



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

AGENDA

Thursday, October 15, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street, Sacramento, CA 95841

(916) 482-8377

info@arcadecreekcpd.gov

arcadecreekcpd.gov

Board of Directors

Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer/Secretary
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) CALL TO ORDER/ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) ACRPD MISSION STATEMENT

4) PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card, and the Chair will call for comments at the appropriate time.

5) CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

a. Minutes of Regular Meeting of the Board of Directors on 9/17/2026

b. Finance Report – FY 26-27 Period 3

6) GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

a. General Manager Report

7) STANDING COMMITTEES

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

a. Finance Committee: No Report

b. Policy Committee: No Report

c. Ad Hoc Committees

i. HSP Dog Park: No Report

ii. Jo Smith Nature Trail Erosion: No Report

8) UNFINISHED BUSINESS

9) NEW BUSINESS

10) INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

a. ACRPD Contact Us Submissions & General Information

11) BOARD OF DIRECTORS' COMMENTS (Non-Agenda Items & No Action Required)

General discussion on topics for future meetings or comments on items of interest to the Board

12) ADJOURNMENT (Motion & Roll Call Vote)

The next regular Board of Directors meeting will be held Thursday, November 19, 2026 @ 6PM

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.arcadecreekcpd.gov, and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

AGENDA

Thursday, September 17, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

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Board of Directors

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ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) CALL TO ORDER/ROLL CALL

CALLED TO ORDER AT: 6:00 PM **by** Chair Dworetzky
DIRECTORS PRESENT: ☒ Chair Dworetzky ☒ Vice Chairperson Gleckler
☒ Treasurer Harris ☒ Director Miller ☒ Director Henderson
STAFF PRESENT: ☒ Hosack, General Manager ☒ Petersen, Park & Facilities
☒ Kessler, Administrative Services Coordinator
Additional Staff:

2) PLEDGE OF ALLEGIANCE

LED BY: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler
☐ Treasurer Harris ☐ Director Miller ☒ Director Henderson
GUEST: _____

3) ACRPD MISSION STATEMENT

LED BY: ☐ Chairperson Dworetzky ☒ Vice Chairperson Gleckler
☐ Treasurer Harris ☐ Director Miller ☐ Director Henderson
GUEST: _____

4) PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card, and the Chair will call for comments at the appropriate time.

GUESTS: None

5) CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

- a. Minutes of Regular Meeting of the Board of Directors on 8/20/2026
- b. Finance Report - FY 26-27 Period 2

ACTION: ☒ **Approved (As Presented / As Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve consent items.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☒ **Director Miller** ☐ **Director Henderson**
MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☐ **Director Miller** ☒ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ **Chairperson Dworetzky**
☒ **Vice Chairperson Gleckler** ☒ **Treasurer Harris** ☒ **Director Miller**
☒ **Director Henderson**

NOTES:

5-0 motion passes

6) GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

- a. General Manager Report

GENERAL MANAGER COMMENTS:

District staff attended the CA Special Districts Association conference August 24-27. GM is working with SMUD to coordinate a volunteer tree planting day. UCP of Sacramento are planning some events at HSP that may develop into a long-term partnership with the District. Positive meeting between the GM and the new General Services Manager at TRUSD. A video has been posted using the logo of several local park districts. The video creator has been told that he did not have permission to use our logo. GM attended meetings of the Sacramento chapter of the CSDA and of the Madison Business Association, the latter has described an increase in graffiti. New staff member Ron Costa is doing a great job. Lawrence Pace has informed us that he moved to Texas and so is no longer with the District. The rental bathroom will be finished by a contractor. Due to the number of registered candidates there will be no election, the funds budgeted for that purpose may be useful for rodent abatement. Oakdale Elem is holding a Fall Festival on Oct 15, District staff and volunteers will be present. Longtime GM of Southgate RPD walked the trail with ACRPD GM and discussed erosion planning. Department of Water Resources have been contacted about debris in the creek bed. Barricades for Jo Smith Trail have been ordered, expected in late October.

BOARD AND PUBLIC COMMENTS:

Vice Chair Gleckler asked about responsibility for cleaning Graffiti and if it is helpful to be using the County's 311 reporting. GM responds that the District is responsible for cleaning within our parks, but that 311 reporting is always useful to help create a record. Dir. Henderson asked if support is needed for tree planting day. GM responds that SMUD is providing volunteers and will manage all work, though additional volunteers are welcome.

Dir. Henderson asked about UCP's programming, whether it will be run through ACRPD. GM responds that they are starting as a rental but as the relationship grows that could change.

Dir. Miller called out staff for the great work on painting and staining, and asked for an update on the dog park. GM is meeting with a contractor next week.

Chair Dworetzky thanks staff for great progress.

7) STANDING COMMITTEES

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

- a. Finance Committee: No Report
- b. Policy Committee: No Report (Next Meeting 3 pm on 9/18/26)
- c. Ad Hoc Committees
 - i. HSP Dog Park: No Report
 - ii. Jo Smith Trail: No Report

BOARD AND PUBLIC COMMENTS:

None

8) UNFINISHED BUSINESS

9) NEW BUSINESS

- a. ACTION: GM CONTRACT AMENDMENT PROVIDING, AMONG OTHER THINGS, FOR AN 8% INCREASE IN SALARY

ACTION: ☒ **Approved (As Presented / As-Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve the General Manager’s contract amendment.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☒ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☐ **Director Miller** ☒ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ **Chairperson Dworetzky**
☒ **Vice Chairperson Gleckler** ☒ **Treasurer Harris** ☒ **Director Miller**
☒ **Director Henderson**

NOTES:

GM: Legal has updated the contract post-negotiation

5-0 motion passes

- b. ACTION: AUDIT ENGAGEMENT CONTRACT WITH LARRY BAIN, CPA, AN ACCOUNTING CORPORATION

ACTION: ☒ **Approved (As Presented / As-Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve the audit engagement contract with Larry Bain, CPA.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☒ **Director Miller** ☐ **Director Henderson**

MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☒ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ **Chairperson Dworetzky**
☒ **Vice Chairperson Gleckler** ☒ **Treasurer Harris** ☒ **Director Miller**
☒ **Director Henderson**

NOTES:

Chair Dworetzky: Larry Bain has been our auditor for a long time and has a depth of historical knowledge about the District. A small increase in price is not a deterrent.

5-0 motion passes

10)INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS *(No Action Required)*

a. ACRPD Contact Us Submissions & General Information

BOARD AND PUBLIC COMMENTS:

11)BOARD OF DIRECTORS' COMMENTS *(Non-Agenda Items & No Action Required)*

General discussion on topics for future meetings or comments on items of interest to the Board

BOARD AND PUBLIC COMMENTS:

Director Henderson asks about tire bark and asks if it can be replaced with natural material, especially in the under-5 play areas.

Vice Chair Gleckler asks if the Board priorities list can be presented at every meeting.

Treasurer Harris suggests creating a jacket/book drive, there is need in the community that the District can help meet.

12)ADJOURNMENT *(Motion & Roll Call Vote)*

ACTION:

Motion – “I make a motion to adjourn the meeting.”

MOTION: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☒ Treasurer Harris ☐ Director Miller ☐ Director Henderson

MOTION 2ND: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☐ Treasurer Harris ☒ Director Miller ☐ Director Henderson

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☒ Chairperson Dworetzky

☒ Vice Chairperson Gleckler ☒ Treasurer Harris ☒ Director Miller

☒ Director Henderson

ADJOURNED AT: 6:44 PM

The next regular Board of Directors meeting will be held Thursday, September 17, 2026 @ 6PM

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ARCADE CREEK RECREATION & PARK DISTRICT BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 10-1-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
PREPARED BY: THOMAS KESSLER, ADMINISTRATIVE SERVICES COORDINATOR
SUBJECT: 5) b. – FINANCE REPORT - FY 26-27 PERIOD 3
ITEM TYPE: INFORMATIONAL

BACKGROUND

This report is developed in conjunction with ACRPD staff to provide an update on the District's current financial status.

SUMMARY

Fund	Current Balance
Sacramento Park Foundation 501c3 – ACRPD's Account *	\$1000.19
339 B – Grant Trust	-
088 H – Park Dedication	\$7,658.66
339 C – ADA Funds	\$1,946.59
339 I – Park Impact Fees	\$141,129.70
339 A – General Fund	\$695,500.84
339 D – CIP Development	\$93,520.89

** SPF 501c3 funds are held by the non-profit, not ACRPD*

Preliminary Budget vs. Actual September 30, 2026 (3/12ths or 25% through the year)

Area	FY 26/27 Prelim Budget	Actual Total YTD	Available	% Consumed
10 – Salaries & Benefits	\$509,805.00	\$109,172.08	\$400,632.92	21.41
20 – Services & Supplies	\$516,659.00	\$108,318.01	\$408,340.99	20.97
30 – Other Charges	\$37,600	\$6,337.82	\$31,262.18	16.86
42 – Buildings	\$210,000	\$0.00	\$210,000	0.00
79 – Contingencies	\$75,000	\$0.00	\$75,000	0.00
Total	\$1,349,064.00	\$152,727.49	\$1,196,336.51	11.32

ATTACHMENTS

- XERO Income Statement – Profit/Loss period 3
- XERO Account Transactions – Detail period 3

339A FY 2026-2027 Transactions

Arcade Creek Recreation and Park District

For the period September 1, 2026 to September 30, 2026

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
- 339A FY 2026-2027						
Opening Balance			-	-	150,998.48	
Sep 1, 2026	Cintas 56036	4280418949	(255.21)	-	255.21	232200 - CUSTODIAL SUPPLIES
Sep 1, 2026	Cintas 56036	4278832516	(125.96)	-	125.96	232200 - CUSTODIAL SUPPLIES
Sep 1, 2026	Emerald Green Landscape Services 72518	267011	(3,335.00)	-	3,335.00	210300 - AGRICULTURE/HORTI CULTURE SERVICE
Sep 1, 2026	All Pro Backflow 69926	26-2248	(235.00)	-	235.00	215100 - MECHANICAL SYSTEMS MAINTENANCE S (215100)
Sep 1, 2026	Republic Services 57909	309229899733	(189.90)	-	189.90	219300 - REFUSE DISPOSAL
Sep 1, 2026	Travis Dworetzky 937526	DWORETMILEAGE	(288.55)	-	288.55	283102 - MILEAGE
Sep 1, 2026	Sprinkler Service & Supply 1388	43866	(810.07)	-	810.07	214200 - LAND IMPROVEMENT MAINTENANCE SUP
Sep 1, 2026	J & J Locksmith 1833	9145	(300.41)	-	300.41	207603 - KEYS
Sep 1, 2026	Calpers 521	100000018413409	(1,215.00)	-	1,215.00	140000 - COST REDUCTION FACTOR (UAL FUND)
Sep 4, 2026	Orbit Station 33714	090226	(228.12)	-	228.12	223600 - FUEL & LUBRICANTS
Sep 4, 2026	Knight Watch 77308	5470	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Sep 4, 2026	CAPRI 8761	7303	(4,027.75)	-	4,027.75	124000 - WORKERS COMP INS - EMPLOYER COST
Sep 4, 2026	OK Tire Automotive 14277	655694	(301.85)	-	301.85	220500 - AUTOMOTIVE MAINTENANCE SERVICE
Sep 4, 2026	Cintas 56036	8408576124	(208.86)	-	208.86	244400 - MEDICAL SUPPLIES, 203804 - WORKPLACE AMENITIES
Sep 4, 2026	Calpers 521	100000018414235	(60.00)	-	60.00	121000 - RETIREMENT - EMPLOYER COST
Sep 4, 2026	Fast Break 37998	7839	(130.00)	-	130.00	298700 - GS TELEPHONE SERVICES
Sep 4, 2026	Umpqua CC 71085	6068	(4,800.80)	-	4,800.80	211100 - BUILDING MAINTENANCE SERVICE, 223600 - FUEL & LUBRICANTS and 11 more
Sep 11, 2026	Calpers 521	100000018423644	(350.00)	-	350.00	121000 - RETIREMENT - EMPLOYER COST
Sep 11, 2026	SMUD 4025	7000008089	(1,561.32)	-	1,561.32	219100 - ELECTRICITY
Sep 11, 2026	GSRMA 29229	EB-003906	(250.45)	-	250.45	123000 - GROUP INS - EMPLOYER COST

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
Sep 11, 2026	Carmichael Box Shop 59986	23996	(90.00)	-	90.00	244300 - MEDICAL SERVICE(Pre Emp/Live Scan Test)
Sep 15, 2026	Payroll and Taxes		(13,819.80)	-	13,819.80	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 121000 - RETIREMENT - EMPLOYER COST and 3 more
Sep 23, 2026	Crime Alert 41852	402140	(3,975.00)	-	3,975.00	291700 - GENERAL SERVICES ALARM SERVICES
Sep 23, 2026	Crime Alert 41852	402684	(1,030.00)	-	1,030.00	291700 - GENERAL SERVICES ALARM SERVICES
Sep 23, 2026	Knight Watch 77308	5491	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Sep 23, 2026	Calpers Health 12733	100000018438652	(6,058.15)	-	6,058.15	123000 - GROUP INS - EMPLOYER COST, 128000 - HEALTH CARE - RETIREES
Sep 23, 2026	Sacramento County Utilities 666	50001506249	(361.33)	-	361.33	219500 - SEWAGE DISP SVC
Sep 23, 2026	Sacramento County Utilities 666	50011597838	(148.70)	-	148.70	219500 - SEWAGE DISP SVC
Sep 23, 2026	State of CA DOJ 8186	071906	(32.00)	-	32.00	244300 - MEDICAL SERVICE(Pre Emp/Live Scan Test)
Sep 23, 2026	Comcast 12322	8155600850078240	(106.12)	-	106.12	298700 - GS TELEPHONE SERVICES
Sep 23, 2026	All Pro Backflow 69926	26-2669	(125.00)	-	125.00	215100 - MECHANICAL SYSTEMS MAINTENANCE S (215100)
Sep 23, 2026	SSWD 26158	043739-00	(171.49)	-	171.49	219800 - WATER
Sep 23, 2026	SSWD 26158	000455-00	(1,598.00)	-	1,598.00	219800 - WATER
Sep 23, 2026	SSWD 26158	000584-00	(2,353.52)	-	2,353.52	219800 - WATER
Sep 30, 2026	Payroll and Taxes		(16,816.45)	-	16,816.45	114300 - Allowances, 121000 - RETIREMENT - EMPLOYER COST and 4 more
Total - 339A FY 2026-2027			(68,539.81)	-	68,539.81	
Closing Balance			-	-	219,538.29	
Total			(68,539.81)	-	68,539.81	

Income Statement (Profit and Loss)

Arcade Creek Recreation and Park District
For the month ended September 30, 2026

SEP 2026

Gross Profit

-

Operating Expenses

AGRICULTURE/HORTICULTURE SERVICE	3,335.00
Allowances	450.00
APPLICATION SOFTWARE MAINT LICENSE	25.99
AUTOMOTIVE MAINTENANCE SERVICE	301.85
BUILDING MAINTENANCE SERVICE	142.00
BUILDING MAINTENANCE SUPPLIES	201.16
BUSINESS/CONFERENCE EXPENSE	2,332.49
CELL PHONES	107.93
COST REDUCTION FACTOR (UAL FUND)	1,215.00
CUSTODIAL SUPPLIES	472.95
ELECTRICITY	1,561.32
FUEL & LUBRICANTS	368.13
GENERAL SERVICES ALARM SERVICES	5,005.00
GROUP INS - EMPLOYER COST	6,097.14
GS TELEPHONE SERVICES	236.12
HEALTH CARE - RETIREES	211.46
INTEREST EXPENSE	33.24
KEYS	300.41
LAND IMPROVEMENT MAINTENANCE SUP	810.07
MECHANICAL SYSTEMS MAINTENANCE S (215100)	360.00
MEDICAL SERVICE(Pre Emp/Live Scan Test)	122.00
MEDICAL SUPPLIES	153.58
MILEAGE	431.81
OASDHI - EMPLOYER COST	2,020.83
OVER-TIME WAGES (if needed)	43.20
PLUMBING MAINTENANCE SUPPLIES	291.80
RECREATIONAL SUPPLIES	94.94
REFUSE DISPOSAL	189.90
RETIREMENT - EMPLOYER COST	2,541.20
SALARIES & WAGES - COMMISSION & CO	500.00
SALARIES & WAGES - REGULAR EMPLOYEES	25,423.04
SECURITY SERVICES	3,180.00
SEWAGE DISP SVC	510.03
SIGNS	1,148.82
SUI INS - EMPLOYER COST	67.98

	SEP 2026
WATER	4,123.01
WORKERS COMP INS - EMPLOYER COST	4,027.75
WORKPLACE AMENITIES	102.66
Total Operating Expenses	68,539.81
Operating Income	(68,539.81)
Net Income	(68,539.81)

September 2026 Credit Card Statement

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Aug credit card	1.00	2,332.49	BUSINESS/CONFERENCE EXPENSE	Tax Exempt		2,332.49
	Aug credit card	1.00	47.38	WORKPLACE AMENITIES	Tax Exempt		47.38
	Aug credit card	1.00	1,148.82	SIGNS	Tax Exempt		1,148.82
	Aug credit card	1.00	142.00	BUILDING MAINTENANCE SERVICE	Tax Exempt		142.00
	Aug credit card	1.00	201.16	BUILDING MAINTENANCE SUPPLIES	Tax Exempt		201.16
	Aug credit card	1.00	291.80	PLUMBING MAINTENANCE SUPPLIES	Tax Exempt		291.80
	Aug credit card	1.00	140.01	FUEL & LUBRICANTS	Tax Exempt		140.01

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	Aug credit card	1.00	91.78	CUSTODIAL SUPPLIES	Tax Exempt		91.78
	Aug credit card	1.00	25.99	APPLICATION SOFTWARE MAINT LICENSE	Tax Exempt		25.99
	Aug credit card	1.00	143.26	MILEAGE	Tax Exempt		143.26
	Aug credit card	1.00	94.94	RECREATIONAL SUPPLIES	Tax Exempt		94.94
	Aug credit card	1.00	107.93	CELL PHONES	Tax Exempt		107.93
	Aug credit card	1.00	33.24	INTEREST EXPENSE	Tax Exempt		33.24
Subtotal 4,800.80							
TOTAL							



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 10-12-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
SUBJECT: 6) a. – GENERAL MANAGER STAFF REPORT
ITEM TYPE: INFORMATIONAL

SUMMARY

- **Administrative**

- Mr. Forrest, Irrigation Auditor, conducted a staff training on the use of the District's new wireless irrigation system and assisted with establishing an additional user account for Mr. Costa.
- Staff have begun meeting and discussing capital improvement projects and park goals with playground and amenity vendors.
- Staff attended grant training related to the Land and Water Conservation Fund to identify potential funding opportunities for District projects as well as learn about the grant funding process.
- Staff attended the North Highlands, Rio Linda, and Antelope Lunch Bunch groups' monthly meeting where GM Hosack shared the status of ACRPD and our goals to start offering recreational programming. North Highlands and Rio Linda's GMs also attended and spoke about their park districts. The meeting was a wonderful way to educate the small business community about our district as well as make connections for possible joint programming and collaboration.
- Staff are planning to attend the October 20 Sacramento County Board of Supervisors meeting to advocate for support of the Arcade Creek Jo Smith Nature Trail and address ongoing erosion concerns. The objective is to secure additional County support and resources for improvements within this important park area. Staff has also invited the Cameron Ranch HOA to attend and express their shared concerns.
- Staff met with the Sacramento Department of Water Resources to discuss debris accumulation along the creek bed and trail corridor. Staff also walked the entire creek bed along the trail to document the debris as well as erosion concerns.
- Staff met with Lisa Sanchez, Vice President of River City Waterway Alliance, to discuss a potential Earth Day collaboration, safe needle collection and disposal training for maintenance staff, and additional opportunities to increase awareness and stewardship of the Arcade Creek area and trail.
- Staff met with representatives from the non-profit Color the Block to discuss potential joint programming opportunities, collaborative community projects, and the development of a community garden. The organization has offered to provide and staff a free "Little Sprouts" nature program for children, allowing the District to begin offering additional recreational programming to residents at no cost, with the goal of offering the program in November.

- Staff have initiated meetings with several park amenity vendors and will continue reviewing project opportunities while obtaining quotes for potential future improvements.
- Staff attended several professional development trainings focused on ADA website compliance, accessible document creation, conflict resolution, CAPRI site visit update requirements, and Workers' Compensation claims management.
- Staff participated in an online CPRS Administrators Section meeting, where topics included ADA compliance standards, PDF conversion software, staffing challenges, legislative updates, and upcoming training opportunities.
- Staff attended CPRS District 2's Equipment Expo, where maintenance personnel were able to test new equipment, network with industry colleagues, participate in equipment competitions, and attend educational demonstrations. The event provided valuable professional development and team-building opportunities. Mr. Forrest also attended the Expo and participated in ACRPD's maintenance team.
- Staff created and distributed promotional materials for the Bundle Up and Read collection drive. Oakdale staff has enthusiastically supported the effort, and numerous donations of coats, socks, and books have already been received.
- Staff completed our annual Impact Fee Report and submitted it to the county.
- **Parks and Facilities**
 - **Hamilton Street Park (HSP – 4855 Hamilton Street)**
26/27 CIP Project Goal: Dog Park and Rental Restroom Completion. Potential third: Tennis Court Conversion.
 - Staff have started repairs and staining of the small rental room patio deck and ADA ramp.
 - Unfortunately, someone drove in the newly chosen dog park area at HSP, leaving ruts and donut circles in the grass area. Two donated cedar trees were planted in the area and fortunately were not affected by the vandalism.
 - Staff have been working with Mr. Forrest, irrigation auditor, to address irrigation heads and efficiency practices at HSP. Mr. Forrest has also started training staff in irrigation wire tracing and problem identification.
 - Staff had a fence contractor come and address parts of the shop fence where it appears someone has attempted to remove part of the fencing to get into the shop area.
 - Staff are currently working with a rodent abatement company with regard to rats in the shop area that have started to chew numerous wires and are nesting.
 - Staff met with SMUD and Sacramento Tree Foundation to finalize the tree planting that will happen on 11/6 from 9 am to noon. SMUD will be providing all volunteers, while STF is providing all trees, materials, and tools. SMUD Board Member, Director Heidi Sanborn, is also planning to attend.
 - **Arcade Creek Park (ACP – 5613 Omni Drive)**
26/27 CIP Project Goal: Tennis/Pickle Ball Court Conversion
 - Staff have switched to fall/winter hours for the restrooms at ACP. Due to continued vandalism as patrons monopolize the restrooms, along with the change in seasons, staff are now locking and unlocking the restrooms between 9 am and 3 pm.
 - Staff have repaired several irrigation issues at ACP and continue to see improvement with the new controller system.
 - Staff have approved the removal of the shared HOA chain-link fencing. The contractor will be removing the fencing and utilizing the current top rail to make additional four-foot posts, keeping the area closed off to vehicles. The final

phase will include addressing the trees that are along this alleyway.

- **Oakdale Park (OP – 3708 Myrtle Avenue)**

26/27 CIP Project Goal: Added amenity

- TRUSD's maintenance supervisor and General Services Manager met with both the VP and Principal of Oakdale to discuss ongoing projects and additional items that pertain to the park and school area. TRUSD is working with Sacramento Suburban Water to transfer water meters and backflow devices to TRUSD. This correction from the 2024 MOU will save the district thousands. Their TRUSD team also had an assessment completed on the irrigation booster pump, with an estimate to repair the device for around seven thousand. Staff will be seeking Mr. Forrest's professional recommendation.
- Staff will be attending the Oakdale Elementary School Harvest Festival on 10/15 to engage with students and families, while promoting ACRPD. Staff hopes to gain information from families regarding desired programming and amenities.
- Staff met with TRUSD project management team to review details for the solar camera installation. The project has been informally approved and will hopefully commence in the next thirty days.
- Staff were able to fix one side of the water fountain at Oakdale Park and will continue to work on the repair.

- **Jo Smith Nature Trail (ACP Park – 5613 Omni Drive)**

26/27 CIP Project Goal: General Improvements

- Staff continue to dedicate time to monitoring and evaluating conditions along the Jo Smith Nature Trail. Regular inspections are being conducted, and caution tape along with restricted-access areas remain in place to help ensure public safety near impacted sections of the trail. These measures will remain in effect until temporary barriers are installed. The barriers have been shipped and are expected to arrive before the end of the month.
- Staff have coordinated with the California Department of Water Resources (DWR) regarding debris removal within the creek bed to help reduce impacts to the trail corridor. DWR has completed debris removal near the ARC bridge and plans to address the remaining areas before December.
- Staff were notified of trail work that appears to have been completed by an unauthorized party using equipment. The district did not contract for this work and is currently investigating the activity and filing the appropriate reports. While the work appears to have widened portions of the trail and may improve accessibility, staff must thoroughly assess the area before considering the removal of any caution tape or signage. Staff have also confirmed that the work was not performed by DWR.
- Staff met with environmental studies students from ARC to discuss potential volunteer opportunities and future collaborative projects that could support stewardship and enhancement efforts along the trail.

ATTACHMENTS

- Board Training Save the Date Flyer
- CAPRI Election Materials
- Bundle Up & Read Flyer
- ACRPD Impact Fee Report
- ACRPD Snapshot
- ACRPD Board of Directors Application

PHOTOS



Newly planted cedar trees and vehicle damage to park area.



Mr. Forrest onsite training on irrigation management and repairs.



Rodent issues and deferred maintenance work improvements.



CPRS District 2 Maintenance Equipment Expo and Rodeo



Jo Smith Nature Trail Erosion and unauthorized trail modification.



BOARD MEMBER TRAINING

Save the Date!

Monday, January 25, 2027
5pm - 6:30pm
via Zoom

Leading with Impact: A Guide to Effective Board Service

Presented By:
Matthew Duarte, Esq.
CARPD & CAPRI
Executive Director

CAPRI 2026 Election Ballot - Due November 2, 2026

As you may recall, this is an election year for the [CAPRI Board of Directors](#). The seats currently up for election are the three Director positions that are categorized based upon [member agency contributions to the CAPRI programs](#) (i.e. WC premiums + GL & Property premiums = total contribution).

The nomination window for these three Board positions closed on October 2, 2026 and we received five nominations. Click on each name below to learn more about the candidates.

2026 Candidates:

- [Jim Friedl](#), Conejo Recreation & Park District
- [Seanzell Lewis](#), Greater Vallejo Recreation District
- [Brandy Hosack](#), Arcade Creek Recreation & Park District
- [Lorena Cervantes](#), Bear Mountain Recreation & Park District
- [Kelly Lewellen](#), Arden Manor Recreation & Park District

To cast your ballot, select each candidate you support (you may vote for 1 candidate in each tier), enter your name, entity, and email address, and select Submit. **Only one vote per entity and voting closes at 5:00pm on Monday, November 2nd.**

CAPRI BOARD OF DIRECTORS ELECTION BALLOT

Upper One-Third Tier Candidates:

- ☐ Jim Friedl, Conejo Recreation & Park District (incumbent)
- ☐ Seanzell Lewis, Greater Vallejo Recreation District

Middle One-Third Tier Candidate

- ☐ Brandy Hosack, Arcade Creek Recreation & Park District (incumbent)

Lower One-Third Tier Candidates:

- ☐ Lorena Cervantes, Bear Mountain Recreation & District (incumbent)
- ☐ Kelly Lewellen, Arden Manor Recreation & Park District

Name (required)

Entity Name (required)

Email Address (required)

Thank you for your participation and cooperation in the continued success of CAPRI. If you have any questions about the election process, please do not hesitate to contact Matthew Duarte at mduarte@capri-jpa.gov or our office at (916) 722-5550.



October 1, 2026

Mr. Matt Duarte
CAPRI Executive Director
1075 Creekside Ridge Dr., Suite 240
Roseville, CA 95678

Sent via email to: mduarte@capri-jpa.org

Re: Letter of Interest
2026 CAPRI Board of Directors Election

Dear Mr. Duarte,

I am interested in being considered for the CAPRI Board of Directors as the Lower 1/3 Tier Representative. I have been in my current role as the District Manager for Arden Manor for 4 years and as the Administrative Assistant for the year before that. In that time, I have quickly come up to speed on the Risk Management and litigation challenges that face districts. In my tenure, I have worked on updating the district policies and procedures to ensure that we are the best prepared to deal with anything that comes our way. As a small district, all third party and workers' compensation claims cross my desk, and I work closely with all staff to understand the unique needs of each position. I am in communication with our community members to listen to their needs and concerns as well.

Prior to this role, I worked in both the technology and banking industries which gives me a breadth of knowledge in different fields as well as a deep understanding of data and numbers. Also, as a parent, I am aware of all the creative ways children find to use playground equipment.

In addition to the above, I have been an athlete most of my life having played basketball and volleyball from middle school through college. Currently, I am active in equestrian sports and therefore have a very good understanding of high liability activities. My children were also lifelong swim team members which allowed me to see the volunteer side of recreation involvement.

I believe that my experiences make me an outstanding candidate for the CAPRI Board of Directors. Thank you for considering my interest in being part of the CAPRI Board as the Lower 1/3 Tier Representative.

Sincerely,



Kelly Lewellen
District Manager
Arden Manor Recreation and Park District
kelly@amrpd.org
916-487-7851



September 23, 2026

California Association of Recreation and Park Districts
Attn: Matt Duarte, Executive Director
1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678-3504

Re: Letter of Interest for Continued Service on the CAPRI Board of Directors

Dear Mr. Duarte:

My name is Lorena G. Cervantes, and I am writing to express my sincere interest in continuing to serve on the California Association for Park and Recreation Indemnity (CAPRI) Board of Directors representing the Lower 1/3 Tier.

I was appointed to the CAPRI Board in mid-2018, and it has been an absolute pleasure and privilege to represent our members over the past eight years. During my time on the Board, I have gained invaluable knowledge and a greater understanding of risk management, insurance, and the unique challenges faced by recreation and park districts. My experience with CAPRI has not only been personally rewarding but has also helped me become a more knowledgeable and effective risk manager for my own District.

I currently serve as the District Manager for Bear Mountain Recreation and Park District (BMRPD), located south of Bakersfield in Lamont, California. BMRPD serves the communities of Lamont, Weedpatch, and Arvin. I have proudly been an employee of the District for 34 years, including the past 15 years serving as District Manager.

My career with BMRPD began in 1989, when I joined the District as a seasonal Recreation Leader while attending high school. After graduating from Arvin High School in 1992, I was hired to assist the Recreation Supervisor with various recreation programs. In 1995, I was promoted to Office Manager, where I continued to develop my knowledge and experience in the operations and administration of the District.

In 2009, following the unexpected departure of the District Manager, I was asked to step into the role of Interim District Manager. After serving in that capacity and demonstrating my commitment to the district and its communities, I was officially appointed District Manager in September 2011.

Throughout my career, I have had the opportunity to grow alongside BMRPD and gain firsthand experience in the many responsibilities and challenges involved in managing a recreation and park district. My service on the CAPRI Board has complemented that experience

by providing me with a broader perspective on risk management and the importance of working collaboratively with other districts.

I would be honored to have the opportunity to continue serving on the CAPRI Board of Directors. I look forward to continuing to represent our members, contributing my experience and perspective, and working with CAPRI to support and strengthen recreation and park districts throughout California.

Thank you for your time and consideration. I sincerely appreciate the opportunity to serve CAPRI and would be grateful for the opportunity to continue in this role.

Sincerely,



Lorena G. Cervantes
Bear Mountain Recreation and Park District
District Manager

Jim Friedl
403 W. Hillcrest Drive
Thousand Oaks, CA 91301
jfriedl@crpd.org - 805-495-6471

September 30, 2026

CAPRI Membership
c/o Matt Duarte, Executive Director
California Association for Park and Recreation Indemnity
VIA EMAIL ONLY: mduarte@capri-jpa.org

SUBJECT: Letter of Interest for Continued Service on the CAPRI Board of Directors

CA Recreation & Park District Leaders and Fellow CAPRI members:

Thank you for selecting me to serve on the CAPRI Board 4 years ago. I am writing to express my interest in continuing to serve on the CAPRI Board of Directors in the "Upper 1/3" category. I have served on the CAPRI Board for 10 years and have gained a much deeper appreciation and understanding of risk management and property, liability and workers compensation insurance coverage issues affecting the member districts.

Special districts – especially recreation and park districts –improve the quality of life in a community because they can focus their energy on their core mission and provide the parks, facilities, programs and services tailored to their unique communities. As General Manager of the Conejo Recreation and Park District and former practicing municipal attorney, working nearly 30 years in the public sector, I certainly understand and appreciate risk management issues, liability concerns and the value of insurance in the public sector. The CAPRI JPA is a great way for its members to pool their resources to share risk and buy insurance managed by an efficient and service-oriented staff.

I'm proud to have been part of the CAPRI Board that selected Matt Duarte to run the day-to-day operations at CAPRI. Matt and his dedicated team have risen to the many challenges facing our agencies these past 4 years by:

- handling claims & litigation effectively,
- keeping large liability judgments in check,
- quickly and successfully closing workers compensation cases,
- adding more training opportunities,
- improving website services,
- helping Districts to continuously improve safety practices through District Visitations, and
- creating the Recreation Insurance Organization (RIO) and investing long-term financial assets to achieve greater returns our members' collective investment portfolio.

I would be excited and honored to be selected to continue serving on the CAPRI Board.

I am including a link as well as a copy of my bio from Conejo Recreation & Park District's website: [Jim Friedl - Conejo Recreation & Park District](#)

Sincerely,
Jim Friedl

Jim Friedl

Jim has a BA in Urban Planning from UC San Diego and a Juris Doctorate degree from Pepperdine University School of Law.

Jim was hired as an attorney for the City of Thousand Oaks in 1994. After five years of legal practice, he moved into public administration as a Deputy City Manager for the City of Thousand Oaks.

In 2003, Jim was hired by CRPD and became General Manager in 2006.

In addition to his work as GM, he participates in various other organizations, professional associations, and nonprofits.

- California Association of Park and Recreation Indemnity (CAPRI), Board member (CAPRI is a statewide liability, property and workers compensation insurance pool of more than 60 recreation and park districts)
- Play Conejo Board Member
- Mountains Recreation and Conservation Authority (MRCA), Finance Officer
- Conejo Open Space Conservation Authority (COSCA), Joint Chief Administrative Officer
- California Association of Recreation and Park Districts (CAPRD), Legislative Committee member (served 10 years as Chair)
- Rotary Club of Thousand Oaks
- California Special District's Association (CSDA), Certified Special District Administrator

Recognitions:

- Ralph Heim Exceptional Outreach & Advocacy Award – CA Special Districts Assn. (2021)
- Public Sector Leader of the Year – Ventura County Leadership Academy (2019)
- Jim Meredith Award of Excellence – California Association of Rec. & Park Districts (2017)
- Man of the Year – Greater Conejo Valley Regional Chamber of Commerce (2008)
- Ventura County Special Districts Association General Manager of the Year (2008)
- 40 Under 40 – Pacific Coast Business Times (2003)

Jim is a father of four and he spent many years coaching them in youth sports. Now that they are young adults, Jim is currently hiking, biking and soaking in the wonders of our natural world.



C: CRPD Board of Directors

Seanzell Lewis
1889 Harrison St.
Oakland, CA 94612

October 2, 2026

Matt Duarte
CAPRI
1075 Creekside Ridge Dr., #240
Roseville, CA 95678

Dear Matt:

I am writing to express my interest in serving as a Director on the CAPRI Board. As the Human Resources Director for the Greater Vallejo Recreation District (GVRD), a CAPRI member agency, I have developed a strong appreciation for CAPRI's role in supporting California's park and recreation agencies through risk management, coverage, education, and resources that strengthen public agencies and the communities they serve.

I bring nearly a decade of human resources experience spanning public education, nonprofit, parks and recreation, and municipal environments. Throughout my career, I have worked extensively in employee and labor relations, workplace investigations, workers' compensation, leave and accommodation administration, policy development, organizational risk, workplace safety, and regulatory compliance. I also hold the Senior Professional in Human Resources (SPHR) certification, reflecting my commitment to strategic and effective human resources leadership.

In my current role with GVRD, I serve as a member of the District's executive leadership team and regularly work at the intersection of human resources, organizational risk, policy, and governance. My responsibilities include advising leadership on complex personnel matters, strengthening workplace safety and compliance programs, supporting labor relations, developing and reviewing District policies, and helping ensure that organizational practices appropriately balance operational needs, employee considerations, and the District's responsibility as a public agency. This experience has provided me with a practical understanding of many of the workforce and risk-management issues facing special districts.

I would also bring several years of public-sector oversight and governance experience to the CAPRI Board. For four years, I served on the City of Antioch's Sales Tax Citizens' Oversight Committee, including my final two years as Vice Chair. In that capacity, I participated in the review of the City's use of voter-approved sales tax revenues and helped provide independent oversight and accountability regarding the expenditure of

public funds. That experience strengthened my understanding of fiduciary responsibility, transparency, public accountability, and the importance of thoughtful governance.

I am particularly interested in the opportunity to contribute a human resources and organizational-risk perspective to CAPRI's governance. Issues involving employee relations, workplace safety, workers' compensation, employment practices, training, and regulatory compliance can have significant implications for public agencies and their overall risk exposure. I believe my professional background, combined with my experience in public-sector governance, would allow me to contribute a valuable perspective while continuing to learn from other park and recreation leaders throughout California.

Serving on the CAPRI Board would be an opportunity to contribute beyond my own District and support an organization that provides important resources and protections to park and recreation agencies statewide. I would welcome the opportunity to bring my experience, perspective, and commitment to responsible public service to the Board.

Thank you for considering my interest. I would be honored to have the opportunity to serve and contribute to CAPRI's continued work on behalf of its member agencies.

Sincerely,



Seanzell Lewis, SPHR
Human Resources Director
Greater Vallejo Recreation District



Board of Directors:

Travis Dworetzky
Trinity Gleckler
Dianna Harris
Ashley Henderson
Scott Miller

Staff:

Brandy Hosack
Thomas Kessler
Juanita Petersen
Ron Costa

ACRPD Mission

Statement:

*Arcade Creek
Recreation and Park
District enhances the
quality of life for District
residents through the
provision of well-
maintained, safe parks,
facilities, natural
resources, and by
offering meaningful
family-oriented
recreation
experiences.*

Date: September 22, 2026
To: CAPRI Executive Director, Matthew Duarte
Re: CAPRI Board Member Interest Letter

Dear Mr. Duarte,

I am writing to express my sincere interest in continuing my service on the CAPRI Board of Directors and being considered for a full term. Over the past year, I have had the privilege of serving on the Board while representing Arcade Creek Recreation and Park District, a member district within CAPRI's Middle 1/3 Tier. My first year on the Board has been an incredibly valuable experience, and I have learned a great deal about CAPRI, its operations, and the important role it plays in supporting California's recreation and park agencies.

Serving on the Board has given me an even greater appreciation for CAPRI's commitment to risk management, public agency pooling, education, and providing member agencies with the tools and resources necessary to operate successfully. I have also valued the opportunity to learn from fellow Board members and agency leaders whose diverse perspectives and experiences contribute to CAPRI's continued success. I would be honored to continue that work and have the opportunity to serve a full term on the Board.

My passion for parks and recreation spans more than 20 years and includes experience in both the public and private sectors. As General Manager of Arcade Creek Recreation and Park District, I bring the perspective of a local special district navigating many of the same operational, financial, risk management, staffing, and governance challenges faced by CAPRI member agencies. I believe this perspective allows me to contribute meaningfully to Board discussions while also considering how CAPRI's programs, services, and decisions affect agencies of varying sizes and resources.

If elected to continue serving, I hope to build upon what I have learned during my first year and continue bringing an engaged, practical, and collaborative perspective to the Board. I believe I can contribute not only through my professional and governance experience, but also by representing the needs and perspectives of member districts, supporting opportunities for education and engagement, and helping ensure CAPRI continues to provide meaningful resources and services to its members. I am committed to being an active participant in Board discussions, meetings, committees, and CAPRI events and to supporting the organization as it continues to evolve.

I am grateful for the opportunity I have already had to serve CAPRI and for everything I have learned during my first year on the Board. It would truly be an honor to continue that service through a full term and to further contribute to an organization that provides such tremendous value to recreation and park agencies throughout California.

Sincerely,

Brandy Hosack

ARCADE CREEK RECREATION & PARK DISTRICT
4855 Hamilton Steet Sacramento CA 95841

www.ArcadeCreekrpd.gov

(916) 482-8377

info@ArcadeCreekrpd.gov



ARCADE CREEK RECREATION & PARK DISTRICT

Building Community. Creating Fun. Preserving Nature.



BUNDLE UP & READ!



A COAT, BOOK & SOCK DRIVE for Local Students



Help us keep students warm,
cozy, and reading! ♥

Arcade Creek Recreation and Park District is
collecting donations for students at
OAKDALE ELEMENTARY SCHOOL.



WE ARE COLLECTING:



NEW OR GENTLY USED
WARM JACKETS



NEW OR GENTLY USED
BOOKS



NEW
SOCKS

(For hygiene,
please donate new socks only.)



DROP-OFF LOCATION **ACRPD OFFICE**

4855 Hamilton Street
Located at Hamilton Street Park



DONATE BY
NOVEMBER 13

Donations will be distributed to
students at Oakdale Elementary School
the week before fall break.



HELP US BUNDLE UP
OUR STUDENTS & SHARE
THE JOY OF READING! ♥



Lunch Bunch meets This Thursday October 1 at Pancake Palace 6225 Watt Ave

From charhorseranch@aol.com <charhorseranch@aol.com>

Date Tue 9/29/2026 2:01 PM

To charhorseranch@aol.com <charhorseranch@aol.com>

**Lunch Bunch Meets
This Thursday Oct 1st**

11:30 a.m. - 1:30 p.m. at Pancake Palace
6225 Watt Ave. North Highlands

**Our Speakers
are**

**Brandy Hosack
General Manager**

**Arcade Creek Recreation & Park District
Scott Graham**

District Administrator

**North Highlands Recreation and Park District
Mike Heller**

**General Manager Rio Linda Elverta
Recreation and Park District**

All are welcome!

Bring your fliers, publications, business cards and information to pass along to the others. You never know who will be there but it is always interesting and beneficial to the participants.

This is the ultimate networking group.

People informally drop in and out as their schedules and time allows. There are no dues, roll calls or obligations for attending.

Just be interested and caring about your community.

***The Tri-Communities Lunch Bunch meets on the
1st Thursday every month***

from 11:30 a.m. to about 1:30 p.m.

***This is a no-host lunch and prices are
very reasonable. Bring a friend and join us!!!***

The Lunch Bunch will meet on the following

2026 Dates

Oct 1; Nov 5; Dec 3

To remove yourself from this email blast please respond to Charhorseranch@aol.com with the exact email address that is receiving these emails. We only have email, not names, so please understand that we may not be able to "find" you right away. We will do our best to remove you as soon as possible.



DEVELOPMENT IMPACT FEE ANNUAL REPORT

**FISCAL YEAR ENDING
JUNE 30, 2026**

Prepared for:

**County of Sacramento
Board of Supervisors**

Prepared by:

**Arcade Creek Recreation and Park District
4855 Hamilton Street
Sacramento, CA 95841**

DEVELOPMENT IMPACT FEE ANNUAL REPORT – FY 25/26

Arcade Creek Recreation & Park District's Impact Fee Program

Arcade Creek Recreation & Park District Park Improvement Development Fee

Brief description of the type of fee in the fund:

The Arcade Creek Recreation and Park District's Park improvement impact fee was established to finance basic park improvements.

Amount of the fee:	See fee schedule for ACRPD Fee Program
Beginning fund balance FY 25/26:	\$ 126,257.73
Amount of fees collected FY 25/26:	\$ 18,057.57
Interest earned FY 25/26:	\$ 4,847.00
Admin Fee for FY 25/26:	\$ 13,578.60
Committed Funds as of June 30, 2026:	\$ 0.00
Ending fund balance FY 25/26:	\$ 135,583.70

List of public improvements on which development impact fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees: None

List of public improvements for which sufficient funding has been collected, but the public improvement remains incomplete: None

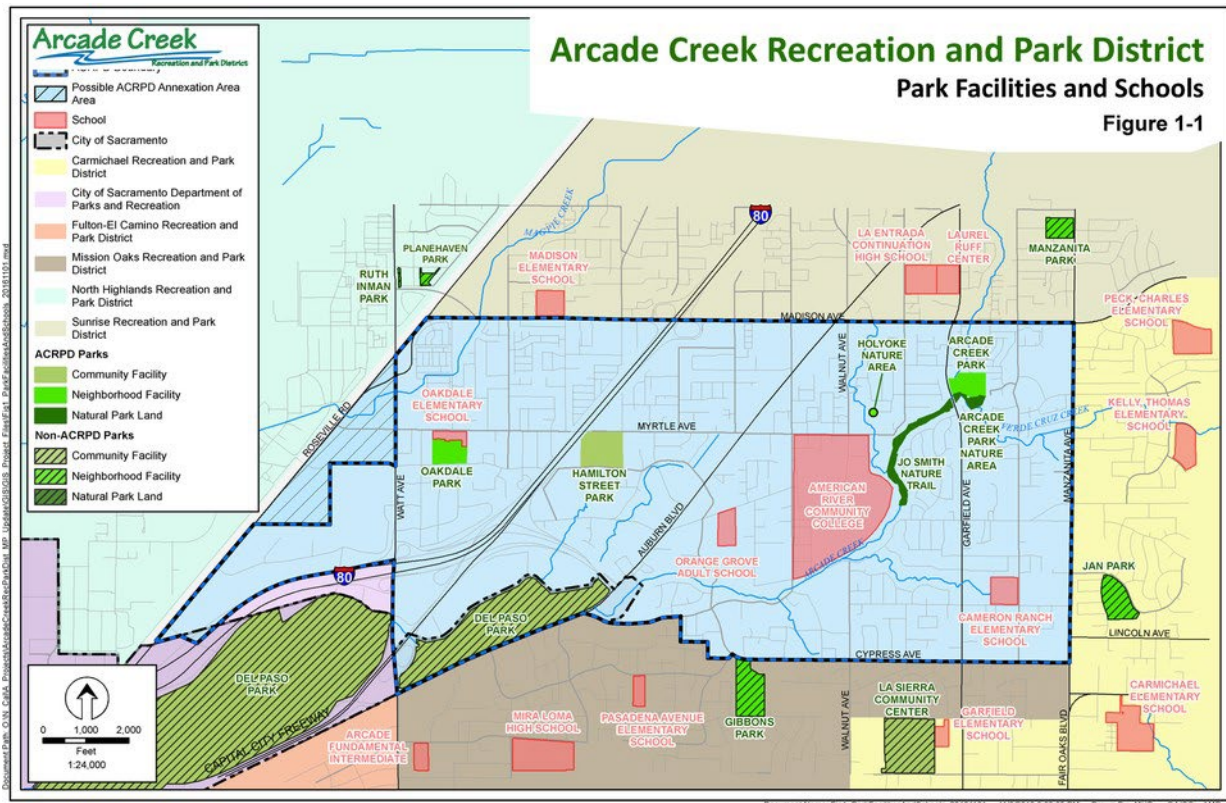
List of interfund transfers, loans or committed items: None

List of refunds pursuant to subdivision (e) of Section 66001 of Government Code: None

Arcade Creek Recreation and Park District
Park Development Impact Fee Program
Fee Schedule Effective March 2, 2026

Fee Category	Fee Amount
Residential	Per Dwelling Unit
Single-Family Detached Residential	\$8,044
2 to 4 Unit Attached Residential	\$7,715
5 + Unit Attached Residential	\$6,380
Mobile Homes	\$5,889
Second Residential Units	**
Non-Residential	Per Sq. Ft.
Retail / Other	\$0.46
Office	\$0.73
Industrial	\$0.30

*** Accessory Dwelling Units (ADU) 850 SF or less and 1000 SF and less multi-bedroom ADUs are exempt all other ADU's shall be charged an amount which is the lesser of a proportionate amount in relation to the square footage of the primary dwelling unit, based upon the amount that the primary dwelling unit would pay or the ADU rate listed above.*



Oakdale Park

Multi-use fields – Shaded Play Structure (ages 5-12 years)

Hamilton Street Park

Community Center – Tennis Courts – Soccer / multi-use Fields – Group Picnic Area – Basketball Court – Horseshoe Pits – Non-Shaded Play Structure (ages 2-5 years) – Non-Shaded Play Structure (ages 5-12 years) – Picnic Tables and BBQs – Swing Set – ADA Swing Set

Arcade Creek Park

Tennis Courts – Basketball Court – Picnic Tables – Group Picnic Area – Multi-Use fields – Natural Riparian Areas along Verde Cruz Creek and Arcade Creek – Shaded Play Structure (ages 2-5 years) – Shaded Play Structure (ages 5-12 years)

Arcade Creek Nature Area – The Jo Smith Nature Trail

The Jo Smith Nature Trail begins at Arcade Creek Park, the eastern terminus connecting to the American River College trail, to the west. The Trail runs along the south side of Arcade Creek Park and in the Verde Cruz Creek floodplain.



ARCADE CREEK RECREATION & PARK DISTRICT

info@arcadecreekrpd.gov * 916-482-8377 * arcadecreekrpd.gov

ACRPD SNAPSHOT

Arcade Creek Recreation & Park District (ACRPD) is an independent special district serving approximately 24,000 residents within a five-mile radius of Sacramento County. Established in 1959, the District provides parks, open space, recreation amenities, community facilities, and opportunities to connect with nature.

1959

Established

~24,000

Residents Served

~52

Acres of Park & Recreation Land

4

Full-Time Staff

5

Elected Board Directors

The District is governed by an elected Board of Directors and provides opportunities for public participation through regular public board meetings, held on the 3rd Thursday of the month at ACRPD offices at 6 pm. Currently accepting applications, as we will have one board member opening this December.



HAMILTON STREET PARK



ARCADE CREEK PARK



OAKDALE PARK

ACRPD PARKS, NATURE TRAIL, AND NATURE AREA

HAMILTON STREET PARK

4855 Hamilton Street, Sacramento

A beautiful community park with large mature trees and plenty of shade. Home to the Margi Herzog Community Center and ACRPD administrative offices. The perimeter sidewalk around the park is approximately one-half mile in length.

AMENITIES

- Soccer / Multi-Use Fields
- Volleyball Sand Court
- Tennis Courts
- Basketball Courts
- Group Picnic Area
- Horseshoe Pits
- Playgrounds
- Picnic Tables & BBQs
- Restrooms
- Community Center
- Walking Loop

ARCADE CREEK PARK

5613 Omni Drive, Sacramento

Nestled between Arcade Creek and Verde Cruz Creek, the park has a natural feel with mature oaks and eucalyptus trees. The park combines active recreation with natural areas and creek corridors. The Jo Smith Nature Trail begins at Arcade Creek Park.

AMENITIES

- Tennis Courts
- Basketball Court
- Shaded Play Structures
- Multi-Use / Open Fields
- Picnic Tables & Group Picnic Area
- Restroom
- Shade Structure
- Fenced Off-Leash Dog Park
- Solar Park Lighting
- Natural Riparian Areas

OAKDALE PARK

3708 Myrtle Avenue, North Highlands

A neighborhood park operated jointly with Twin Rivers Unified School District and adjacent to Oakdale Elementary School. Large open spaces and a playground make the park a gathering place for families and youth recreation.

AMENITIES

- Soccer / Multi-Use Fields
- Large Open Spaces
- Shaded Playground
- Picnic Tables
- BBQ / Grill
- Outdoor Stage
- Restroom available when soccer fields are rented



ARCADE CREEK NATURE AREA & THE JO SMITH NATURE TRAIL

The Jo Smith Nature Trail is a 1.5-mile nature trail and nature area beginning at Arcade Creek Park. The trail runs along the south side of Arcade Creek Park, follows the Verde Cruz Creek floodplain, passes the confluence of Verde Cruz and Arcade Creeks, and connects to the American River College trail to the west. Along the trail are interpretive signs identifying local plants and wildlife, benches, and natural creek settings. **TRAIL NOTICE:** A portion of the Jo Smith Nature Trail is currently closed due to erosion and safety concerns. Please use the trail at your own risk and follow all posted signage.

ACRPD received a 2026 Risk Management PARK award from CAPRI for removing and installing new playground equipment.



ARCADE CREEK RECREATION & PARK DISTRICT

4855 Hamilton Street
Sacramento CA 95841
(916) 482-8377

Application for Appointment to the Arcade Creek Recreation and Park District Board of Directors

APPLICANT INFORMATION

PLEASE PRINT OR TYPE CLEARLY

Name _____ Time of Residency in Arcade Creek _____

Home Address: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____

Email: _____ Registered California Voter? ☐ Yes ☐ No

(Please feel free to provide additional information for the following questions)

Educational Background (Briefly Describe):

Occupational Experience (Briefly Describe):

Professional or Technical Organization Memberships (Briefly Describe):

Civic or Community Experience, Membership, or Previous Public Service Appointments
(Briefly Describe):

Experience or Special Knowledge Pertaining to Recreation, Parks, or Special Districts (Briefly Describe):

Briefly Explain Your Reasons For Wanting to Serve on the Board of Directors:

ACKNOWLEDGEMENT: I understand that the appointment is for voluntary, uncompensated service. If appointed, I agree to faithfully and fully perform the duties of my office, will make every effort to serve my term, and will comply with the laws and ordinances of Sacramento County and the State of California, particularly those pertaining to conduct of public officials and the financial disclosure / economic interests requirements of the position.

Signature:_____ **Date:** _____

THANK YOU FOR YOUR INTEREST IN SERVING

Please submit this application to:

Brandy Hosack General Manager, Arcade Creek Recreation and Park District
4855 Hamilton Street, Sacramento, CA 95841 or brandy@arcadecreekcpd.gov



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 10-15-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
SUBJECT: 10) a. – ACRPD CONTACT US SUBMISSIONS & GENERAL INFORMATION
ITEM TYPE: INFORMATIONAL

BACKGROUND

ACRPD offers an easy-to-use online communication system accessible through our official website. Park patrons can connect directly with staff by scanning the QR code displayed on all ACRPD public signage. This system provides a convenient way for community members to share their needs, concerns, suggestions, compliments, or general information with both staff and the Board of Directors. The public may also send written mail, direct emails, or other forms of communication. All such submissions and general correspondence are included in this section of ACRPD's agenda.

- ACRPD received online submissions, which are attached.
- Additional relevant correspondence and information received via postal mail or email are also attached.



Outlook

Re: Creek debris along Jo Smith Trail

From Marjorie Lehr <[redacted]>

Date Wed 9/23/2026 12:07 PM

To Thomas Kessler <thomas@arcadecreekcpd.gov>

Thank you!

M

Sent from my iPhone

On Sep 23, 2026, at 10:10AM, Thomas Kessler <thomas@arcadecreekcpd.gov> wrote:

Hi Margie, thanks for reaching out.

We are aware of the issue of debris in the creek and take it seriously - our staff perform the inspections you're suggesting on a regular basis. Sacramento County's Department of Water Resources is responsible for maintaining the flow of Arcade Creek, and our staff are in frequent communication with DWR to identify issues and see them taken care of. We are 100% on the same page as you in not wanting to see a flood.

Best wishes,

<image.png>

From: Streamline <noreply@specialdistrict.org>**Sent:** Wednesday, September 23, 2026 9:58 AM**To:** Thomas Kessler <thomas@arcadecreekcpd.gov>**Subject:** New form submission assigned to you: Contact Us[Logo used for headers](#)

Contact Us

Information Type (non-	Suggestion
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emergencies):	
Location:	Arcade Creek Park - 5613 Omni Drive
Supporting Photo/File:	
Your name:	Margie Lehr
Phone:	
Your email:	
Message:	In anticipation of the upcoming El Nino, I would like the park to do a thorough inspection of the creek area from Garfield to Winding Way to make sure any loose debris is removed so there is no flooding into residential areas as what happened in 1997. I have also contacted Creek and Streams for the same reason. My house was flooded in '97 and do not want to go through that trauma and cost again. Thank you for anything you an to do prepare for this event.

Reply / Manage

Powered by [Streamline](#).



Contact Us

Information Type (non-emergencies):	Suggestion
Location:	Hamilton Street Park - 4855 Hamilton
Supporting Photo/File:	
Your name:	
Phone:	
Your email:	
Message:	Fixing overhead lights over the pickleball courts for sundown play time especially when the sun is gone.

Reply / Manage