO lacks authority to issue binding remedies, meaning this consolidation of enforcement authority offers limited practical relief to affected grantees. However, the recent successful lawsuit against the termination of the BRIC program demonstrates that judicial relief remains available under the right circumstances. The BRIC lawsuit succeeded in securing the reinstatement of funding because the plaintiff states were named parties, satisfying the *Trump v. CASA* standard, and because their claims were grounded in the Administrative Procedure Act (APA), challenging FEMA's termination of the program as an unlawful agency action rather than simply asserting a right to appropriated funds. APA claims of this type remain squarely within federal court jurisdiction, and the D.C. Circuit standing ruling does not foreclose them. The practical implication for local agencies is that broad, passive protection from nationwide injunctions is no longer viable, but agencies that are named participants in multi-jurisdictional coalitions asserting well-grounded APA claims retain viable paths to judicial relief.

Funding for Sanctuary Jurisdictions Targeted: In February 2025, Attorney General Pam Bondi issued a memorandum to all Department of Justice staff titled “Sanctuary City Directives.” The memo seeks to end the provision of Department of Justice grant funding to state and local jurisdictions that “unlawfully interfere with Federal Law Enforcement Operations” until a review is completed and to “terminate any agreements that are in violation of the law or are a source of waste, fraud or abuse and initiate clawback or recoupment procedures, where appropriate.” Similar action was taken during the first Trump administration, but there is clear precedent from the Ninth Circuit Court of Appeals ruling during the first administration that the DOJ lacks the statutory authority to impose restrictions on funding allocated by Congress. More information about the legal precedent surrounding this issue is available here in a memo prepared by CPPG. The administration followed this with Executive Order 14287, Protecting American Communities from Criminal Aliens, and in May 2025, the Department of Homeland Security briefly published a list of counties and municipalities across 37 states designated as sanctuary jurisdictions before taking the list down four days later following pushback from Sheriff's Offices nationwide. Federal courts have consistently blocked the administration's efforts to withhold funding on this basis. A preliminary injunction issued by District Court Judge William Orrick in *City and County of San Francisco v. Trump* remains in force, and a subsequent ruling confirmed that Executive Order 14287 cannot be used to circumvent that injunction. However, the Supreme Court's June 2025 ruling in Trump v. CASA has meaningfully narrowed the protective reach of these injunctions to named plaintiffs rather than providing broad nationwide protection.

USDOT Funding Priorities: On February 10, 2025, Transportation Secretary Sean Duffy issued a memorandum to "reset" the Department's priorities for discretionary spending programs – which offers us some insight into the administration's technical efforts to redistribute federal assistance funds. The memo directs staff to prioritize projects and goals that:

1. Utilize user-pay models;
2. Direct funding to local opportunity zones where permitted;
3. To the extent practicable, relevant, appropriate, and consistent with law, mitigate the unique impacts of DOT programs, policies, and activities on families and family-specific difficulties, such as the accessibility of transportation to families with young children, and give preference to communities with marriage and birth rates higher than the national average (including in administering the Federal Transit Administration's Capital Investment Grant program); s
4. Prohibit recipients of DOT support or assistance from imposing vaccine and mask mandates; and
5. Require local compliance or cooperation with Federal immigration enforcement and with other goals and objectives specified by the President of the United States or the Secretary.

USDOT Directive to Review Pending Awards: On March 11, 2025, the USDOT Office of the Assistant Secretary for Transportation Policy (OST-P) issued a directive to all USDOT department heads and administrators "providing guidance on competitive award selections made after January 20, 2021, that do NOT have fully obligated grant agreements or cooperative agreements in place." The directive specifically calls for a project-by-project review of grant awards announced from FY 2022 to FY 2025 that do not have fully obligated grant agreements to ensure alignment with the current administration's priorities and Executive Orders. The directive outlines a three-step process. The project-by-project will flag project scope elements or activities for potential removal, including:

- Project activities such as equity analysis, green infrastructure, bicycle infrastructure, EV and/or EV charging infrastructure.
- Project purpose or primary project benefits include equity and/or climate such as-projects that purposefully improve the condition for EJ communities or actively reduce GHG emissions.

More information on the USDOT's planned grant award review process for is available in this memo prepared by CPPG.

New USDOJ Funding Requirements & Priorities: New language inserted into DOJ COPS Office FY25 NOFOs includes conditions that prioritize jurisdictions cooperating with federal immigration enforcement, prohibit funding to state/local LEAs that fail to protect "public monuments," ban support for schools mandating COVID-19 vaccinations, and restrict funding for any activities that promote "gender ideology" or incorporate DEI frameworks. These

requirements are expected to be challenged in court and have prompted California's Attorney General to advise caution in pursuing federal public safety grants at this time.

SCOTUS Green Lights Mass Federal Workforce Firings: The Supreme Court's issued its ruling in the *American Federation of Government Employees (AFGE) vs. Trump* case on July 1, 2025, upholding the administration's claim of broad presidential authority to dismiss federal workers "at will." This ruling is expected to drive a wave of layoffs across agencies administering key grant programs, including the EPA, FEMA, and the Department of Education. As early as this month, federal departments have begun staffing reductions in program officer and grants management roles. Municipalities and states should anticipate disruptions, including delays in reimbursement processing, grant administration, and continuity of program officer contacts.

USDOT Official Terminates CA High-Speed Rail Federal Funding: On July 16, 2025, the U.S. Department of Transportation formally terminated two federal grant agreements with the California High-Speed Rail Authority (CHSRA), rescinding nearly $4 billion in unobligated funding previously awarded for the Central Valley segment. The termination follows the department's June 4th compliance report which cited persistent non-compliance, missed procurement deadlines, escalating costs, and an inability to meet the 2033 delivery timeline for the Early Operating Segment. Furthermore, Transportation Secretary Duffy has promised to continue vetting USDOT grant award agreements that have a nexus to the HSR project as potential targets for termination. In response to USDOT's decision, the Office of Governor Gavin Newsom issued a press release indicating that CHSRA will sue the administration based on their claims that the these terminations were improperly handled and politically-motivated.

Presidential Memorandum on Grant Fund Misuse: On August 28, 2025, President Trump issued a memorandum directing the Attorney General to investigate misuse of federal grant funds for lobbying purposes. The memorandum instructs the Department of Justice to strengthen enforcement against grantees found to have diverted federal resources for political advocacy, further expanding oversight and compliance risks for states, local governments, and nonprofits. While framed as a measure to prevent lobbying with federal dollars, the breadth of the directive raises concerns that organizations engaged in environmental justice, civil rights, or other issue advocacy that the administration deems "political" could be targeted.

UPCOMING FUNDING OPPORTUNITIES

Surface Transportation Infrastructure

Grant Name	Agency	Amount	Match	Deadline	Notes
Safe Streets and Roads for All (SS4A) – Planning and Demonstration	U.S. DOT (FHWA)	Maximum of $5,000,000. Minimum of $100,000.	20% of the total project cost.	5/26/2026	Planning funds are available through SS4A to develop a Comprehensive Safety Action Plan/Local Roadway Safety Plan or demonstration projects. Source: Federal (IIJA)
Safe Streets and Roads for All (SS4A) – Implementation	U.S. DOT (FHWA)	Maximum of $25,000,000.	20% of the total project cost.	5/26/2026	Funding to implement capital projects identified in Comprehensive Safety Action Plans/LRSPs. FY 26 funding will be the final BIL-funded round. Source: Federal (IIJA)
Active Transportation Program (ATP) – Cycle 8	CTC	No maximum amount. Minimum of $100,000.	Projects with leveraged funds are encouraged.	6/22/2026	Funding for bicycle and pedestrian safety enhancements. Cycle 8 is anticipated to open up in March 2026. Source: State
Consolidated Rail Infrastructure and Safety Improvements (CRISI)	U.S. DOT (FRA)	No maximum or minimum amount, but a minimum of $1,000,000 is encouraged.	20% of the total project cost.	6/22/2026	Funding for projects that improve the safety, efficiency, and reliability of passenger and freight rail. Source: Federal (IIJA)
Trade Corridor Enhancement Program (TCEP)	CTC	No minimum or maximum amounts.	30%	TBD 2026	Funding for freight infrastructure improvements on federally designated trade corridors.

					Source: Federal
Solutions for Congested Corridors Program (SCCP)	CTC	No minimum or maximum amounts.	No match required.	TBD 2026	Funding for projects designed to reduce congestion in highly traveled and highly congested corridors through performance improvements. Source: State
Bridge Investment Program – Project Grants	U.S. DOT (FHWA)	No maximum amount. Minimum of $2,500,000.	20% of the total project cost.	TBD 2026	Funding for capital projects that replace, rehabilitate, preserve or protect one or more bridges in the National Bridge Inventory. NOFO has been pulled for USDOT review. Source: Federal (IIJA)
Bridge Investment Program – Planning Projects	U.S. DOT (FHWA)	No maximum or minimum amount.	20% of the total project cost.	TBD 2026	Funding for planning and design for projects that address deficiencies for at-risk bridges identified in the National Bridge Inventory. NOFO has been pulled for USDOT review. Source: Federal (IIJA)
Infrastructure for Rebuilding America (INFRA)	U.S. DOT (FHWA)	Maximum of $25,000,000. Minimum of $5,000,000.	20% of the total project cost must be paid for with non-federal funds. INFRA can fund a maximum of 60% of the total project cost.	TBD 2026	Funding for multimodal freight and highway projects of regional or national significance to improve the movement of freight and people. BIL funding has been exhausted, but this is a long-standing federal assistance program. Source: Federal

Railroad Crossing Elimination (RCE) Program – Planning	U.S. DOT (FRA)	No maximum or minimum amount.	20% of the total project cost.	TBD 2026	Funding for planning and design work for grade separation capital projects. Source: Federal (IIJA)
Railroad Crossing Elimination (RCE) Program – Implementation	U.S. DOT (FRA)	No maximum amount. Minimum of $1,000,000.	20% of the total project cost.	TBD 2026	Funding for grade separation capital projects. FY 25 and FY 26 funding from BIL for RCE has not been obligated yet. Source: Federal (IIJA)
Local Transportation Climate Adaptation Program (LTCAP) ***FUTURE FUNDING UNCERTAIN***	CTC	Maximum of $50,000,000.	20% of the total project cost.	TBD 2026	Funding for projects that improve the resilience of at-risk transportation infrastructure by mitigating hazard risk, expanding/creating new evacuation routes, and protecting at-risk coastal infrastructure. Source: Federal (IIJA)
Local Partnership Program	CTC	Up to $25,000,000	1:1 match.	TBD 2026	Funding for improvements to the state highway system, transit system, bike or pedestrian safety, road maintenance, as well as acquisition of zero-emission buses. Source: State
Bridge Investment Program – Large Bridge Project Grants	U.S. DOT (FHWA)	No maximum amount. Minimum of $50,000,000.	50% of the total project cost.	TBD 2026	Funding for large-scale capital bridge infrastructure projects. FY 26 funding is still available from the BIL. Source: Federal (IIJA)

Highway Safety Improvement Program (HSIP) – Cycle 13	Caltrans	Maximum of $10,000,000. Minimum of $100,000.	10% of the total project cost.	TBD 2026	Funding for roadway safety enhancement capital projects. An adopted Local Roadway Safety Plan (LRSP) is required to apply. Source: Federal
Sustainable Transportation Planning Grant (STPG)	Caltrans	Sustainable Communities: Minimum is $100,000 and maximum is $700,000. Strategic Partnerships: Minimum is $100,000 and maximum is $500,000.	11.47% for Sustainable Communities. 20% for Strategic Partnerships.	TBD 26/27	There are two categories of funding available: Sustainable Communities (Competitive/Formula) for local or regional transportation and land use plans and Strategic Partnerships (Competitive/Transit) for planning projects that partner with Caltrans for the State Highway System. Source: State
Community Planning and Capacity Building Grant	CARB	Up to $500,000	No match required.	TBD 27/28	Funding to strengthen outreach, build partnerships, and assess local transportation and mobility needs. Source: State
Surface Transportation Block Grant (STBG) Program	Regional MPO's & TPO's	Funding availability and award amounts may vary by region.	20% of the total project cost.	Varies by Region	Funding for a broad range of surface transportation projects, including roadways, bridges, pedestrian and bicycle infrastructure, and transit capital projects. Source: Federal

Congestion Mitigation and Air Quality (CMAQ) Program	Regional MPO's & TPO's	Funding availability and award amounts may vary by region.	20% of the total project cost.	Varies by Region	Funding for transportation projects that reduce traffic congestion and improve air quality, particularly in nonattainment and maintenance areas for ozone, carbon monoxide, and particulate matter. Source: Federal
Transportation Development Act (TDA) Article III Program – Local Transportation Fund	Regional MPO's & RTPO's	Funding availability and award amounts may vary by region.	Varies by Region	Varies by Region	Funding for pedestrian and bicycle planning and infrastructure projects. Source: State
Better Utilizing Investment to Leverage Development (BUILD) – Planning	U.S. DOT (FHWA)	No maximum or minimum amount.	20% of the total project cost. Match may be reduced for projects in areas of persistent poverty.	TBD 2027	Funding for planning and design work for surface transportation projects that have regional or national significance. Source: Federal (IIJA)
Better Utilizing Investment to Leverage Development (BUILD) – Implementation	U.S. DOT (FHWA)	Maximum of $25,000,000. Minimum of $5,000,000 (urban). Minimum of $1,000,000 (rural).	20% of the total project cost. Match may be reduced for projects in rural areas.	TBD 2027	Funding for surface transportation infrastructure projects that have regional or national significance. FY 26 funding for BUILD (formerly RAISE) will be the final BIL-funded competition. Source: Federal (IIJA)

Parks and Recreation

Grant Name	Agency	Amount	Match	Deadline	Notes
Statewide Park Development and Community Revitalization Program (SPP) ***FUNDING ALLOCATED IN FY 25-26 STATE BUDGET***	OGALS	Minimum of $200,000. Maximum of $8,500,000.	No match required.	Fall 2026	Funding for the creation of new parks or the expansion/renovation of existing parks. Deadline anticipated in 2026 per OGALS. $190 million in Prop 4 funding appropriated for FY 25-26 grant cycle. Source: State (Prop 4)
Youth Community Access Grant	CNRA	Minimum award is $25,000. Maximum award is $500,000.	Where possible, cost of project elements should not be split with other funding.	TBD Spring 2026	Projects must serve youth and directly support access to either natural or cultural resources AND meet the criteria for both low-income and disadvantaged communities. Source: State (Prop 64)
Route to Parks	Parks California	Estimated $25,000 - $30,000	No match required.	TBD 2026	Funding for projects that provide transportation to/from parks. Source: State
Outdoor Recreation Legacy Partnership (ORLP)	OGALS / NPS	Maximum of $15,000,000.	At least 50% of the total project cost.	TBD 2026	Funding for the acquisition or development of new parks or substantial renovations to existing parks. Minimum population of 25,000 is required. Source: Federal
Readiness and Environmental Protection Integration Program (REPI)	OGALS / NPS	TBD	No match required.	TBD 2026	Funding for projects near military bases to acquire, or acquire and develop, lands for

					public outdoor recreation. Source: Federal
Recreational Trails Program (RTP) – Non-Motorized	OGALS / FHWA	No maximum or minimum amount.	12% of total project cost.	TBD 2026	Funding to create new non-motorized recreational trails and trails-related facilities. Projects that address gaps in existing trail networks are prioritized. Source: Federal
Recreational Trails Program (RTP) – Motorized	OHMVR / FHWA	No maximum or minimum amount.	12% of total project costs	TBD 2026	Funding to create new motorized recreational trails and trails-related facilities. Projects that address gaps in existing trail networks are prioritized. Source: Federal
Land and Water Conservation Fund (LWCF)	OGALS / NPS	Maximum of $6,000,000.	At least 50% of the total project cost.	TBD 2027	Funding for the acquisition, development, or expansion of outdoor recreational amenities. Source: Federal
Trails Program	CNRA	Total appropriated funds: $56,000,000	TBD	TBD 2027	New grant program funded under Prop 4. Currently conducting a survey to determine priorities and design. Source: State (Prop 4)
Art in Parks	Parks California	Planning & Dev.: ~$50,000 Project: ~$100,000	No match required. Bonus points are provided for voluntary matches of up to 40%.	TBD 2027	Funding to establish art installations and programming in State and local parks. Source: State

Habitat Conservation Fund (HCF)	OGALS	No maximum or minimum amount.	100%	TBD 26/27	Funding to preserve natural wildlife spaces and create recreational trail amenities. Source: State

For LWCF and ORLP, please note: Projects funded through these two programs will be placed under federal protection to preserve the public's outdoor recreational use of the site in perpetuity.

Housing Development and Preservation

Grant Name	Agency	Amount	Match	Deadline	Notes
Factory-Built Housing Regional Pilot Program – Round 3	SGC	Catalyst Grants: Up to $500,000 Planning Grants: Up to $3,000,000	No match required.	5/5/2026	Funding to support regional strategies that use factory-built housing to expand the supply of affordable, high-quality homes across California. Source: State
Affordable Housing Sustainable Communities (AHSC)	SGC	Minimum is $10,000,000 and maximum is $50,000,000.	Projects with leveraged funding are prioritized.	5/4/2026	Includes three project area types: Transit-Oriented Development (TOD), Integrated Connectivity Project (ICP), and Rural Innovation Project Areas (RIPA). Source: State (GGRF)
Choice Neighborhoods – Planning Grants	U.S. HUD	TBD	TBD	TBD 2026	Funding to revitalize severely distressed public housing and/or HUD-assisted housing projects. Source: Federal
Choice Neighborhoods –	U.S. HUD	Maximum of $50,000,000.	5% of the total project cost.	TBD 2027	Funding for projects that improve quality of life in economically

Implementation Grant					distressed neighborhoods. Source: Federal
Multifamily Housing Program (MHP)	Cal HCD	$250,000 per assisted unit.	Leveraged funding is required.	TBD 2026	Funding for multifamily housing construction projects. There is some funding set-aside specifically for transit-oriented development (TOD) projects. Future funding availability subject to state appropriations. Source: State
Infill Infrastructure Grant (IIG)	Cal HCD	Minimum of $1,000,000 in urban areas and $500,000 in rural areas. Maximum of $10,000,000.	No match required, but the proposal must support a qualifying infill project.	TBD 2026	Funding to support offsite improvements necessary to support infill housing development projects. Future funding availability subject to state appropriations. Source: State
Joe Serna Sr. Farmworker Housing Grant Program (FHGP)	Cal HCD	$300,000 per assisted unit.	Leveraged funding is required.	TBD 2026	Funding to provide loans for multifamily housing, new construction, or rehabilitation to serve agricultural workers. Future funding availability subject to state appropriations. Source: State
Veterans Housing and Homelessness Prevention Program (VHHP)	Cal HCD	$300,000 per assisted unit.	Leveraged funding is required.	TBD 2026	Funding to provide loans for acquisition, construction, rehabilitation, and preservation of affordable multifamily housing for veterans.

					Future funding availability subject to state appropriations. Source: State
Local Housing Trust Fund (LHTF)	Cal HCD	Minimum for an existing LHTF is $1,000,000. Minimum for a new LHTF is $500,000. Maximum is $5,000,000.	1:1 cash match required.	TBD 2026	Funds dedicated to the creation, rehabilitation, or preservation of affordable housing, transitional housing and emergency shelters. Applicants are required to be in substantial compliance with state Housing Element Law prior to the award date. Source: Federal & State
Lead Hazard Reduction Capacity Building Grant Program	U.S. HUD	Maximum amount is $2,500,000 Minimum amount is $1,000,000	10%	TBD 2027	Funding to develop or restore the infrastructure needed for lead-based pain hazard identification. Source: Federal
HOME Investment Partnership Program	Cal HCD	Minimum is $10,000 per unit. Maximum is $300,000 for Rental Projects. Maximum is $200,000 for FTHB Projects.	Match requirements are waived.	TBD 2027	Funding for housing projects and housing program activities in “non-entitlement jurisdictions” (areas that do not receive HOME funding directly from HUD). Two project types: Rental Projects and First-Time Homebuyers (FTHB) Projects. Source: Federal
National Housing Trust Fund (NHTF)	Cal HCD / U.S. HUD	Up to $20,000,000	No match required, but projects that propose a voluntary	TBD 2026	May apply for a Residual Receipts loan or a Forgivable loan to support affordable housing construction

			match will be more competitive.		projects. Applicants are required to be in substantial compliance with state Housing Element Law prior to the award date. Source: Federal
Prohousing Incentive Program (PIP)	Cal HCD	Maximum is $2,000,000. Total amount is calculated by adding Applicant's jurisdiction size amount and bonus award amount.	25% of the award amount.	TBD 2026	Funding for Prohousing Jurisdictions to support housing projects. Agencies that have not previously received funding are prioritized. Source: State
Portfolio Reinvestment Program	Cal HCD	$250,000 per assisted unit.	Leveraged funding is required.	TBD 2026	Forgivable loan program for projects to preserve and rehabilitate affordable housing with expiring affordability covenants. Source: State
Choice Neighborhoods – Planning Grant	U.S. HUD	Maximum of $500,000.	5% of the total project cost.	TBD 2026	Funding to develop a "Transformation Plan" for the revitalization of public and/or HUD-assisted housing units and the surrounding neighborhood. Source: Federal
Preservation and Reinvestment Initiative for Community Enhancement (PRICE)	U.S. HUD	Minimum of $5,000,000. Maximum of $75,000,000.	Projects with leveraged funding are prioritized.	TBD 2026	Funding for the preservation and revitalization of manufactured housing and manufactured housing communities.

					Source: Federal
Pathways to Removing Obstacles to Housing (PRO Housing)	U.S. HUD	Maximum of $10,000,000. Minimum of $1,000,000.	No match required.	TBD 2026	Funding to support reduction of barriers to affordable housing construction that affirmatively furthers fair housing. Funding for FY 25 approved in CR. Source: Federal
Homekey+	Cal HCD	$200,000 per door for each unit for PSH projects.	Leveraged funding is required.	TBD	Funding to sustain and expand Permanent Supportive Housing for veterans, young people, and other individuals with mental health and/or substance use disorder challenges. Source: State

Homelessness and Human Services

Grant Name	Agency	Amount	Match	Deadline	Notes
Encampment Resolution Fund (ERF) – Round 5	Cal HCD	No maximum or minimum amount.	Leveraged funding is required. There is no set minimum amount.	6/30/2026	Funding for site-specific projects that transition homeless people from encampments into safe and stable housing. FY 25-26 funding contingent upon budget negotiations. Source: State
Smart Reentry: Housing Demonstration Program	U.S. DOJ (BJA)	Maximum of $1,000,000	50% of the total project cost.	TBD 2026	Funding for projects to improve reentry outcomes by expanding or increasing access to housing.

					Source: Federal
Youth Homelessness System Improvement (YHSI) Grants	U.S. HUD	Planning and Partnerships: Up to $400,000. Data, Coordinated Enry, and Racial and Gender Equity: Up to $200,000.	Match is not required, but suggested.	TBD 2026	Funding for projects that create and build capacity for Youth Action Boards; collect and use data on at-risk youth and youth experiencing homelessness; improve coordination and administration of homeless assistance projects; etc. Source: Federal
Street Outreach Program	U.S. HUD	Minimum is $90,000 and maximum is $150,000.	There is no match requirement.	TBD 2026	Funding to provide street-based services to run away, homeless, and street youth. Source: Federal
Proposition 47 Grant Program	BSCC	Small scope project: Up to $2M Large scope project: Between $2M and $8M	Leveraged funding is prioritized.	TBD 2026	Funding to implement new services or programs and/or expand existing services or programs for mental health, substance abuse disorders, or diversion programs for individuals in the criminal justice system. Source: State

Water and Wastewater

Grant Name	Agency	Amount	Match	Deadline	Notes
Large-Scale Water Recycling Projects	U.S. BOR	No maximum amount.	75% of the total project cost.	5/13/2026	Funding for large-scale recycled water projects with a total cost of

					$500,000,000 or more. FY 23, FY 24, FY 25 and FY 26 funding from the BIL will be available. Feasibility study required. Source: Federal (IIJA)
Small-Scale Water Efficiency Projects (SWEP)	U.S. BOR	Minimum is $1,000. Maximum is $125,000.	50% of the total project cost.	6/2/2026	Funding for projects, with a cost of $225,000 or less, that produce quantifiable water savings. FY 24, FY 25, and FY 26 funding from the BIL will be available. Source: Federal (IIJA)
Drought Response Program	U.S. BOR	Minimum is $25,000. Maximum is $1,500,000.	50% of the total project cost. Over-matching is encouraged.	7/28/2026	Funding for projects that build long-term resilience to drought and reduce the need for emergency response actions. Solicitation for FY 26 funding from the BIL is under development. Source: Federal (IIJA)
Clean Water State Revolving Fund (CWSRF)	SWRCB	Maximum amount based on ability to repay loan over term period. Per-project cap of $50,000,000.	Loans must be repaid over a 30-year period with interest. Principal forgiveness is available for DACs.	Ongoing	Funding for planning, design, and capital construction for critical water infrastructure projects that provide reliable access to clean water for Californians. Source: Federal & State
Drinking Water State Revolving Fund (DWSRF)	SWRCB	Maximum amount based on ability to repay loan over term	Loans must be repaid over a 30-year period with interest. Principal	Ongoing	Funding for planning, design, and capital construction for critical water infrastructure projects that provide

		period. Per-project cap of $50,000,000.	forgiveness is available for DACs.		reliable access to safe drinking water. Source: Federal & State
Sewer Overflow and Stormwater Reuse Municipal Grants	SWRCB	Maximum amount based on ability to repay loan over term period.	Projects are eligible for $5,000,000 or up to 50% of the total project cost (whichever is less) in principal forgiveness.	Ongoing through Federal FY 26	Funding for stormwater infrastructure projects. Applications for these funds are handled through the CWSRF application process. Source: Federal (IIJA)
Small Community Wastewater (SCWW) – Planning	SWRCB	No maximum amount.	No match required.	Ongoing	Funding for planning and design work to advance wastewater infrastructure projects in small, disadvantaged communities (SDACs). SCWW is a component of the CWSRF. Source: State
Small Community Wastewater (SCWW) – Construction	SWRCB	Maximum of $15,000,000. Maximum of $30,000,000 (septic-to-sewer).	50% of the total project cost for construction. No match required for Small DACs.	Ongoing	Funding for wastewater infrastructure improvements in small and disadvantaged communities. Projects that address violations of waste discharge requirements of NPDES permits will be prioritized by the state. SCWW is a component of the CWSRF. Source: State
Safe and Affordable Funding for Equity and Resilience (SAFER)	SWRCB	No maximum or minimum amount.	No match required.	Ongoing	Funding for projects to help failing and at-risk water systems address critical water infrastructure needs. Disadvantaged

					communities and small water systems are prioritized. Source: State
Water Recycling Funding Program (WRFP) – Planning	SWRCB	No maximum or minimum amount.	50% of the total project cost. SWCRB may fund up to 100% of the total project cost for DACs.	Ongoing	Funding for studies that assess the feasibility of using recycled water to offset or augment the use of fresh/potable water from state or local supplies. WRFP is a component of the CWSRF. Source: State (Prop 13 & Prop 4)
Water Recycling Funding Program (WRFP) – Construction	SWRCB	Maximum of $3,000,000.	65% of the total project cost. SWCRB may fund up to 100% of the total project cost for DACs.	Ongoing	Funding for capital projects that use recycled water to offset or augment the use of fresh/potable water from state or local supplies. Source: State (Prop 13 & Prop 4)
Lead Service Line Replacement Program (LSLR)	SWRCB	Maximum amount based on ability to repay loan over term period.	Loans must be repaid over a 30-year period with interest. Principal forgiveness is available for DACs.	10/4/2028	Funding for projects that identify and replace lead pipes and fixtures. LSLRP is a component of DWSRF. Source: Federal (IIJA)
Emerging Contaminants in Small or Disadvantaged Communities (ED-SDC) Grant	SWRCB	No maximum amount.	No match required.	Ongoing	Funding for projects that address exposure to emerging contaminants and PFAS in disadvantaged communities. ED-SDC is a component of the DWSRF.

					Source: Federal (IIJA)
Groundwater Grant Program	SWRCB	No maximum amount.	No match required.	Ongoing	Funding for projects that protect and improve groundwater quality, including remediation and contamination prevention efforts. Currently, there is only funding available for SDACs through the DWSRF (this program was previously funded through Proposition 1). Source: Federal & State
Water Storage Investment Program	CWC	No maximum amount.	50% of total project costs	TBD 2026	Funding for water storage projects. $75 million allocated in Proposition 4. Source: State (Prop 4)
Integrated Regional Water Management (IRWM) Implementation Grant Program	DWR	No maximum amount.	50% of total project costs	TBD	Funding for the implementation of projects identified in an adopted regional IRWM Plan. $100 million allocated in Proposition 4. Source: State (Prop 4)
Sustainable Groundwater Management Grant Program ***FUNDING ALLOCATED IN FY 25-26 BUDGET***	DWR	TBD	TBD	TBD 2026	Funding for Groundwater Sustainability Agencies (GSAs) and other responsible entities under SGMA to promote healthy and sustainable groundwater basins. Source: State (Prop 4)

Urban and Agricultural Water Conservation Grants ***NEW PROGRAM!***	DWR	TBD	TBD	TBD	Funding for projects that produce quantifiable water savings. $75 million allocated in Proposition 4. Source: State (Prop 4)
Water and Energy Efficiency Grant (WEEG)	U.S. BOR	Maximum of $500,000 (two-year projects). Maximum of $2,000,000 (three-year projects).	50% of the total project cost. Over-matching is encouraged.	TBD 2026	Funding for projects that result in quantifiable water savings by enhancing system efficiency. FY 25 and FY 26 funding from the BIL will be available. Source: Federal (IIJA)
WaterSMART Planning and Design Grants ***PROGRAM IS PAUSED***	U.S. BOR	Maximum of $400,000.	Varies based on project type, either: 0%, 25%, or 50%.	TBD 2026	Funding for collaborative planning and design projects to support water management improvements. FY 24, FY 25, and FY 26 funding from the BIL will be available. Source: Federal (IIJA)
Water Recycling and Desalination Planning ***PROGRAM IS PAUSED***	U.S. BOR	Maximum of $1,000,000 (Funding Group I).	50% of the total project cost. 75% of the total project cost for projects over $500,000,000.	TBD 2026	Funding for planning and design work for projects that recycle and reuse potable water. FY 23, FY 24, FY 25, and FY 26 funding from the BIL will be available. Source: Federal (IIJA)
Water Reclamation and Reuse Program (WRRP) – Title XVI	U.S. BOR	Maximum of $5,000,000. Minimum of $100,000.	75% of the total project cost.	TBD 2026	Funding for capital projects that recycle and reuse potable water. FY25 and FY 26 funding from the BIL

PROGRAM IS PAUSED					will be available. Feasibility study required. Source: Federal (IIJA)
Small Storage Program	U.S. BOR	Maximum of $30,000,000.	25% of the total project cost.	TBD 2027	Funding for capital projects that recycle and reuse potable water. FY25 and FY 26 funding from the BIL will be available. Feasibility study required. Source: Federal (IIJA)
Midsize and Large Drinking Water System Infrastructure Resilience and Sustainability	EPA	Expected range between $1,187,500 - $2,375,000	10%	TBD	Funding can be used for planning, design, construction, implementation, operation, or maintenance of a program/project that increases resilience of public water systems to natural hazards. Source: Federal

Please Note: All U.S. Bureau of Reclamation Notices of Funding Opportunity (NOFOs) have been rescinded for administrative review.

Law Enforcement and Public Safety

Grant Name	Agency	Amount	Match	Deadline	Notes
Edward Byrne Justice Assistance Grant (JAG) – Local Allocations	U.S. DOJ (BJA)	Formula funding.	No match required.	Grants.gov deadline: 4/21/2026 JustGrants deadline: 4/28/2026	Funding for law enforcement agencies for efforts that prevent or reduce crime and violence and to improve the fair administration of the justice system.

					Source: Federal
De-escalation and Crisis Response Training Program	US DOJ (BJA)	Category 1: Up to $700,000 Category 2: Up to $700,000	No match required.	Grants.gov deadline: 5/27/2026 JustGrants deadline: 6/3/2026	Funding to develop, implement, or expand de-escalation and crisis response training programs. Source: Federal
Rural Law Enforcement Violent Crime Reduction Initiative	US DOJ (BJA)	Up to $400,000	No match required.	Grants.gov deadline: 5/27/2026 Just Grants deadline: 6/3/2026	Funding to support local law enforcement in rural jurisdictions to prevent, respond to, and reduce violent crime. Source: Federal
Proposition 64 Public Health & Safety Grant Program	BSCC	Small Cities/Counties: Up to $1M Medium Cities/Counties: Up to $4.5M Large Cities/Counties: Up to $6M	No match required.	TBD 2027	Funding to implement new activities, strategies, or programs OR expand existing activities, strategies, or programs related to the Prop 64 initiative. Source: State
Alcohol Policing Partnership	ABC	Maximum of $100,000.	No match required.	TBD 2027	Funding for police departments to expand efforts in addressing alcohol-related problems through a comprehensive ABC program. Source: State
Public Safety and Mental Health Initiative	U.S. DOJ (BJA)	Maximum of $3,000,000.	20% of the cost for Years 1 and 2.	TBD 2027	Funding for programs that support collaboration to improve public

			40% of the cost for Year 3.		safety responses and outcomes for people with mental health and/or substance use disorders. Source: Federal
Crime Gun Intelligence Center Integration Initiative	U.S. DOJ (BJA)	Maximum of $700,000 (new CIGCs). Maximum of $300,000 (expansion of existing CGIC).	No match required.	TBD 2027	Funding to create or expand Crime Gun Intelligence Centers (CGICs) that facilitate interagency collaboration focused on the timely collection, management, and analysis of crime gun evidence. Source: Federal
Second Chance Act Pay for Success Initiative	U.S. DOJ (BJA)	Category 1: Up to $1,250,000 Category : Up to $1,000,000	No match required.	Grants.gov deadline: 4/27/2026 JustGrants deadline: 5/4/2026	Funding for performance-based and outcomes-based contracting to implement or enhance programs and services to reduce recidivism. Source: Federal
Smart Reentry Demonstration Program	U.S. DOJ	Up to $1,000,000	50%	TBD	Funding to implement comprehensive and collaborative reentry strategies to increase the likelihood of successful reetnry. Source: Federal

Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies	U.S. DOJ (BJA)	Categories 1 and 2: Up to $2,000,000 Category 3: Up to $1,000,000	Categories 1 and 2: Federal funding cannot exceed $2,000 per BWC. Category 3: No match required.	TBD 2026	Funding to establish or expand body-worn camera programs. Three funding categories: Site-Based awards to Publicly Funded Law Enforcement, Site-Based Awards to Publicly Funding Correctional Agencies, and Digital Evidence Management Demonstration. Source: Federal
Strategies to Support Children Exposed to Violence	U.S. DOJ (OJJDP)	Up to $830,000	No match required.	TBD 2026	Funding for support services for children exposed to violence in their homes, schools, and communities. Source: Federal
Mentoring for Youth Affected by Opioid and Other Substance Use	U.S. DOJ (OJJDP)	Category 1: Up to $650,000 Category 2: Up to $1,980,000	No match required.	TBD 2026	Funding to enhance and expand mentoring services for children and youth affected by substance use. Two categories of funding: Local Project Sites and Statewide and Regional. Source: Federal
Community and Schools Youth Drug Prevention Program	U.S. DOJ (OJJDP)	Up to $750,000	No match required.	TB 2026	Funding to support the delivery of substance use prevention programs to youth in schools and

					extracurricular settings. Source: Federal
Organizational Wellness Program	POST	Non-monetary.	No match required.	Ongoing	Program provides resources and services for officer wellness units. Source: State
Organized Retail Theft Prevention Program	BSCC	Medium Scope: Up to $6,125,000 Large Scope: Up to $15,650,000	No match required.	TBD Pending Future Funding Availability	Funding to address Organized Retail Theft, Motor Vehicle or Motor Vehicle Accessory Theft, and/or Cargo Theft. Source: State
Virtual Reality De-escalation Site-Based Initiative ***PROGRAM IS PAUSED***	U.S. DOJ (BJA)	Maximum of $800,000.	No match required.	TBD 2026	Funding to assist law enforcement agencies in adopting virtual reality (VR) technology for training purposes. Source: Federal
Connect and Protect: Law Enforcement Behavioral Health Response Program ***PROGRAM IS PAUSED***	U.S. DOJ (BJA)	Maximum of $550,000.	20% of the cost for Years 1 and 2. 40% of the cost for Year 3.	TBD 2026	Funding for programs and initiatives that support cross-system collaborative responses to behavioral health calls for service. Source: Federal
Field Initiated: Encouraging Innovation ***PROGRAM IS PAUSED***	U.S. DOJ (BJA)	Maximum of $1,000,000.	No match required.	TBD 2026	Funding for projects that develop and implement new innovative strategies to address emerging or persistent challenges faced by

					criminal justice systems. Source: Federal
Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry ***PROGRAM IS PAUSED***	U.S. DOJ (BJA)	Maximum of $833,000.	No match required.	TBD 2026	Funding for projects that enhance the capacity of corrections systems and community-based providers to address substance use disorders during incarceration and reentry. Source: Federal
Improving Adult and Youth Crisis Stabilization and Community Reentry Program ***PROGRAM IS PAUSED***	U.S. DOJ (BJA)	Maximum of $825,000.	No match required.	TBD 2026	Funding for projects that provide screening and supportive services pre-release, during, and after reentry to address those at greater risk of crisis during the transition out of incarceration. Source: Federal
Patrick Leahy Bulletproof Vest Partnership	U.S. DOJ (BJA)	A single applicant's request cannot exceed 5% of the total funds appropriated in a given year.	50% of the total cost of the vests.	TBD 2026	Funding for police departments to cover up to 50% of the cost of body armor vests purchased for law enforcement officers. Financial hardship waivers can be requested, but the per unit cost of each vest cannot exceed $1,200 if requesting a waiver.

					Source: Federal
Tobacco Grant Program	CA DOJ	No maximum or minimum amount.	No match required.	TBD 2026	Funding for enforcement and educational projects that reduce the illegal sale of tobacco products to minors. Source: State
COPS Hiring Program (CHP)	U.S. DOJ (COPS Office)	$125,000 cap per position.	At least 25% of the total cost, but additional costs beyond the per position cap must be covered by the applicant.	TBD 2026	Funding to hire new police officers. Recipients are required to pay a progressively larger share of the cost of the positions over the three-year award period. Positions must be maintained for at least 12 months after federal funding ends. Source: Federal
Law Enforcement Mental Health and Wellness Act (LEMHWA) Program	U.S. DOJ (COPS Office)	Maximum of $200,000.	No match required.	TBD 2026	Funding for projects that increase the number of law enforcement agencies using peer support, training, family resources, suicide prevention, and other promising practices for wellness programs. Source: Federal
Community Policing Development (CPD) Microgrants Program	U.S. DOJ (COPS Office)	Maximum of $175,000.	No match required.	TBD 2026	Funding for projects that develop the capacity of law enforcement to implement

					community policing strategies. Source: Federal
Collaborative Reform Initiative (CRI)	U.S. DOJ (COPS Officer)	Maximum of $1,000,000.	No match required.	TBD 2026	CRI consists of three programs: Collaborative Reform Initiative Technical Assistance Center, Critical Response, and Organizational Assessment. Source: Federal
Alcohol Beverage Control	OTS	Up to $30,000	No match required.	TBD 2026	Funding to utilize and implement the Minor Decoy Program, Shoulder Tap Program, IMPACT Program, and/or Holiday Enforcement. Source: Federal
Office of Traffic Safety (OTS) Grants	OTS	No maximum or minimum amount.	No match requirement.	1/31/2027	Funding for initiatives to prevent serious injury and death resulting from motor vehicle crashes, such as impaired driving, distracted driving, motorcycle safety, pedestrian and bicycle safety, and more. Source: Federal

Community Violence Reduction

Grant Name	Agency	Amount	Match	Deadline	Notes

Community Violence Intervention and Prevention Initiative (CVIPI)	U.S. DOJ (BJA)	Maximum of $2,000,000.	No match required.	TBD 2026	Funding to implement programs that prevent and reduce violent crime in communities disproportionately impacted by violence. Source: Federal
STOP School Violence Program	U.S. DOJ (BJA)	Maximum of $1,000,000.	No match required.	TBD 2026	Funding for programs that increase school safety by deploying solutions that improve school climate, behavioral threat assessments, and/or intervention teams reduce the risk of violence. Source: Federal
Byrne State Crisis Intervention Program (SCIP)	BSCC	Maximum of $1,000,000 (large scope). Maximum of $500,000 (small scope).	No match required.	TBD 2026	Funding to implement state gun crisis intervention court proceedings and related programs or initiatives. Source: Federal
School Violence Prevention Program (SVPP)	U.S. DOJ (COPS Office)	Maximum of $500,000. Maximum of $100,000 for microgrants.	25% of the total project cost. Will be waived for microgrants.	TBD 2026	Funding to improve security at schools and on school grounds through evidence-based safety programs. Source: Federal

California Violence Intervention Program (CalVIP)	BSCC	Up to $1,500,000 for cities disproportionately impacted by violence. Up to $600,000 for cities with populations of 40,000 or less.	No match required.	TBD	Funding for initiatives that enhance public health and safety through support for community-based gun violence reduction efforts. Eligibility is based on gun violence trends at the community level. Source: State

Fire and Emergency Response

Grant Name	Agency	Amount	Match	Deadline	Notes
Forest Health Program	CALFIRE	No minimum or maximum.	TBD	Concept proposal: 3/30/2026 Full application: 6/8/2026	Funding for landscape-scale land management projects that restore forest health and disaster resilience, protect upper watersheds, and promote long-term carbon storage. Source: State (Prop 4)
Firefighters Charitable Foundation	FFCF	No guidance given.	No match required.	Ongoing	The FFCF gives grants to assist local fire/disaster victims, fire prevention education, volunteer fire department equipment purchase, and community safety programs. Source: Private

Assistance to Firefighters Grant (AFG) – FY 25	FEMA	Maximum of $3,550,000 (more than 1,000,000 people). Maximum of $3,000,000 (500,001 – 1,000,000 people). Maximum of $2,000,000 (100,001 – 500,000 people). Maximum of $1,000,000 (100,000 or fewer people).	15% of the total project cost (more than 1,000,000 people). 10% of the total project cost (20,001 to 1,000,000 people). 5% of the total project cost (20,000 people or fewer).	TBD Winter 2026	Funding for Fire Departments for equipment and vehicle acquisition. Applicants can submit one request per category per year. It is recommended that departments review Appendix B and select requests that qualify as "high" priorities for FEMA. The AFG program is oversubscribed, and anything less than "high" priority is unlikely to be funded. Source: Federal
Staffing for Adequate Fire and Emergency Response (SAFER) – FY 25	FEMA	No minimum or maximum amount.	Hiring Activity: 25% for the first and second year, then 65% for the third year. R&R Activity: No match required.	TBD 2026	Funding to support the cost of hiring new firefighters and EMS personnel. Source: Federal
Fire Prevention and Safety (FP&S)	FEMA	FP&S Grants: Up to $1,500,000 R&D Grants: Up to $600,000	5%	TBD 2026	Funding for two programs: Fire Prevention & Safety (FP&S) and Research & Development (R&D). Source: Federal
Leary Firefighters Foundation: Jeremiah Lucey Grant Program	LFF	Typically a maximum of $25,000.	No match required.	TBD 2026	The Leary Firefighters Foundation makes grants to paid and

					volunteer fire departments for equipment, training, and technology adoption. Source: Private
Wildfire Smoke Preparedness in Community Buildings	U.S. EPA	Anticipated award ranges between $350,000 and $2,500,000	10%	TBD	Funding for assessment, prevention, control, and/or abatement of wildfire smoke hazards in community buildings. Source: Federal

Hazard Mitigation

Grant Name	Agency	Amount	Match	Deadline	Notes
Building Resilient Infrastructure and Communities (BRIC)	CalOES / FEMA	No maximum amount.	25% of the total project cost.	7/23/2026	Annual federal funding for pre-disaster mitigation. Funds capacity-building activities, hazard mitigation projects, and management costs. Source: Federal
Community Wildfire Defense Grant (CWDG)	U.S. Forest Service	CWP Plans: Maximum of $250,000 CWPP Projects: Maximum of $10,000,000	10% of the total cost for CWP Plans. 20% of the total project cost for CWPP Projects. Match waivers	Future Funding TBD for FY26	Funding can be used to either create or update a Community Wildfire Protection Plan (CWPP) or to implement a project within a CWPP. Source: Federal

			available for low-income areas.		
SB 1 Sea Level Rise Adaptation – Planning (Track 1)	OPC	$200,000 - $1,500,000	No match required.	Rolling deadline	Funding to develop SLR adaptation plans in compliance with Senate Bill 272. This program has received funding from Prop 4. Source: State
SB 1 Sea Level Rise Adaptation – Implementation (Track 2)	OPC	Anticipated range of $500,000 - $2,500,000	No match required?	TBD	Funding for Site Assessment and Preliminary Design, Final Design and Permitting, and Construction of projects identified in SLR Adaptation Plans. Source: State
Flood Mitigation Assistance (FMA) ***FUTURE FUNDING UNCERTAIN***	CalOES / FEMA	No maximum amount.	25% of the total project cost.	TBD 2026	Annual federal funding for flood mitigation projects. Source: Federal
Hazard Mitigation Grant Program (HMGP)	CalOES / FEMA	No maximum amount.	25% of the total project cost.	TBD 2026	Federal funding for pre-disaster mitigation tied to Presidential Disaster Declarations. Some competitions are restricted to certain regions of the state. Source: Federal
State Fire Capacity Grant	CA Fire Safe Council	Maximum of $225,000.	1:1.5	TBD 2026	Funding for projects and programs to harden communities against wildfire risk. Source: State

Fuels Management and Community Fire Assistance Grant	U.S. Bureau of Land Management	Minimum of $10,000. Maximum of $100,000.	No match required.	TBD 2026	Funding to develop local capacities through assessment and planning, mitigation efforts, and implementation of fuels management treatments. Source: Federal
Wildfire Prevention Grants (WPG)	CAL FIRE	Suggested maximum of $950,000 or less	No match required.	TBD	Funding for hazardous fuels treatment, wildfire prevention planning, and wildfire prevention education in areas at-risk of wildfire. Source: State (Prop 4)

*For FEMA Hazard Mitigation Assistance (HMA) programs (HMGP, BRIC, and FMA), please note: Projects should either be identified in a Local Hazard Mitigation Plan (LHMP) or address vulnerabilities identified in an LHMP. Projects can be phased for planning work up to 60% design. Capital projects **must** have a positive Benefit-Cost Analysis ratio. You **must** submit an NOI to CalOES to apply for federal funding through these programs.*

Community Resilience

Grant Name	Agency	Amount	Match	Deadline	Notes
Climate Smart Communities Initiative Program	CSCI	No maximum or minimum. Awards typically range from $75,000 to $115,000.	No match required	TBD 2027	Funding and technical assistance for community-based climate resilience assessments or planning activities. Source: Federal
Microgrid Incentive Program	SoCal Edison	Up to $14,000,000 per community project.	No match required.	TBD 2026	Future funding may be available if the money is not exhausted in the 2025 competitive cycle.

		Up to $3,000,000 for Special Facilities.			
Environmental Justice Thriving Communities Subgrant Program ***PROGRAM TARGETED FOR TERMINATION***	U.S. EPA	Maximum of $150,000 (Assessment projects). Maximum of $250,000 (Planning projects). Maximum of $350,000 (Develop projects).	20% of the total project cost.	TBD	Funding for assessment, planning, and project development grants that support environmental justice initiatives benefiting disadvantaged communities disproportionately burdened by pollution. Currently terminated. Source: Federal (IRA)
Transformative Climate Communities (TCC) – Planning	SGC	Up to $300,000	No match or leveraged funding required.	TBD Spring/Summer 2026	Funding to conduct community-level engagement, planning, and capacity building to deploy collective impact investment strategies in disadvantaged communities. Source: State (Prop 4)
Transformative Climate Communities (TCC) – Project Development	SGC	Up to $5,000,000	No match or leveraged funding required.	TBD Spring/Summer 2026	Funding for pre-development and basic infrastructure activities that advance climate and community resilience goals by preparing projects for future funding opportunities. Source: State (Prop 4)

Transformative Climate Communities (TCC) – Implementation	SGC	Up to $29,500,000	Leveraged funding must be at least 50% of the total grant award amount.	TBD Spring/Summer 2026	Funding for neighborhood-level initiatives that include multiple, coordinated investments that reduce greenhouse gas emissions and enhance community resilience. Source: State (Prop 4)
Community Resilience Centers (CRC) – Planning	SGC	Maximum of $500,000. Minimum of $100,000.	No match required.	TBD Spring 2026	Funding for planning and community engagement activities to prepare for future Community Resilience Center initiatives. Source: State (Prop 4)
Community Resilience Centers (CRC) – Project Development	SGC	Maximum of $5,000,000. Minimum of $500,000.	No match required.	TBD Spring 2026	Funding for pre-development and basic infrastructure activities that advance community-serving facilities' capability to serve as future Community Resilience Centers. Source: State (Prop 4)
Community Resilience Centers (CRC) – Implementation	SGC	Maximum of $10,000,000. Minimum of $1,000,000.	No match required.	TBD Spring 2026	Funding for capital projects that either retrofit existing facilities or construct new facilities that serve the function of being Community Resilience Centers. Source: State (Prop 4)
Extreme Heat and Community	OPR	Maximum of $1,000,000	No match required.	TBD April 2026	Funding for planning for infrastructure to

Resilience Program – Early Transformative Infrastructure		Minimum of $600,000			reduce heat-related harm, with demonstration infrastructure serving as a key component. $23 million appropriated from Prop 4 for FY 25-26 (all categories). Source: State (Prop 4)
Extreme Heat and Community Resilience Program – Advanced Transformative Infrastructure	OPR	Maximum of $4,000,000. Minimum of $2,500,000.	No match required.	TBD April 2026	Funding for implementation of extreme heat infrastructure that is ready or nearly ready for deployment. planning to develop $23 million appropriated from Prop 4 for FY 25-26 (all categories). Source: State (Prop 4)
Microgrid Incentive Program	PG&E	Up to $14,000,000 per project. Up to $1,000,000 for interconnection studies and equipment.	No match required	TBD 2026	Future funding may be available if the money is not exhausted in the 2025 competitive cycle.

Economic Development

Grant Name	Agency	Amount	Match	Deadline	Notes
EDA Disaster Supplemental Funding – 2023/2024	U.S. EDA	Readiness Path: Expected range of $250,000-$500,000.	Generally 20%	Ongoing for Readiness and Implementation paths.	Funding for three categories: Readiness Path for standalone non-construction projects designed to

		Implementation Path: Expected range of $100,000-$20,000,000 Industry Transformation Path: Expected range of $20,000,000-$50,000,000			increase a community's readiness for implementation projects, Implementation Path for standalone construction or non-construction projects designed to address economic challenges from natural disasters, and Industry Transformation Path for coalition-led construction or non-construction implementation projects.
Public Works and Economic Adjustment Assistance (PWEAA)	U.S. EDA	Anticipated range of investments from $600,000 to $5,000,000.	Varies based on socio-economic factors of the project's impact area.	FY 26 & Future Funding Availability TBD	Funding for public works projects and economic assistance programs that create new jobs by supporting multiple private employers as beneficiaries. Source: Federal
Planning and Local Technical Assistance Program	U.S. EDA	Anticipated amount for Local TA investments is $100,000.	Varies based on socio-economic factors of the project's impact area.	Ongoing	Funding to create economic development plans and studies designed to build capacity and foster economic prosperity and resiliency. Source: Federal

Airport and Maritime Port Infrastructure

Grant Name	Agency	Amount	Match	Deadline	Notes
Port Infrastructure Development Program	U.S. DOT (MA)	Small projects at small ports: Up to $112.5M. Per State: Up to $112.5M. Planning projects: No more than 10% of funding reserved for Small projects.	20% of the total project cost.	TBD 2026	Funding for the purpose of improving the safety, efficiency, or reliability of movement of goods through ports and intermodal connections to ports. Upcoming FY 26 funding cycle will be the last BIL-funded grant cycle. Source: Federal (IIJA)
Airport Improvement Program (AIP)	U.S. DOT (FAA)	Airports entitled to a certain amount of AIP funding each year based on passenger volume.	Large to medium airports: 20-25%. Small airports: 5-10%.	TBD 2026	Funding for the planning and development of public-use airports that are included in the **National Plan of Integrated Airport Systems (NPIAS)**. Source: Federal (IIJA)
Airport Improvement Program (AIP) – State Matching Grants	Caltrans	Matching Rate is 5% of the federal grant.	No match required.	TBD 2026	Project must be included in the most recently adopted Capital Improvement Plan (CIP). Source: State
Reduction of Truck Emissions at Port Facilities	U.S. DOT (FHWA)	Estimated total program funding: $160,000,000	20% of the total project cost.	TBD 2026	Funding for projects that test, evaluate, and deploy projects that reduce port-related emissions from idling trucks. Source: Federal (IIJA)

Transit

Grant Name	Agency	Amount	Match	Deadline	Notes
Transit and Intercity Rail Capital Partnership (TIRCP)	CTC	No maximum amount.	Projects with leveraged funding will be more competitive.	5/18/2026	Funding for transformative capital improvements that will modernize intercity, commuter, and urban rail systems and bus and ferry transit systems. Source: Federal & State
Capital Improvement Grant Program	U.S. DOT (FTA)	Between $100,000,000 and $300,000,000.	Not specified but considered in selection.	TBD 2026	There are three programs included in this Grant Program: New Starts, Small Starts, and Core Capacity. Source: Federal (IIJA)
All Stations Accessibility Program	U.S. DOT (FTA)	Total funding available: $300M.	20%	TBD 2026	Funding to repair, improve, modify, retrofit, etc. infrastructure of stations or facilities to make all public areas of the station accessible to people with disabilities. Source: Federal (IIJA)
Buses and Bus Facilities Competitive Grants	U.S. DOT (FTA)	No minimum or maximum amount. Total funding available: $398 million.	20%	TBD 2026	Funds to replace, rehabilitate, or purchase buses and related equipment and to construct bus-related facilities. Source: Federal (IIJA)
Low or No Emissions (Bus) Grants	U.S. DOT (FTA)	No minimum or maximum amount.	20%	TBD 2026	Funding for the purchase or lease of zero-emission and low-

		Total funding available: $1.1 billion.			emission transit buses, as well as acquisition, construction, and leasing of required supporting facilities. Source: Federal (IIJA)
Federal-State Partnership for Intercity Passenger Rail Program	U.S. DOT	No minimum or maximum.	20%	TBD 2027	Funding can be used to enhance safety on passenger rail routes, reduce backlog, improve performance, or expand or establish new service. Source: Federal

Electric Vehicles

Grant Name	Agency	Amount	Match	Deadline	Notes
National Electric Vehicle Infrastructure (NEVI) – DCFC Program	CEC	No maximum award amount.	20% of the total project cost.	TBD 2027	Funding to expand the availability of DC Fast Chargers along designated major corridors.
National Electric Vehicle Infrastructure (NEVI) – MDHD Program	CEC	Maximum amount of $8,000,000.	20% of the total project cost.	4/22/2026	Funding to expand medium duty and heavy duty charging infrastructure along designated major corridors in Northern and Central California.
National Electric Vehicle Infrastructure (NEVI) – MDHD Program	CEC	Maximum amount of $8,000,000	20% of the total project cost.	5/7/2026	Funding to expand medium- and heavy-duty charging infrastructure along designated major corridors in Southern California.
Electric Vehicle Charging	MSRC	No maximum amount.	50%	6/2/2026	Funding to design, construct and/or retrofit EV charging

Infrastructure Resiliency Program		Total available funding: $30,000,000			facilities to incorporate resiliency features. Source: State
Clean Truck and Bus Voucher Incentive Project (HVIP)	CARB	Varies based on vehicle type.	Additional costs beyond the incentive amount, if applicable.	Ongoing	Funding to purchase zero-emission heavy-duty incentives trucks and buses for California fleets. Source: State
Distributed Energy Backup Assets (DEBA) Program	CEC	$2.5M estimated to remain after FY26-27.	TBD	TBD 2026	Funding for the construction of cleaner and more efficient distributed energy assets that serve as on-call emergency supply or load reduction for the state's electrical grid. Source: State (Prop 4)
Charging Infrastructure for Government Fleets	CEC	Up to $6,000,000 or 70% of total project costs (whichever is less).	30% of the total project cost.	TBD 2026	Funding can be used to deploy electric vehicle charging infrastructure to support light-duty government fleets. Source: State
Volkswagen Environmental Mitigation Trust	CARB	Varies based on vehicle type.	Additional costs beyond the incentive amount, if applicable.	Ongoing	Funding for zero-emission transit buses, school buses, shuttle buses, Class 8 Freight and Port Drayage Trucks, freight/marine projects, and light-duty ZEV infrastructure. Source: State

Carl Moyer Memorial Air Quality Standards Attainment Program	Local ARBs	Varies.	Typically 15% of the total cost.	Varies based on region.	Funding for zero-emission on-road heavy-duty vehicles, off-road compression-ignition equipment, off-road large spark-ignition equipment, off-road equipment replacement, light-duty vehicles, and ZEV infrastructure. Source: Federal
Communities in Charge	CEC	Base Incentive: Flat rebate of $8,500 per connector	Additional costs beyond the incentive amount, if applicable.	TBD	Funding to transform EV accessibility, rapidly catalyze new markets, and swiftly deploy Level 2 EV charging stations. Source: State
Fast Charge California Project	CaleVIP	Up to $100,00 per charging port for 275kW+ and $55,000 for 150kW-274.99kW	No match required.	TBD 2027	Funding for the installation and management of DC Fast Chargers. Source: State
FAST 2.0 - Fast and Available Charging for All	CEC	Projects may average no more than $100,000 in CEC funds per charging port installed.	50% of the total project cost.	TBD	Funding for the installation of DC Fast Chargers (DCFC) that supply a minimum of 180 kWh per vehicle. Charging stations must be publicly accessible at least 18 hours per day. Source: State
Rural Electric Vehicle Charging 2.0 (REV 2.0)	CEC	Maximum of $4,000,000.	20% of the total project cost.	TBD	Funding for the installation of light-duty electric vehicle (EV) charging

					infrastructure in rural communities. Charging stations must be accessible at least 18 hours per day. Source: State

Urban Greening and Conservation

Grant Name	Agency	Amount	Match	Deadline	Notes
Environmental Enhancement and Mitigation Program (EEMP)	CNRA	Individual Projects: Maximum of $750,000 Acquisition Projects: Maximum of $1,500,000	Projects with leveraged funding are prioritized.	TBD 2026	Funding for urban forestry and resource lands conservation projects that offset vehicular emissions from transportation infrastructure projects. Source: State
Urban and Community Forestry (State Competition)	CAL FIRE	Maximum of $1,500,000. Minimum of $150,000.	Typically 25% of the total project cost.	TBD 2026	Funding for urban forest management planning and tree planting. Source: Federal & State
Urban and Community Forestry (Federal Competition)	U.S. Forest Service	Maximum of $50,00,000. Minimum of $100,000.	No match required.	TBD 2026	Funding for urban forest management planning and tree planting. Source: Federal (IRA)
Urban Greening Program ***FY 25-26 FUNDING ALLOCATED***	CNRA	Minimum of $200,000. Maximum of $5,000,000	No match required.	TBD 2026	Funding for multi-benefit green infrastructure projects that produce quantifiable GHG emissions reductions. $46.8 million appropriated from Prop 4 for FY 25-26. Source: State (Prop 4)

Coastal Conservancy Grants Program	CCC	There is no maximum or minimum.	No match required.	Ongoing	Funding for projects that restore and protect the California coast, increase public access to it, and increase coastal communities' resilience to climate change. $63 million appropriated from Prop 4 for FY 25-26. Source: State

Brownfield Cleanup

Grant Name	Agency	Amount	Match	Deadline	Notes
Brownfield Assessment Grants	U.S. EPA	Community-wide Assessment Grant: Up to $500,000. Assessment Coalition Grant: Up to $1,500,000.	No match required.	TBD 26/27	Funding for planning activities, developing site-specific cleanup plans, and conducting community engagement related to brownfield sites. Source: Federal
Brownfield Cleanup Grants	U.S. EPA	Up to $500,000 to cleanup 1 site or to allocate among multiple sites Between $500,001 and $4,000,000 to cleanup 1 site or allocate among multiple sites	No match required	TBD 26/27	Funding for projects that address hazardous substances and/or petroleum contamination at one or more brownfield sites. Source: Federal
Brownfield Multipurpose Grant	U.S. EPA	Up to $1,000,000	No match required	TBD 26/27	Funding to carry out a range of assessment of cleanup activities, including planning and additional community engagement activities.

					Source: Federal
Brownfield Revolving Loan Fund Grants (BRLF) – Federal	U.S. EPA	Up to $1,000,000	No match required.	TBD 26/27	Funding to provide loans and subgrants to entities to carry out cleanup activities at brownfield sites. Source: Federal
Brownfields Revolving Loan Fund (BRLF) – State	DTSC	Maximum of $350,000 for grants. Additional funds may be available through low-interest loans.	No match required.	Ongoing	Provides funds to applicants who are not potentially liable under CERCLA section 107 to assess/cleanup brownfields that they own. Source: Federal
Equitable Community Revitalization Grant (ECRG)	DTSC	Maximum of $7,000,000. Minimum of $80,000.	No match required.	TBD 26/27	Funding for the investigation and cleanup of brownfields in disadvantaged communities to protect public health and provide opportunities for community revitalization. Source: State

Recycling

Grant Name	Agency	Amount	Match	Deadline	Notes
Local Government Waste Tire Cleanup Grant Program	Cal Recycle	Maximum of $100,000 (individual applicant). Maximum of $250,000 (regional applicant).	No match required.	TBD 2027	Funding for collecting, removing, transporting, recycling, and disposing of California waste tires from tire piles and illegal dumping areas. Source: State

Tire-Derived Aggregate Grant Program (TDA)	Cal Recycle	Maximum of $375,000.	No match required.	TBD 2027	Funding for public works projects that use recycled California-generated waste tires. Source: State
Legacy Disposal Site Abatement Partial Grant Program	Cal Recycle	Up to $750,000	50%	TBD 2027	Funding to assist public entities accelerate the pace of cleanup and restore sites. Source: State
Illegal Disposal Site Abatement Grant Program	Cal Recycle	Up to $500,000	No match required.	TBD 2026	Funding for solid waste cleanup project sites where cleanup is needed to protect public health and safety or the environment. Source: State
Beverage Container Quality Infrastructure Grant Program	Cal Recycle	Maximum of $10,000,000. Minimum of $1,000,000.	No match required.	TBD 2026	Funding for projects that enhance capacity to sort and recover CRV-eligible beverage containers by upgrading equipment and technology. Source: State
Beverage Container Recycling Grant Program	Cal Recycle	Maximum of $275,000. Minimum of $75,000.	No match required.	TBD Pending Future Funding	Funding for equipment and programs that support increased recycling of CRV-eligible beverage containers. Source: State
Local Government Waste Tire Amnesty Grant Program	Cal Recycle	Maximum of $40,000 (individual applicant).	No match required.	TBD Summer 2026	Funding to provide free and convenient waste tire collection events for the public. Source: State

		Maximum of $90,000 (regional applicant).			
Rubberized Pavement Grant Program	Cal Recycle	Maximum of $250,000 (individual applicant). Maximum of $350,000 (regional applicant).	No match required.	TBD 26/27	Funding for public works projects that use rubberized asphalt concrete hot-mix or rubberized chip seal. Source: State

Information Technology and Broadband

Grant Name	Agency	Amount	Match	Deadline	Notes
State and Local Cybersecurity Grant Program (SLCGP)	CalOES / FEMA	Maximum of $250,000.	No match required.	TBD 2027	Funding to assist local governments address cybersecurity and threats to information systems. FY 24 funding currently available. FY 25 & 26 funding from the IIJA will become available in future competitions. Source: Federal (IIJA)
Broadband Adoption Account	CPUC	No maximum or minimum amount.	15% of the total project cost.	7/1/2026	Funding for projects that increase publicly available or after-school broadband access and digital inclusion, such as digital literacy and public education. Source: State
Broadband Infrastructure Grant Account	CPUC	Maximum of $5,000,000.	Varies based on project criteria.	TBD 2027	Funding for projects that deploy last-mile broadband infrastructure. Projects

					may include middle-mile infrastructure but not as a standalone without last-mile infrastructure. Source: State
Public Housing Broadband Account	CPUC	No maximum or minimum amount.	No match required.	Ongoing	Funding for projects that build broadband networks offering free broadband service for residents in publicly supported housing, farmworker housing, and other housing developments or mobile home parks with low-income residents. Source: State
California Digital Equity Program (CalDEP) ***PROGRAM TARGETED FOR TERMINATION***	CDT	Track 1: Allocations differ based on county. Track 2: Anticipated minimum award is $400,000 and anticipated maximum is $1,000,000.	No match required.	TBD	Two categories of funding: Track 1 for regional/local digital equity ecosystems and implementation and Track 2 for targeted statewide digital equity ecosystems. Source: Federal

Volunteer and Fellowship Programs

Grant Name	Agency	Amount	Match	Deadline	Notes
2025-2026 Youth Service Corps	CA Volunteers	Maximum of $1,500,000.	No match required.	TBD 2026	Funding for programs that increase youth employment, develop youth interest in and experience towards a career, and strengthen

					municipal capacity to address key areas of climate, food insecurity, education, and public service. Future funding availability pending California FY25-26 state budget adoption. Source: State

Libraries

Grant Name	Agency	Amount	Match	Deadline	Notes
Lunch at the Library Summer 2026	CA State Library	No minimum or maximum.	No match required.	TBD	Funding to provide USDA summer meals for children and youth. Source:
California Collaborative Connectivity	CA State Library	Up to $10,000 for staff technical training. Up to $100,000 for special construction projects.	Technology Grants: match required for the two higher Local Income Per Capita levels Construction/Connectivity Grants: No match required.	TBD	Funding to provide critical infrastructure support to public libraries. Source: State
Building Forward	CSL	Maximum of $8,000,000	50% of the total project cost.	TBD	Funding to address critical maintenance needs, improve energy efficiency and sustainability, extend digital access, and expand physical access to library facilities. Future funding subject to appropriations by state legislature.

					Source: State
Play for All	CSL	Minimum amount is $10,000. Maximum amount is $75,000.	Match not required.	Future Funding TBD	Funding for California libraries to design and create welcoming family play spaces and offer meaningful programming around play for young children ages zero to eight. Source: State
Sustainable California Libraries	CSL	Minimum amount is $10,000. Maximum amount is $75,000.	Match not required.	Future Funding TBD	Funding for climate and sustainability related community-driven programming for adults and intergenerational groups. Source: State
Ebooks for All ***PROGRAM TARGETED FOR TERMINATION***	CSL	Awards range between $5,000 - $75,000.	25% of the total cost.	Future Funding TBD	Provides funding to libraries across California, granting access to the Palace Project – a service which allows users to access the shared statewide collection. Future funding availability pending California FY25-26 state budget adoption. Source: Federal
Community Impact Grants ***PROGRAM TARGETED FOR TERMINATION***	CSL	Local projects: Minimum is $10,000 and maximum is $100,000. Collaborative projects: Minimum is $50,000 and maximum is $250,000.	Match not required.	Future Funding TBD	Funding for projects that respond effectively to local needs and align services with local community aspiration and support experimentation and research and development in California's libraries. Future funding availability pending California FY25-26 state budget adoption. Source: Federal

Teens Succeed ***PROGRAM TARGETED FOR TERMINATION***	CSL	Minimum amount is $50,000. Maximum amount is $75,000.	Match not required.	Future Funding TBD	Funding for projects that address the challenges teens face in the aftereffects of the pandemic and to help prepare youth for success in life. Source: Federal

Bay Area Regional Grants

Grant Name	Agency	Amount	Match	Deadline	Notes
One Bay Area Grants (OBAG) – Round 4	MTC	TBD	11.47% of total project costs.	TBD Early 2026	MTC distributes federal transportation funding to projects and programs that improve safety, spur economic development, and help the Bay Area meet climate change and air quality improvement goals. Source: Federal, State, & Regional
Priority Conservation Area Grants	MTC	Minimum award is $200,000. Maximum award is $1,000,000.	Match not required.	TBD 2028	Funding can be used for planning and design, implementation, and acquisitions to support PCA's. Letter of Intent submissions are closed for this round, full applications are due in March.
Charge!	BAAQMD	Based on Charging Port	20%	TBD 2026	Funding to offset a portion of the cost to

		Output and Facility Type. Ranges between $2,000-$45,000 per charging port.			purchase and install new publicly accessible chargers for light-duty electric vehicles. Source: Federal & State

Southern California (SCAG) Regional Grants

Grant Name	Agency	Amount	Match	Deadline	Notes
Surface Transportation Block Grant & Congestion Mitigation and Air Quality Improvement Programs **Combined Solicitation**	SCAG	Varies based on county.	Subject to project type, but most require 11.47% match	TBD 2027	STBG is a funding source for projects that preserve and improve the conditions and performance of highways, bridges, and public roads; pedestrian and bicycle infrastructure; and transit capital projects. CMAQ Improvement Program is a funding source for projects and programs that reduce traffic and improve air quality.
Southern California Carl Moyer Memorial Air Quality Standards Attainment Program	South Coast AQMD	Based on cost-effectiveness and emission benefits of the project.	15%	TBD	Funding to obtain "surplus" emission reductions from heavy-duty vehicles and other equipment as cost-effectively as possible. South Coast AQMD will be prioritizing fire recovery equipment. Source: State

Outlook

Anita the groundskeeper

From KELLY
Date Wed 4/15/2026 1:44 PM
To ArcadeCreek RPD <info@arcadecreekrpd.gov>

Anita is such a hardworking, tenacious asset to the park district. I wish I had a "before" photo, as the bridge crossing Arcade Creek behind ARC was covered with literal tons of debris. I felt so bad that she was cleaning and putting up the railing all by herself. But the next day I came by for my walk and she had it completed.
Shout out and huge thanks to Anita!!

With gratitude,
Kelly



Outlook

New form submission received: Contact Us

From Streamline <noreply@specialdistrict.org>
Date Thu 5/7/2026 3:15 PM
To ArcadeCreek RPD <info@arcadecreekrpd.gov>

Contact Us

Information Type (non-emergencies):	Repair/Cleaning
Location:	Hamilton Street Park - 4855 Hamilton
Supporting Photo/File:	
Your name:	David
Phone:	

Your email:	
Message:	Howdy! On a walk around the park today and noticed water leaking up from the ground. Not a very heavy stream, but it was running over a green service box in the ground. This was on the northern side of Hamilton Street, on the park side, across from 4836 address. Possible busted pipe?

Reply / Manage

Powered by Streamline.

Outlook

Graffiti perpetrator

From jim
Date Mon 4/27/2026 10:27 AM
To ArcadeCreek RPD <info@arcadecreekrpd.gov>

1 attachment (3 MB)
20260426_190126.jpg;

Good day.

Last evening (April 27) at 7:00 I was walking my dog through the park. I saw two people getting out of a car a bit ahead of me and they began walking west where they turn right on the sidewalk that goes through the park.

As I was catching up with them, one guy, wearing a hoodie walked off the sidewalk and up to the fence where you store equipment. His friend stood on the sidewalk waiting.

The hooded guy started spray painting the sign on the fence. I confronted him and he turned toward me and had anfull face mask on.

He subsequently ran away.

His friend, however, who was not masked , just stood d there. So I confronted him and took his picture. He really didn't like that and claimed "I was not doing anything".

Anyway, I made a vandalism report with sac county sherrif and shared the picture. I wanted to send it to you as well.

Jim

Sent from my Galaxy